

Terms & Conditions – Kajabi Launch VIP Day

By checking the box and submitting your payment, you agree to the following terms and conditions between you (“Client”) and Simplifypreneur LLC (“Simplify VA”) for the Kajabi Launch VIP Day service.

1. Agreement Effective Date

This agreement goes into effect when payment is received. No work will begin until the required Intake Form is submitted (with launch assets and copy) and access to relevant platforms is provided.

2. What’s Included (Scope of Work)

The Kajabi Launch VIP Day is a one-day, done-for-you tech implementation service. Deliverables include:

- **Webinar setup:** opt-in form and thank-you page, plus confirmation and reminder emails.
- **Offer + checkout:** offers created in Kajabi, checkout connected to your sales page, and test purchase completed.
- **Emails loaded and scheduled:** launch emails uploaded and scheduled (using your copy + templates). Up to 20 emails are guaranteed.
- **Course portal setup:** modules and videos uploaded for buyer access. Up to 8 modules / 20 videos are guaranteed.
- **Tags + automations:** behind-the-scenes rules that make your funnel run.
- **Integrations + testing:** connections checked across platforms. Timers, coupons, and redirects set up if needed.
- **Real-time communication:** updates via Slack or email for approvals.
- **One week of Q&A support:** post-day email support for clarity questions (not additional tasks or changes).

This package does **not** include:

- Video or content editing
 - Design or branding
 - Opt-in page or sales page creation
 - Copywriting
 - Support outside of your scheduled VIP Day and one week of Q&A follow-up
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3. What to Expect

This is a one-day, focused service for Kajabi users. What gets completed depends on:

- Complexity of your requested setup
- Organization and readiness of your materials
- Timely approvals/responses during the day

Tasks will be prioritized by impact. While most clients' full setup is completed, Simplify VA cannot guarantee that every requested task will fit within the day.

4. Scheduling & Refund Policy

- Your VIP Day must be scheduled and completed within **60 days of purchase**. If not, a **\$200 scheduling fee** will be deducted and the balance refunded.
- **One reschedule** is included at no cost with at least 48 hours' notice.
- If required assets/copy are not submitted 48 hours in advance, your VIP Day will be rescheduled.
- A **second reschedule request** will result in a **\$200 scheduling fee**. If you choose to cancel your VIP Day, you can request a refund for the remaining balance.

- **No refunds are issued for completed VIP Days.** If you are not satisfied for any reason, please reach out to hi@simplifyva.com so we can resolve it together.
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5. Client Responsibilities

To make the most of your VIP Day, you agree to:

- Complete the Intake Form at least 48 hours before your scheduled day.
- Share platform access and all required materials 48 hours in advance.
- Be available via Slack or email for approvals/clarifications during the day.

If you are not responsive during the VIP Day, Simplify VA is not responsible for incomplete deliverables.

6. No Results Guarantees

This service does not guarantee sales outcomes, launch performance, or completion of all requested items. Results depend on factors outside of Simplify VA's control, including platform limitations, deliverable readiness, and market conditions.

7. Ownership & Portfolio

You retain ownership of all assets created during your VIP Day. Simplify VA may reference general (non-sensitive) examples of work for portfolio or marketing purposes.

8. Limitation of Liability

Simplify VA is not liable for any loss of revenue, leads, or opportunities related to this service. The Client agrees to indemnify and hold Simplify VA harmless against any claims, damages, or liabilities resulting from use of this service.

9. Dispute Resolution

If any disputes arise, both parties agree to try resolving them via written communication first. If unresolved, disputes will be submitted to binding arbitration under the rules of the American Arbitration Association in the state of Wisconsin, USA.

10. Governing Law

This agreement is governed by the laws of the state of Wisconsin, USA. All legal matters will be handled in Wisconsin.

By completing your purchase, you acknowledge that you've read, understood, and agreed to these terms.

Simplify VA

simplifyva.com | hi@simplifyva.com