

ACES Meeting Minutes September 18th, 2025 Zoom Virtual Meeting, 7:30 pm

In Attendance: Janelle, Maureen, Maja, Pam, Sarah, Tatjana, Jenny M Regrets: Roddy, Jenny S, Eva

Item	Topic	Discussion /Action	Follow Up By Who/ When
1	Call to order 6:34	Motioned by Sarah Seconded by Maja Land Acknowledgement done by Janelle	
2	Approve Agenda	Motioned by Sarah Seconded by Jenny M	
3	Approval of Minutes from	Motioned by Janelle Seconded by Sarah	
5	President's Report - Janelle	- Met for budget meeting this morning - Did budget review for this upcoming year - Approved all financial assistance requests (10 students) - Meeting with admin Sept 25th - Library budget increased from \$500 to \$600 for this year as per Ms Dez's report - Collab time approved again for this school year as per admin's request - Open House - Tatjana and Janelle attended	
6	Finance - Maja	- Year end results from last school year. There will be some adjustments on final financials but should be fairly accurate - Had \$1,300 surplus at the end of the year - We had to pay substitute fees for past two years. Half of that was put into previous year's budget \$57,000 take home from Casino - Current budget: including \$20,000 from Casino has \$9000 surplus. - Direct depot-RBC can not do. Maja to follow up re other options - GIC - Maja asked advisor at RBC to review it.	- Exec to ask Annabel to prioritize teacher wishlist. In January exec to review budget and see how much money could be used for wishlists. - Jenny M to share teacher wishlist with board
7	Website Update	Weeebly was chosen because the person who made the website knew how to use it	Eva - to clarify what money would be used for

		• Maureen learned to use Weebly when she started in the job • The ecommerce part is not used at this time. Do we have enough sales to use it? Could we use it for registration? What would it cost to use it? • Marketing: \$1000 in budget for all marketing for the year across all areas	
8	Casino	• Jenny S not present • \$57,000 take home (approximately)	
9	Social Media	• Guidelines - how often post, should we all post • Pam would like help with social media • Purpose: advertising or after events or both? • Maureen: purpose is to share about the school • Jenny M-Education about purpose of events • We have access to teacher photos and could use these to show daily activities • Instagram - Pam has password for IG • Can have different profiles on Chrome to stay signed in to school and personal account • Can link IG and Facebook accounts • Guideline: post as volunteers have capacity (no specific required number of posts per week)	• Maureen- to share teacher photo albums with Sarah and Pam • Pam and Sarah to meet and work together • Sarah to link IG and Facebook account
	Parent Council	• Nicole in attendance • First meeting last week • Annabel and Jody reviewed 4 year plan • Going to start doing "Houses" across grades • AGM Oct 2nd at 6:30pm inperson or virtual (no childcare provided) • Hired lunch time supervisors • Shared Maureen's role with which classes • Andrea has submitted whole year plan with a theme each nth, tying into season and curriculum • There is a new social studies curriculum province wide	
	Photos	Cost \$25 minimum with possible bigger donation Orange shirt day on the same day	• Sarah/Tatjana to bring some kid clothes • Maureen to send reminder email to parents
	Martinmas	Nothing new to report Apple chips may or may be done this year	• Maureen to update poster date-Nov 13th. Times the same as previous years

			- Janelle to get fire permit - Sarah - apple cider from Nutters - Jenny/Sarah- to go to locker together
	Expectations-board emails and reports	- Purpose of reports: to shorten meetings as each board member will read all the other reports to learn information - Things to discuss at the meetings go in the bottom box - Each board member can decide if they use the other headings or not - Emails - if only going to check once a week please put autoreply so people know this	- All board members to complete reports ahead of time and read all reports. - Board members who will only check email once a week to add autoreply saying this
	Alpenglow merchandise	Jenny S met with Dov at Sunset Alpine	Jenny S to update board when has new information
	Survey	Should ACES, Parent Council or both together do a survey this year?	Nicole to ask at Parent Council about preference for surveys
10	Volunteers	- School photos - Date is Sept 24th - Insurance - Oct 5th Teacher/EA Appreciation - Attend Parent Council AGm Oct 2nd - Advertise kindie registration	- Parent Council: whoever can attend from ACES should attend. Janelle to go. - Photos: Tatjana can do Sept 24th, Sarah can do 10:30-11:45. Oct 15th - tatjana Oct 15th - Maureen to look into insurance and then exec bring up with admin - Oct 3rd: Sarah and Janelle to organize. Budget \$100 \$150 per EA Save-on gift card in December-Maureen to order \$150 for Jena for mat leave Save-on card-Maureen to order - Sarah/Pam to post on social media for kindie registration - Paid advertisement in February before Open House - Maureen to update posters for registration. Tatjana to post at preschool. - Janelle/Jenny to let Maureen know date of registration (after they ask admin)
11	School Yard	One bench looks to be rotting - will review	Jenny M to look at benches/ask Chandi
14	Next meetings	- October 16th - November 20th - January 15th - Feb 26th	

		March 19th	
15	Any thank yous needed?	None at this time	
10	In Camera	Maureen emailed to request 5% increase from \$40 to \$42 an hour. Request discussed. Motion to accept raise motioned by Janelle. Seconded by Jenny M. All in Favor. None opposed.	Janelle to email Maureen, Roddy and Maja to inform them that raise was approved.
11	Meeting Adjournment 8:46	Motioned by Jenny M Seconded by Janelle	