

KIM REYNOLDS, GOVERNOR AARON BAACK, INTERIM DIRECTOR CHRIS COURNOYER, LT. GOVERNOR

IOWA BOARD OF MEDICINE MEETING

Open Session Minutes

February 19, 2026 (Day One) | 9:30 a.m.

Call Meeting to Order and Roll Call Vote

Call to Order by Charles Hill at 9:31 a.m.

Board Members present for all or part of the meeting:

Chad Stadsvold, D.O., Chair

Vickie Pyevich, M.D., Vice Chair

Robert Donnelly, M.D., Secretary

Rose Kleyweg Mitchell

Diane McDonald, R.N.

Jerry Rozeboom, M.D.

Board Members absent:

Brett Erickson, Douglas Hoisington, D.O.

Victoria Sharp, M.D.

Royce Woodroffe, M.D.

Staff present for all or part of the meeting: Charles

Hill, Executive Director

Jennifer Klein, Assistant Attorney General Brandi Allen,
Investigator

Dakota Allison, Licensing Supervisor

Natalie Anderson, Investigator

Laura Berardi, Executive Officer

Emily DeRonde, General Counsel

Marvin Firich, Monitoring Coordinator

Kori Grooms, DIAL

Brian Leyn, Investigator

Dr. Luke Lowry, Medical Director Michelle Roberts,

Compliance

Kari Rolls, Administrative Assistant (virtual) Anne Ryan,

Lead Investigator

Tracy White, Investigator

Laura Wood, Investigator

Public present:

none

Attendance Roll Call by Hill: Present: Donnelly, McDonald, Mitchell, Pyevich, Rozeboom, Sharp, Stadsvold, Woodroffe. Dr. Hoisington and Brett Erickson are excused absent. Quorum was established with 8 members present.

Closed Session

Motion by Stadsvold to enter into closed session, pursuant to Iowa Code section 21.5(1)(a) to review or discuss records which are required or authorized by state or federal law to be kept confidential; Iowa Code section 21.5(1)(d) to discuss whether to initiate disciplinary investigations or proceedings; and Iowa Code section 21.5(1)(f) to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A.

Seconded by Donnelly.

Roll call vote taken. Vote: Aye: All Nay: None Abstaining: None

Motion passed.

The board entered closed session at 9:33 a.m.

Recess

At 4:16 p.m., the board recessed for the day. The board will reconvene on February 20, 2026, at 9:00 a.m.



Open Session

The board returned to open session at 11:00 a.m.

IOWA BOARD OF MEDICINE MEETING

Open Session Minutes

February 20, 2026 (Day Two) | 9:00 a.m.

Board Members present for all or part of the meeting:

Chad Stadsfold, D.O., Chair
Robert Donnelly, M.D., Secretary
Rose Kleyweg Mitchell
Diane McDonald

Jerry Rozeboom, M.D.
Victoria Sharp, M.D.
Royce Woodroffe, M.D.

Board Members absent:

Brett Erickson, Douglas Hoisington, D.O., Vickie Pyevich, M.D.

Staff present for all or part of the meeting:

Charles Hill, Executive Director
Jennifer Klein, Assistant Attorney General
Natalie Anderson, Investigator (virtual)
Laura Berardi, Executive Officer
Emily DeRonde, General Counsel
Marvin Firich, Monitoring Coordinator

Dr. Luke Lowry, Medical Director
Michelle Roberts, Compliance
Anne Ryan, Lead Investigator (virtual)
Tracy White, Investigator
Laura Wood, Investigator

Public present:

"E" (virtual, did not identify themselves further)

The board resumed at 9:16 a.m. in Closed Session.

Attendance Roll Call by Hill: Present: Donnelly, McDonald, Mitchell, Rozeboom, Sharp, Stadsfold, Woodroffe. Dr. Hoisington, Dr. Pyevich, and Brett Erickson are excused absent. Quorum was established with 7 members present.

Opportunity for Public Comment

There were no public comments.

Discussion and Vote on Open Session Meeting Minutes

Motion by Sharp to approve the open session minutes of the December 11-12, 2025, meeting; the January 15, 2026, teleconference; and the January 22, 2026, hearing.

Seconded by McDonald.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Page 2 of 7



Reports

Executive Director – Charles Hill

There are a few bills before the Legislature that would impact the Board of Medicine. One would regulate medical spas, requiring a physician to be in charge. As it's written right now, would fall under the Board of Pharmacy. That bill has not moved out of committee at this time and may not survive this year, but it could be added to another bill this year or be revived next year. There is also a licensing bill relating to being sure licenses are issued in a timely manner – believe it's within 45 days. That bill may pass. That isn't a concern. Once we have all the materials, it typically only takes us 2-3 days to issue a license. Usually, any delay is due to getting materials from the applicant. There are other bills that tangentially affect us, but we can update on those toward the end of session.

We are also working on the third newsletter and hope to have that out in the near future. Members of the public are able to sign up for the newsletter as well as notices of board orders.

Board Members

Board members discussed the piece of legislation that would require pharmacists to provide certain drugs without a prescription and off-label prescribing, and a bill regarding continuing medical education requirements for nutrition education.

Assistant Attorney General – Jenny Klein

The Alsayouf case, which was about whether an investigative file was available to a licensee prior to the Board issuing a notice of hearing, statement of charges. The District Court's decision was affirmed, so status quo for us – we will continue to maintain the confidentiality of investigative files until and unless a notice of hearing and statement of charges is filed by the Board.

Legal Counsel – Emily DeRonde

There is a bill – we're calling it the DIAL bill – that would standardize processes across several boards. Move to birthdates for renewal cycles, standardizing fees, and proposes a three-year license vs. two-year. Most boards were moved to the Code chapter that Medicine is already governed by. Also looking to give the Board of Medicine the ability to discipline for unlicensed practice; right now the only recourse is to refer to local law enforcement.

Rulemaking Discussion and Vote to File Notice of Intended Action – IAC 481.653 and 481.656 – Special license eligibility
Emily DeRonde reported that a regulatory analysis was filed on the rules to add in the OET test as an option for foreign medical graduates. The regulatory analysis was published on December 10, 2025, and there was a public hearing on

December 30, 2025. We did not receive any public comments. Today the Board can vote on filing a Notice of Intended Action. DeRonde reviewed the next steps that follow with the Board.

Motion by Sharp to file the Notice of Intended Action regarding adding the OET test option to IAC 481.653 and 481.656 – Special license eligibility.

Seconded by Stadsvold.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Page 3 of 7



Closed Session

Motion by Donnelly to enter into closed session, pursuant to Iowa Code section 21.5(1)(a) to review or discuss records which are required or authorized by state or federal law to be kept confidential; Iowa Code section 21.5(1)(d) to discuss whether to initiate disciplinary investigations or proceedings; and Iowa Code section 21.5(1)(f) to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A.

Seconded by Mitchell.

Roll call vote taken. Vote: Aye: All Nay: None Abstaining: None

Motion passed.

The board went into closed session at 11:19 a.m.

Open Session

The board returned to open session at 12:11 p.m.

Discussion and Vote on Closed Session Agenda Items

Motion by Donnelly to approve delegation to the Administrative Law Judge hearings in case numbers 02-2025-0140 and 02-2025-0267.

Seconded by Stadsvold.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Mitchell to approve the closed session minutes of the December 11-12, 2025, meeting; the January 15, 2026, teleconference.

Seconded by Rozeboom.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Sharp to approve a continuance in case numbers 02-2023-0214, 02-2024-0068, 02-2024-0145, 02-2024-0321, 02-2024-0546.

Seconded by Stadsvold.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Mitchell to approve the following as read: 02-2023-0356 – leave open; 02-2025-0048 – close; 02-2024-0080 – close; 02-2025-0236 – close; 02-2023-0486 – leave open; 03-2025-0411 – close; 03-2025-0363 – leave open; 02-2025-0513 – close; 02-2025-0514 – close; 02-2025-0527 – close; 02-2025-0183 – close; 03-2025-0486 – leave open; 02-2025-0517 – leave open; 03-2025-0324 – close; 02-2025-0520 – close; 03-2025-0459 – close; 03-2025-0460 – close; 02-2025-0134 – close; 02-2025-0135 – close; 02-2025-0246 – close; 02-2025-0247 – close; 02-2025-0314 – leave open; 02-2025-0444 – leave open; 03-2025-0204 – close; 02-2025-0286 – close; 02-2025-0420 – close; 02-2025-0451 – close; 02-2025-0474 – close; 02-2025-0340 – close; 02-2025-0267 – leave open; 02-2025-0382 – close; 02-2025-0413 – close; 02-2025-0440 – close; 03-2025-0429 – close; 02-2025-0469 – close; 03-2025-0453 – close; 03-2025-0501 – close; 02-2025-0394 – close; 03-2025-0472 – close; 03-2025-0473 – close; 02-2025-0402 – close; 02-2025-0403 – close; 03-2025-0180 – close; 02-2025-0419

Page 4 of 7



– leave open; 02-2025-0226 – leave open; 02-2025-0465 – close; 02-2025-0484 – leave open; 02-2025-0485 – leave open; 03-2025-0407 – close.

Seconded by McDonald.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Sharp to approve the Screening Committee recommendation to close 71 cases.

Seconded by Mitchell.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Mitchell to approve the Monitoring Committee recommendation for 4 approvals and 1 rejection of a request for early termination.

Seconded by Stadsvold.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by McDonald to approve the Licensure Committee recommendation to approve 2 licenses.

Seconded by Donnelly.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Rozeboom to accept the settlement in case numbers 03-2016-0509, 03-2017-0374, 03-2019-0702, 03-2020-0257.

Seconded by Stadsvold.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by McDonald to leave open case 02-2025-0050 with Dr. Donnelly recused.

Seconded by Rozeboom.

Vote: Aye: McDonald, Mitchell, Rozeboom, Sharp, Stadsvold, Woodroffe Nay: None Abstaining: Donnelly Motion

passed.

Motion by Stadvold to approve the final order as written by the Administrative Law Judge in case numbers 03-2022-0507 and 03-2024-0495.

Seconded by Donnelly.

Motion Amendment: With the minor technical corrections noted. Motion by Stadvold to move as amended, seconded by McDonald.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Page 5 of 7



Motion by Sharp to approve the following as read: 02-2025-0409 – close; 03-2025-0390 – close; 02-2025-0388 – leave open.

Seconded by McDonald.

Vote: Aye: Donnelly, McDonald, Mitchell, Rozeboom, Sharp, Woodroffe Nay: None Abstaining: Stadvold

Motion passed.

Motion by Donnelly to close the following case: 02-2025-0468.

Seconded by Sharp.

Vote: Aye: Donnelly, Mitchell, Rozeboom, Sharp, Stadvold, Woodroffe Nay: None Abstaining: McDonald

Motion passed.

Motion by Rozeboom to close the following case: 02-2025-0464.

Seconded by Stadvold.

Vote: Aye: Donnelly, McDonald, Mitchell, Rozeboom, Stadvold, Woodroffe Nay: None Abstaining: Sharp Motion passed.

Recess

Motion by Sharp to go into recess until the hearing.

Seconded by Woodroffe.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

The Board went into recess at 12:23 p.m.

Open Session

The board returned to open session at 1:04 p.m. for a contested case hearing in case number 02-2024-0416, Todd Raleigh, M.D.

Contested Case Hearing

Pursuant to Iowa Code section 272C.6(1), the licensee chose to hold the hearing in closed session.

Closed Session

Motion by Mitchell to enter into closed session, pursuant to Iowa Code section 21.5(1)(f) to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A.

Seconded by Sharp.

Roll call vote taken. Vote: Aye: All Nay: None Abstaining: None

Motion passed.

The board went into closed session at 2:37 p.m.

Open Session

The board returned to open session at 3:14 p.m.

Page 6 of 7



Motion by McDonald to direct the Administrative Law Judge to write a decision in accordance with Board deliberations in closed session in case number 02-2024-0416.

Seconded by Stadsvold.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Adjournment

Motion by Rozeboom to adjourn the meeting.

Seconded by Donnelly.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Hill adjourned the meeting at 3:15 p.m.

The next board meeting is scheduled for March 19, 2026.

