



## Speech Language Pathologist

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|--------------------|-------------------|------------------------|---------------------------------------------|
| <b>Department:</b> | Special Education | <b>Job Class:</b>      | Professionals                               |
| <b>FLSA:</b>       | Exempt            | <b>Job Grade:</b>      | Special Service Provider<br>Salary Schedule |
| <b>Category:</b>   | Certified         | <b>Contract Terms:</b> | 165 Days                                    |
| <b>EEO-4:</b>      | Professionals     | <b>Date:</b>           | March 2020                                  |

### SUMMARY:

Utilizing leadership, advocacy, and collaboration, school-based speech-language pathologists provide prevention, assessment, and remediation services for students who exhibit difficulties in the areas of language, speech, voice, and fluency. These services are designed to help children meet their educational goals. Duties may vary according to job assignment.

### ESSENTIAL FUNCTIONS:

*Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to, the following:*

- Organizes a program that addresses local school speech-language goals.
- Works cooperatively with school personnel to accomplish the goals and objectives.
- Attends meetings, such as faculty meetings, special education meetings and parent/teacher conferences.
- Coordinates speech-language services with student services provided by other school personnel.
- Maintains records of the speech-language program and prepares periodic reports as required.
- Adheres to established rules, regulations, laws and appropriate ethical standards.
- Conducts speech, language and hearing screenings.
- Administers formal and informal (ongoing & curriculum-based) assessments.
- Obtains additional diagnostic information from appropriate persons and available records for speech-language purposes.
- Analyzes and interprets information to make recommendations regarding the need for speech-language services.
- Provides appropriate information on an informal or formal basis regarding speech, language and hearing programs.
- Collaborates/consults with classroom teachers in the management of speech/language disorders.
- Collaborates with other SLPs about data collection, assessment practices, scheduling & PD
- Plans evidence-based interventions appropriate for individual students and groups of students.
- Uses evidence-based methods and techniques appropriate to stated objectives.
- Manages the facilities, materials and equipment, including assistive technology, necessary to the delivery of services.
- Adjusts intervention strategies based upon student performance.
- Promotes effective interpersonal relations with students.
- Completes procedural documentation appropriately.
- Demonstrates knowledge and use of statewide testing procedures.
- Engages in continuing education and professional growth activities related to speech-language-hearing and education.
- Provides consultation to parents, teacher and other appropriate school personnel.
- Seeks the assistance of teachers, parents and others to meet the communication needs of students.
- Consults/communicates with non-school agencies to enhance services.
- Makes recommendations and referrals for audiological/medical and related services.
- Use technology in ways that are consistent with ethical and responsible professional practice.

- Perform any duties and responsibilities that are within the scope of employment, as assigned by the Principal or designee, and not otherwise prohibited by law or regulation.
- Supports the relationship between Garfield School District RE-2 and the general public by demonstrating courteous and cooperative behavior when interacting with citizens, visitors, and District staff; maintains confidentiality of work-related issues and District information; performs other duties as required or assigned.
- Maintains regular and reliable attendance.
- Potential collaboration with SLP-A

## **MINIMUM QUALIFICATIONS:**

### **Education and Experience:**

Master's Degree in speech language pathology; AND previous successful experience in a related position preferred; OR an equivalent combination of education, training, and experience.

### **Required Licenses or Certifications:**

- Must possess a valid Colorado Driver's License and acceptable Motor Vehicle Record.
- Must possess a State of Colorado License with an endorsement as a Special Services Provider is required OR ability to obtain within the first 60 days of the school year.

## **KNOWLEDGE AND SKILLS:**

### **Knowledge of:**

- Ability to use electronic equipment for word processing, data management, information retrieval, visual presentations, and telecommunications.
- Excellent integrity and demonstrate good moral character and initiative.
- Exhibit a personality that demonstrates enthusiasm and interpersonal skills to relate well with students, staff, administration, parents and the community, including difficult and emotional situations.

### **Knowledge of (Job Class Standard):**

- District organization, operations, policies, and procedures.
- Safety policies, procedures, and practices.
- Inventory management methods and practices.

### **Skill in:**

- Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary.
- Demonstration patience.
- Proficient in the use of Microsoft Office or an equivalent computer program.
- Organizing and prioritizing work to meet deadlines and accomplish tasks.

### **Skill in (Job Class Standard):**

- Organizing and prioritizing work to meet deadlines and accomplish tasks, often in multiple locations.
- Handling multiple tasks simultaneously, under pressure, and in emergency and stressful situations.
- Communicating effectively both verbally and in writing.
- Establishing and maintaining effective working relationships.

## **PHYSICAL DEMANDS AND WORKING ENVIRONMENT:**

- Work is performed in a standard office environment.

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Signature

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Date