

INSERT
BARANGAY
LOGO

REPUBLIC OF THE PHILIPPINES
PROVINCE OF _____
CITY/MUNICIPALITY OF _____
BARANGAY _____

OFFICE OF THE PUNONG BARANGAY

BARANGAY EXECUTIVE ORDER

No. _____ Series of 20 _____

Subject: Constitution of the Barangay Development Council of Barangay

Pursuant to Republic Act 7160, otherwise known as the Local Government Code of 1991 and its Implementing Rules and Regulations, the Barangay Development Council (BDC) of Barangay _____, _____, _____, is hereby constituted as follows:

Section 1. Composition of BDC– The BDC shall be composed of the following:

1. _____, Punong Barangay – Chairperson
2. _____, Sangguniang Barangay Member – Member
3. _____, Sangguniang Barangay Member – Member
4. _____, Sangguniang Barangay Member – Member
5. _____, Sangguniang Barangay Member – Member
6. _____, Sangguniang Barangay Member – Member
7. _____, Sangguniang Barangay Member – Member
8. _____, Sangguniang Barangay Member – Member
9. _____, Sangguniang Kabataan Chairperson – Member
10. _____, NGO Representative – Member
11. _____, NGO Representative – Member
12. _____, NGO Representative – Member
13. _____, NGO Representative – Member
14. _____, Representative of
Hon. (Name of District Congressman) –
Member

Section 2. Functions of BDC - The BDC shall have the following functions:

1. Mobilize people's participation in local development efforts;
2. Prepare barangay development plans based on local requirements;
3. Monitor and evaluate the implementation of national or local programs and projects; and
4. Perform such other functions as may be provided by law or competent authority.
 - a. Engage the BBIs and sectoral planning group in the process of formulation and implementation of the BDP;
 - b. Coordinate with city/municipal development councils in the process of formulation and implementation of the BDP.

- c. Ensure that the BDP is presented and discussed during barangay assembly days or special assemblies for the purpose; and
- d. Formulate and implement a monitoring and evaluation system participated by barangay members and other stakeholders.

Section 3. BDC Executive Committee - The BDC Executive Committee shall likewise be constituted with the following composition:

- 1. _____, Punong Barangay – Chairperson
- 2. _____, Sangguniang Barangay Member – Member
- 3. _____, Representative of (Name of NGO) – Member

Section 4. Functions of the BDC Executive Committee – The BDC Execom shall have the following functions:

- 1. Ensure that the decision of the council are faithfully carried out and implemented;
- 2. Act on matters requiring immediate attention or action by the council;
- 3. Formulate policies, plans, and programs based on the general principles laid down by the council; and
- 4. Act on other matters that may be authorized by the council.

Section 5. BDC Secretariat – The BDC Secretariat shall be created, composed by the following:

- 1. _____, Barangay Secretary – Chairperson
- 2. _____, Member
- 3. _____, Member
- 4. _____, Member
- 5. _____, Member

Section 6. Functions of the BDC Secretariat – The BDC Secretariat shall have the following functions:

- 1. Provide technical support to the BDC;
- 2. Document the Council’s proceedings;
- 3. Prepare the Council’s reports; and
- 4. Provide other assistance as may be required in the discharge of its functions.

Section 7. BDC Technical Working Groups – The BDC TWGs shall be composed of the following:

Social Development

Group Leader:

Members:

Economic Development

Group Leader:

Members:

Environmental
Development

Group Leader:

Members:

Infrastructure
Development

Group Leader:

Members:

Institutional Development

Group Leader:

Members:

Section 8. Functions of the BDC Technical Working Group – The BDC TWG shall have the following functions:

1. Provide the BDC with data and information essential to the formulation of plans, programs, and activities;
2. Define sectoral or functional objectives, set targets, and identify programs, projects, and activities for the particular sector or function;
3. Collate and analyze information and statistics and conduct related studies;
4. Conduct public hearings on vital issues affecting the sector or function;
5. Coordinate planning, programming, and implementation of programs, projects, and activities within each sector;
6. Monitor and evaluate programs and projects; and
7. Perform such other functions as may be assigned by the BDC.

Section 9. Effectivity – This Order shall take effect immediately.

Done this _____ day of _____, 20____ at Barangay _____,
_____, _____, Philippines.

Punong Barangay