

Location: Loirston School

Date: 20/05/2025

Time: 18.15

Attendees: Gail Smith, Siobhan Ford, Lauren Allanach, Jacqueline Murdoch, Adele Skinner, Rebecca Watt, Trish Pert, Katrina Hidson, Emma Bruce

Apologies: Amanda Duguid, Kelly Gordon

## Agenda

### I. Chairs Report

### II. Treasures Report

### III. Head Teacher Report

### IV. Improvement Plan

### V. Playground Project

### VI. School Update

### VII. Amazon List

### VIII. AOB

Action items	Owner(s)	Deadline	Status
Wording for Dress Down Day	Siobhan Ford	22/05/2025	Complete
Disco Float	Lauren Allanch	16/06/2025	In Progress
Can books from fair be ordered online	Lauren Allanch	02/09/2025	In Progress
Lets to be submitted	Gail Smith	16/06/2025	Complete

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## **Chairs Report – Gail Smith**

Welcome to the final meeting of the school year. Nikki chose to stand down as Chairperson with immediate effect. I would like to acknowledge the great work she has done for Loirston PC and I know you will all agree. I will take on Nikki's duties until the AGM in September when a new CP will be elected.

GLOW disco, generated a profit of £532.40. We are being urged to take a different approach to disco's moving forward where we offer healthier snacks or just water. We ran a Poll with our members, the majority voted to go ahead with the disco on 19th June, providing only water. We have created a focus group and we will arrange a meeting soon to discuss options / volunteers.

**Can we agree to come into school on Friday 20th to count cash? (RW/TP/KH) Agreed to the date from 1.30PM onwards.**

**Community Easter Hunt** with Charleston, brought a total profit of £424.16, split between the 2 schools - £212.08. We are looking at holding future community events through the community and not PC. The beneficiaries of any profits of these events will be predetermined.

**Book fair** took place at the end of March and the school received £584.77. This is around £300 less than previous years, we do believe this is due to the children not getting to view books prior to parents evening. We have the book fair provisionally booked for 17th March 2026 as their dates fill quickly. It was suggested parents evening may move to Term 4 and we were asked to enquire if the books could be ordered directly online.

**Previous Meeting Minutes** are still being put together, they will be approved at the same time as these meeting minutes are approved.

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## Treasures Report – Lauren Allanach

**End of year report**, PC account sitting at £19,176.40 – Outdoor Fund - £11,054.69. Potential ring fence fund for next year - £4425. Funds retained for next year £2000. Asda Cash Pot for Numeracy - £1000 (when Linda sends a list of spent funds this can be transferred). £696.79 left as available funds.

**Rainbow Raffle** - Can we agree dates to sell tickets, previously we sold prior to garden party? Can we set date for raffle draw? ([RW, Yes. Agreed to the 30<sup>th</sup> June](#)). Dress down day for donations can we set date? ([RW/KH/TP Agreed to Thursday 4<sup>th</sup> June](#)).

**Garden Party** – Does the school want PC to obtain floats? ([RW Yes please](#)) Need to know by the 16<sup>th</sup> June or will use last year's floats as a guide. Can raffle draw take place on the 30th June and time/space be agreed to count on the 1st July ([RW agreed](#)).

**Disco** – LA will order floats in advance for the disco and leave in school ready for the day. Can this be counted on 20th June and kept in school to be banked following the Garden Party? ([RW agreed](#))

**Bookfair** - This generated £584.77 in book credits for the school.

**Easter Hunt** - This generated a total of £424.16 which was shared between Loirston & Charleston Primaries.

**P7 Trip Money** – did we agree to where it was going or was it going to be returned to PC? ([RW, advised it was agreed to be put towards numeracy/literacy at the last meeting](#)).

**Pounds 4 Primary** – suggest money goes towards Breakfast for all as did not get awarded the Port of Aberdeen grant. ([All in attendance agreed](#)).

## Head Teachers Report – Rebecca Watt

RW also expressed her thanks to Nikki for her time over the last few years.

**Staff update** - A new P7 teacher and a MA for nursery have joined the school.

There are 44 P1's starting so far in August. The P1 induction evening is on 1st July and ELC induction evening is the 24th June.

PC will meet with RW weekly on alternate Tuesday / Wednesday to discuss any topics required.

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**Improvement Plan** - The improvement plan is published at the beginning of each school year and is available on the website.

This term we are focussed on gathering our evidence from the past year to measure the impact of each of our improvements across the 4 quality indicators from HGIOS. Leadership of change, Learning Teaching & Assessment, Ensuring Inclusion, Equality & Wellbeing and Raising Attainment & Achievement.

Our Standards & Quality paper is written which details how well we are doing against each quality indicator using the 'How Good is our School' Self Evaluation document. Once the document is completed, it is sent to the QIO & QIM for checking over summer and then once approved, shared online.

Senior Leaders take on the different aspects of the curriculum, KH– Numeracy, TP– Wellbeing, RW– Literacy. Focus for next session will be literacy. ASG improvement plan is sent to the QIO by mid September for approval and then published. We are looking at the way pupils are taught to reading etc so they all line up with how they are taught at Lochside.

KH – Numeracy Update – working on developing use of sumdog in helping with assessment at the start and end to check progress. Working on improving teachers confidence and to increase the use of things like challenges & competitions.

Big math – staff confidence is increasing. I have started to do weekly drop in sessions for staff to help with any issues. Helping use of CLICKs 2 assessment a week seeing more children progress quicker than expected

Seal Maths – again increase in staff confidence, with 100% impact.

Heinemann maths - subscription stopped all staff agreed and using other methods to fill gaps.

EB – Cypic approach has seen attainment of writing improved. Staff are positive with this approach. Pupils view are positive and they strive to be in the 100 club. All children meet the target together.

**Playground project -**

House Captains decided where planters could be placed (when will top soil be delivered, GS)

They have agreed 3 quiet spaces around the playground area for the Neiks.

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RW- To confirm if more bins are required?

RW - Do they need to be council approved? Form completed for work once company details have been passed on.

GS - Check if a list of approved contractors is available?

SB- Send options to be chosen by the children for Chalkboards, Neiks & Benches.

TP suggested a garden gang - volunteers who are keen to maintain the planters and possibly tend to them during holiday periods.

**Amazon wish lists -**

6 of 12 classes have received items from their wishlist.

Staff agree that these are a great benefit to their classes and some may require information on how to access and add items.

**AOB**

**Lets for 25/26** - Dates need to be submitted by 16th June (GS to collate and issue)

The new law relating to PVG is now in place, there has been an extension granted in order to have these in place until the 1st July. We have applied for a separate email address, due to GDPR this will be held separately. An adjustment will need to be made to the constitution and a new role for an individual to admin this.

It was asked how the school was progressing in becoming dyslexic friendly. There are 2 members of staff trained in identifying individuals, they are working through the school years having started at P7 and have completed 3 year groups.

**Tall ships** - The school has their treasure chest and were starting to engage the children in the Tall ships. They were expecting more details on their ship within the week.

**Clan book bench** - The bench has been painted and will be placed on the trail. Details will follow when they have them available.