T.C.
IBN HALDUN UNIVERSITY
International Office
Erasmus and International Programs Department

2025-2026 ACADEMIC YEAR SPRING SEMESTER
ORHUN ACADEMIC EXCHANGE PROGRAM APPLICATION

27 February 2026	Orhun Exchange Program application **start date**
29 March 2026 (at 16.00)	Orhun Exchange Program application **end date**
8 May 2025	Announcement of preliminary evaluation results (international.ihu.edu.tr)

- Potential updates will be shared on https://international.ihu.edu.tr.

Orhun Academic Exchange Program includes activities such as lectures, seminars, panels, or conferences at a higher education institution by faculty members from another higher education institution.

WHO CAN APPLY ORHUN ACADEMIC EXCHANGE PROGRAM?

- Academic staff who are full/part time employed and actively working in IHU for more than 6 months.
- Research assistants who do not have official authority to teach cannot participate in the Orhun Exchange Program.
- Academics cannot go to their home country as Orhun exchange staff.

In order for Orhun Exchange Program to be considered as a valid activity;

- The duration of mobility must be a minimum of **one week** and a maximum of **two weeks**, only once within an academic year.
- The academic activities undertaken by faculty members within the scope of mobility **must not be less than 6 hours per week.** In cases where the activity takes place longer than 1 week, the required course hours should increase proportionally. (For example, since it is obligatory to teach at least 6 hours per week in an activity that will last for 1 week, at least 12 hours of lessons must be given in an activity that will last 2 weeks.)

- **If the weekly teaching activities do not meet the minimum 6 hours criteria,** academic activities such as seminars, panels, or conferences shall be also considered within this scope. Mobilities that do not include any teaching activity cannot be considered under the Orhun Exchange Program and are not eligible for participation.
- If the documents proving participation in the mobility are not submitted at the end of the program, the mobility will be deemed invalid.

REQUIRED DOCUMENTS

1. Mobility Form **(Mandatory and must be filled out on the computer, not by hand)**
   Draft Mobility Form : Mobility Form - Orhun Program
   (General objectives, content and expected results of the program should be explained in the Mobility Form. Pre-approval of the host institution should be obtained while completing the form. For this, academic staff should contact the host institution. Contact information list:
   Orhun Academic Exchange Program - List of Universities (2026).xlsx
2. Academic Staff Information Form **(Mandatory and must be filled out on the computer, not by hand)**
   Draft Academic Staff Information Form: Academic Staff Information Form - Orhun Program.docx
3. Scanned copy of Turkish ID/Residence Permit **(Mandatory)**
4. Document proving disability of the applicant (if applicable)*

   *Check the Criteria Table given below in this document.

❖ Applications made with documents that do not meet the required criteria will be considered invalid.

WHERE TO APPLY?

Applications must be made through Google Forms. Application link; https://forms.gle/hDu2xhn5jDZ19gCb9

EVALUATION CRITERIA

- The expected quota is 3.

❖ In faculties with more than one application, only one staff from the same department can participate in the Orhun Program. The department classification of Human Resources will be taken as a reference.

❖ Within the scope of Orhun Program:

Working Time at IHU	+
Staff with disabilities*	**+10**
Veteran staff, staff with martyr in the first degree family, veteran spouses and children	**+10**
Benefit from any exchange program at IHU (with or without a grant)	**-10**
Failure to participate in the mobility without giving a timely waiver notice despite being selected for the mobility (applicable if the staff applies for Orhun again)	**-10**

*The Disability Health Board report specified in the "Regulation on Disability Assessment for Adults" published in the Official Gazette dated February 20, 2019, No. 30692

FACILITIES/SERVICES THAT WILL BE OFFERED TO ACADEMIC STAFF

- Ibn Haldun University will provide **flight tickets** and **daily subsistence allowance (⅓ for up to 2 weeks)** to the selected outgoing staff.
- Other facilities and services (accommodation, meals etc.) may vary depending on the institution.

T.C.
IBN HALDUN UNIVERSITY
International Office
Erasmus and International Programs Department

For the opportunities to be provided, departments that are open for applications and more details, please check this link:

Orhun Academic Exchange Program - List of Universities (2026).xlsx

For detailed information, you can contact the Erasmus and International Programs Department.

Email: exchange@ihu.edu.tr
Phone: +90 212 692 02 12 (Extension: 1109 - 1116)
Address: Ordu Cad. F-05 Blok No 3, 34480 Başakşehir (REK. 1.42)