



KELSO SOCCER CLUB

Meeting Minutes

Meeting Date: Dec 9, 2024

Next Meeting: January 13, 2025

Board of Directors

- Cassondra Rosales (President)
- Michael Cunningham (Vice President)
- OPEN (Secretary)
- Rainee Morrison (Treasurer)

Committee Members

Amanda Copeland, Cameron Svenson, Leilani Grasser, Shannon Funkhouser, Jose Contreras, Alex Contreras, Joe Chicks, Kelso Rosales, Erickah Love, Casie Sanders, Kaelie Murray, Candice Farvour

Board/Committee members in attendance (* virtual):

Cassondra Rosales*, Shannon Funkhouser*, Rainee Morrison*, Amanda Copeland, Leilani Grasser, Jose Contreras, Joe Chicks, Kaelie Murray*, Alex Contreras

Community in attendance:

Not in attendance:

Candice Farvour, Kelsey Rosales, Erickah Love, Cameron Svenson, Micheal Cunningham, Casie Sanders

[Roberts Rule of Order](#)

Meeting type: Monthly Meeting

Meeting begins: 7:30pm

Meeting Location: [Virtual Meeting Room](#) only

Meeting Time: 6pm-7:30pm

1. Secretary



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- a. Approval of past minutes
 - b. Kaelie motions for November minutes approval; Shannon Seconds; all approved; 0 opposed; 0 abstained. Motion passes
 - c. Open Position, Deminica Mendez interested in position
2. CYSA Meeting report
 - a. Spring registration deadlines to be confirms if it is Feb 15 or 16 closing.
 - b. No December meeting
3. Chair Reports/Check-ins
 - a. Treasurer Report
 - i. Cassondra Rosales and Rainee Morrison added as signors and Micheal Cunningham removed
 - b. Registration Report
 - i. Registration opens January 1
 - ii. Action Items for registration
 1. Social Media posting
 2. Set in person registration dates (trailer use? In person in CR)
 - a. Set the dates with all registrars
 - b. Castle Rock requesting access to kelso system for registration for spring during our partnership to register castle rock players for in person registration. Registrars meeting on December 13th to discuss and vote on this.
 - c. Locations across KSD
 3. Registrar trainings set for Dec 13th and 27th
 - iii. Amanda is in the process of getting the system setup for Spring reg Jan 1
 - c. Disciplinary Chair
 - i. No report
 - d. Scholarship/ Fundraising Chair
 - i. Spring 2025 Medals for teams (need sponsors)
 1. Cassondra to make social and website graphics
 - ii. Promote in december and january for sponsors



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- iii. If no sponsors, discuss and vote if club will pay it and supply medals
 - iv. Athletes corner makes sweaters and equipment for clubs. Can they make and sell KSC gear and Kelso get a percentage of sales?
Cassy to contact Athletes Corner and ask about partnership.
 - v. Call the store and ask for Casie the Store owner. Shebanya from Castle Rock worked with him in the past.
- e. Referee Liaison
 - i. Certified Referee Clinic March 22nd 2025 at 7th ave fields/clubhouse
- f. KSD Liaison
 - i. Open Position
- g. Coaching liaison and resource chair
 - i. No report
- h. Vice President
 - i. No report
- i. President
 - i. No report
- 4. KSC and CRT partnership committee chair report
 - a. [See meeting minutes](#)
- 5. Field Reports
 - a. Manasco Fields
 - i. Confirm payment for Manasco maintenance (2 full mows or 2 days (6hrs-8hrs) 1 mow)
- 6. Competition committee report
 - a. Girls Academy report
 - b. Actively looking for new academy coaches
 - c. Tryouts for all academy teams in May
- 7. Registration trailer
 - a. Jose emptied and trailer on 12-8-2024
 - b. Registration is open until May 2025
 - c. Look for trailer sponsors to paint and update outside



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- d. Remove generator and return it back to the Cowlitz County Search and Rescue
- e. Look into Lowes as sponsor for trailer updates
 - i. Leilani to follow-up on it
- 8. [2025 Budget plan](#)
 - a. Marketing plan and approval high priority
 - i. Kaelie motions for \$1000 for marketing radio ads with KUKN; Shannon seconds; all in favor; 0 opposed; 0 abstained. Motion passes.
 - 1. Cassondra to get setup to start running in December
 - ii. Printing budget for fliers
 - 1. CRT has a company they print from with deals and discounts Kelso can work with CRT for printing
 - 2. Kaelie Motions \$300 for advertising and printing costs; Shannon seconds; All in favor; 0 opposed; 0 abstained. Motion passes.

Action Items

Check-in	Due Date	Task	Assigned
	Jan 2025	Lowes Trailer Sponsor	Leilani
	May 2025	Boys Academy College Prep startup	Cassondra
	Feb 2025	Trailer floor replacement and wiring	Jose/Cassy
	June 2025	Trailer Painting	Jose/Cassy
	June 2025	Remove Generator from Trailer	Shannon
	Jan 1 2025	Open online Spring Registration	Registrars
	Dec 20 2025	Spring Registration social media	Cassondra



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	Dec 20 2025	Spring Registration website updates	Cassondra
	Dec 27	Email all parent/club registration email	Registrars
	Feb 2025	Spring Medals Sponsorship	Casie
	Mar 2025	Order Spring Medals (400)	Cassondra

Adjourned: 7:33pm

Next Meeting:

- Club wide fundraising
 - Papa Murphys
 - Beef sticks (Tillamook and Matts Meats)
 - Grocery Outlet Share Partnership
 - Club Raffle at Kick-off event
 - KUKN auction for marketing time
 - Fred Meyer Community program
 - Carwash and Kona ice