



Jireh's Remnant Youth Bible Training Academy (JRA) Gifts Training Enrichment Program

“A K-12 leadership training academy helping students to properly identify their talents and call in Christ and take steps to fulfill it as the next generation leaders.”

JRA Gifts Enrichment Course Catalog
Volume 1
2025-2026



JRA- Gifts Training Enrichment Program

Lumberton, NC 28358

Table of Contents

<i>Calendar of Events.....</i>	<i>3</i>
<i>MEET OUR SCHOOL BOARD MEMBERS.....</i>	<i>4</i>
<i>Jireh's Remnant Youth Bible Training Academy.....</i>	<i>5</i>
Statement of Faith.....	5
Signature of both parents/legal guardian is required:.....	6
<i>MEET OUR INSTRUCTORS.....</i>	<i>7</i>
<i>Fall Semester 2025 Course Descriptions.....</i>	<i>8</i>
<i>Personal Evangelism 101: The Complete Guide, Chelsea Kight</i> <i>https://www.cru.org/us/en/train-and-grow/share-the-gospel/personal-evangelism-101.html.....</i>	<i>8</i>
<i>STUDENT FALL CLASS SCHEDULE 2025-2026.....</i>	<i>13</i>
<i>Tuition and Fee Schedule 2025-2026 School Year.....</i>	<i>14</i>
Fees are Non-Refundable and Non-Transferable.....	14
❖ Tuition Payment Options (all programs):.....	14
<i>JRA PAYMENT POLICIES.....</i>	<i>14</i>
<i>OCTOBER 2025 CLASS CALENDAR.....</i>	<i>16</i>
<i>NOVEMBER 2025 CLASS CALENDAR.....</i>	<i>17</i>
<i>DECEMBER 2025 CLASS CALENDAR.....</i>	<i>18</i>
<i>JANUARY 2026 CLASS CALENDAR.....</i>	<i>19</i>
<i>JIREHS' REMNANT ACADEMY STUDENT/PARENT/ACADEMY CONTRACT.....</i>	<i>20</i>
<i>STUDENT HANDBOOK 2025-2026.....</i>	<i>21</i>
GIFTS AND CALLINGS.....	21
CLASS SCHEDULES.....	21
ATTENDANCE.....	21
ABSENCES.....	21
TRANSPORTATION.....	22
EARLY CHECK-OUT.....	22
TELEPHONE USE.....	22
DRESS CODE.....	23



JRA- Gifts Training Enrichment Program

STUDENT RULES.....	23
STUDENT INFRACTIONS.....	23
ILLEGAL ACTIVITY.....	23
BEHAVIOR MANAGEMENT NON-COMPLIANCE POLICY.....	24
CORRECTIVE ACTION PLAN POLICY.....	26



JRA- Gifts Training Enrichment Program

Calendar of Events

Fall Semester 2025

Main Session

Date	Event
September 1, 2025	Registration Opens
October 1, 2025- December 1, 2025	Rolling Admission
October 6, 2025	Parent Welcome Day/Orientation
October 6, 2025	First of Enrichment Begins
November 24-28 2025	THANKSGIVING BREAK (NO CLASSES)
December 15 2025- January 3 2026	CHRISTMAS BREAK (NO CLASSES)
January 17, 2026	LAST DAY OF CLASSES
January 23 or 24, 2026	END OF SEMESTER EVENT

Spring Semester 2026

Main Session

Date	Event
January 1, 2026	Registration Opens
February 1, 2026	Last day of Registration
February 2, 2026	Parent Welcome Day
February 9, 2026	First of Enrichment Begins
April 6-10, 2026	SPRING/EASTER BREAK (NO CLASSES)
May 23, 2026	Last Day of Classes
June 5 or 6, 2026	END OF SEMESTER EVENT



JRA- Gifts Training Enrichment Program

MEET OUR SCHOOL BOARD MEMBERS

	<p>Matthew and Sabrina Cummings are the founders of Jireh's Remnant Youth Bible Training Academy. After God placed the mandate to start the school on Sabrina's heart, Matt and Sabrina knew not to say "no" as the Lord was placing them in a position to help Youth identify their call in Christ. They enjoy spending time with God and seeing his move on the communities around them.</p>
	<p>Teresa Hargett serves as the Chairperson for Jireh's Leadership Academy School Board.. She resides in Fairmont, NC and works as an adult services program manager. She joined CROSSED because she supports the vision and is passionate about preparing the youth to be the leaders of the future. In Teresa's spare time she enjoys listening to gospel music, reading and enjoying her family.</p>
	<p>Mary Davis is a treasurer for Jireh's Leadership Academy School Board who lives in Pembroke, NC. She is a retired social worker. Mary got involved with our organization because she loves children and is always excited to help. In her free time she enjoys reading.</p>
	<p>Amanda Meares, board member, is a lifelong resident of Robeson County and a mother of three. As a former student of the public school system and the mother of of two current public school students, she sees the desperate need for Christ in our Children's education. "JRA is essential for fostering a positive future for our children and our community as a whole."</p>
	<p>Vee Oxendine, board member, Resides in Pembroke, NC, married to Beth of 17 years and they have two children, Lillie and Isaiah. Vee is an entrepreneur (owner of Stables Fitness and Oxendine Capital Investments), author, and Pastor of The Remnant Church. Vee is excited to help kids and families explore alternative educational options to help children to become better prepared, educated, and influential to society in a positive way.</p>



JRA- Gifts Training Enrichment Program

Jireh's Remnant Youth Bible Training Academy

Statement of Faith

The Bible is the inspired Word of God. Our God is One, but manifested in three Persons—the Father, the Son, and the Holy Spirit. Salvation is the gift of God to man through faith in Jesus Christ. The New Birth is necessary to all men, and when experienced, produces eternal life. We believe in sanctification, which is living a life of holiness. Healing is the privilege of every member of the Church today provided through Jesus' death on the Cross.

- **THE SCRIPTURES**—The Bible is the inspired Word of God, the product of holy men of old who spoke and wrote as they were moved by the Holy Spirit. The New Covenant, as recorded in the New Testament, we accept as our infallible guide in matters pertaining to conduct and doctrine (2 Tim. 3:16; 1 Thess. 2:13; 2 Peter 1:21).
- **BAPTISM OF THE HOLY SPIRIT**- “Do not leave Jerusalem, but wait for the gift my Father promised, which you have heard me speak about. For John baptized with water, but in a few days you will be baptized in the Holy Spirit.” Acts 1:4. The Baptism of the Holy Spirit is different than being baptized in water. Jesus emphasized the importance of receiving the Holy Spirit, the power of God, to be able to demonstrate or verify the Kingdom of heaven.
- **THE GODHEAD**—Our God is One, but manifested in three Persons—the Father, the Son, and the Holy Spirit, being coequal (Deut. 6:4; Phil. 2:6). God the Father is greater than all; the Sender of the Word (Logos) and the Begetter (John 14:28; John 16:28; John 1:14). The Son is the Word flesh-covered, the One Begotten, and has existed with the Father from the beginning (John 1:1; John 1:18; John 1:14). The Holy Spirit proceeds forth from both the Father and the Son and is eternal (John 14:16; John 15:26).
- **ETERNAL LIFE AND THE NEW BIRTH**—Man's first step toward salvation is godly sorrow that worketh repentance. The New Birth is necessary to all men, and when experienced, produces eternal life (2 Cor. 7:10; John 3:3–5; 1 John 5:12).



JRA- Gifts Training Enrichment Program

- **SANCTIFICATION**—The Bible teaches that without holiness no man can see the Lord. We believe in the Doctrine of Sanctification as a definite, yet progressive work of grace, commencing at the time of regeneration and continuing until the consummation of salvation at Christ's return (Heb. 12:14; 1 Thess. 5:23; 2 Peter 3:18; 2 Cor. 3:18; Phil. 3:12–14; 1 Cor. 1:30). Sanctification includes abstaining from lustful desires including but not limited to, adultery, fornication, same-sex relationships, drunkenness, greed, hate, envy, etc. (Galatians 5:19-21; I Timothy 1:8-11).
- **DIVINE HEALING**—Healing is for the physical ills of the human body and is wrought by the power of God through the prayer of faith, and by the laying on of hands. It is provided for in the atonement of Christ, and is the privilege of every member of the Church today (James 5:14,15; Mark 16:18; Isa. 53:4,5; Matt. 8:17; 1 Peter 2:24).

I(we) acknowledge the statement of faith for Jirehs Remnant Youth Bible Training Academy (JRA) and agree to allow my children to participate in the program with the principles of faith set out therein.

Signature of both parents/legal guardian is required:

Father/Guardian: (print) _____

(signature)_____

Date: _____

Mother/Guardian: (print) _____

(signature)_____

Date:_____

Student (Grades 4th-12th): (Print)_____

(signature)_____

Date: _____



JRA- Gifts Training Enrichment Program

MEET OUR INSTRUCTORS

EVANGELISM 101 & 102	Sabrina L. Cummings and Special Guests
SCHOOL OF THE PROPHETS	Matthew Cummings and Special Guests
CULINARY ARTS 1 & 2	Chloe Blue Sylvia Mack
Art 1 & 2	TBD
DANCE 1 & 2	Leo "Jason" Barnwell
PRAISE & WORSHIP 1 & 2	Renee Mitchell
FINANCE & ADMINISTRATION	Justin Hempstead
LEADERSHIP	Sabrina L. Cummings
MISSIONS	TBD
Karate 1 & 2	Angelica Green Xzavier Green
Fitness 1 & 2	TBD



JRA- Gifts Training Enrichment Program

Fall Semester 2025 Course Descriptions

<p>EVANGELISM 101</p> <p>Materials Used: Kenneth E. Hagin- Concerning Spiritual Gifts Other online resources</p>	<p>"The desire to share one's faith is a natural overflow of one's relationship with Christ. A person in love rarely stops thinking and talking about the object of their affection. A person who has genuinely experienced Jesus Christ expresses a similar compulsion (Acts 4:20). If you are a Christian with a desire to share what you believe with someone else, you have to choose to take a step of faith." Personal Evangelism 101: The Complete Guide, Chelsea Kight https://www.cru.org/us/en/train-and-grow/share-the-gospel/personal-evangelism-101.html</p> <p>Evangelism 101 is the first step to help you learn the importance of spreading the Good News of Jesus Christ and the "How To." This course includes understanding the following gifts: 1. Healing 2. Words of Knowledge 3. Working of Miracles And many more...</p>
<p>SCHOOL OF THE PROPHETS</p> <p>Materials Used: Kenneth E. Hagin- Concerning Spiritual Gifts Other online resources</p> <p>Kris Vallotton School of the Prophets</p>	<p>"School of the Prophets" is a general term for various Christian training programs that teach participants to understand and practice prophetic ministry. Some of the focus areas include:</p> <ol style="list-style-type: none"> 1. Biblical foundations of prophecy 2. Hearing God's voice 3. Developing prophetic discernment 4. Practical application of prophetic gifts 5. Prophetic ethics and maturity 6. Activating prophetic potential <p>And much more</p>
<p>CULINARY ARTS 1</p>	<p>An engaging, hands-on cooking class where children explore Bible stories and themes through food. Young chefs will learn</p>



JRA- Gifts Training Enrichment Program

<p>Bible Chefs: "Taste and See"</p> <p>Materials Used: Bible Chef Curriculum</p>	<p>foundational kitchen skills like measuring, mixing, and simple food prep. Each week's lesson connects a Bible story about food—such as God feeding the Israelites with manna or Jesus feeding the 5,000—to a delicious recipe.</p> <p>This course teaches children that God is the provider of our daily food, emphasizing gratitude and the concept of sharing God's love through hospitality.</p>
<p>CULINARY ARTS 2 The Agape Kitchen: The Art of Hospitality</p> <p>Materials Used: Abeka</p>	<p>This course takes a comprehensive look at hospitality from a Christian perspective. Teens will advance their culinary skills, learning more complex techniques such as braising, roasting, and decorating baked goods. Lessons cover not only cooking, but also menu planning, table setting, and food service. The final project involves preparing and serving a full, restaurant-quality meal to a group of friends or family, putting their skills into practice.</p> <p>This course teaches youth how to use food and fellowship to bless others, demonstrating God's love through thoughtful service and generous hospitality.</p>
<p>ART 1 & 2 Created in His Image Foundations of Christian Art</p>	<p>In this introductory course, students will discover the fundamentals of art through a biblical lens. Exploring the elements of art and principles of design, students will learn to use their creativity to glorify God, their ultimate Creator. Projects will cover a variety of media, including drawing, painting, and collage, with each lesson connecting to a scriptural theme.</p> <p>Key projects:</p> <ol style="list-style-type: none"> 1. A landscape painting demonstrating God's majesty in creation. 2. An illuminated manuscript-style drawing of a favorite Bible verse. 3. A self-portrait reflecting the idea of being "fearfully and wonderfully made."



JRA- Gifts Training Enrichment Program

	4. Designing an altar cloth or banner using Christian symbolism.
DANCE 1 Youth Praise Dance	This class focuses on the fundamentals of praise and worship dance. Dancers will learn foundational steps from various styles while exploring the biblical meaning behind praise dance. The curriculum covers basic choreography, expressive movement, and the use of flags and banners as worship tools. The class is suitable for all experience levels, emphasizing a heart of worship and the ability to expressively use the entire body.
DANCE 2 Lyrical & Contemporary Worship	In this expressive and dynamic class, students will delve into the lyrical and contemporary dance styles for the glory of God. The focus is on connecting mind and body through fluid, emotive movement to tell a story inspired by faith in Christ. Dancers will develop their technique and challenge their skills with turns, leaps, and improvisational exercises. The goal is to grow in musicality and expressive movement while deepening their appreciation for dancing as a form of worship.
PRAISE & WORSHIP 1 Creating a Youth Worship Team	This practical course is for students who want to develop a worship band for their youth group. Topics include: <ul style="list-style-type: none"> 1. Instrumental Skills: Basic instruction and rehearsal for common worship instruments (e.g., guitar, bass, keys, drums). 2. Song Selection: Choosing songs with relatable, theologically sound lyrics and accessible melodies. 3. Team Dynamics: Learning to collaborate effectively as a band and grow spiritually together. 4. Stage Presence: A focus on posture, presentation, and authenticity while leading worship.
PRAISE & WORSHIP 2 Christian Songwriting	In this creative course, students learn the craft of writing and composing original worship songs. The class focuses on expressing personal faith experiences through music.



JRA- Gifts Training Enrichment Program

	<ol style="list-style-type: none"> 1. Song Structure: Exploring common song structures, such as verse-chorus-bridge. 2. Lyrical Content: Writing lyrics that are both personal and theologically sound. 3. Melody Creation: Developing memorable and singable melodies. 4. Creative Worship: A project-based class where students write, compose, and present their original worship song to the class and at worship services.
FINANCE & ADMINISTRATION	<p>This course is a Christian financial literacy program for youth emphasizes biblical principles of stewardship, generosity, and wise money management. The curriculum teaches practical skills for budgeting, saving, and avoiding debt within a framework that recognizes God as the ultimate owner of all resources.</p> <ol style="list-style-type: none"> 1. The Heart of Stewardship 2. The Practice of Budgeting 3. The Dangers of Debt and the Power of Saving 4. The Call to Generosity 5. Becoming a Wise Consumer
YOUTH LEADERSHIP LEARNING TO LEAD	<p>This course is a youth leadership course created to help equip youth to develop the leadership skills that the Lord has placed within even before they were born. This class will help cultivate skill sets such as:</p> <ol style="list-style-type: none"> 1. The Leader in me 2. Character that Counts 3. Knowing my Identity 4. Leading others
MISSIONS	<p>This course on missions for youth equips young people to understand and participate in God's work globally by providing biblical, historical, and cultural context, fostering practical skills for sharing their faith, and encouraging strategic engagement with mission work and discipleship both locally and internationally.</p>
KARATE 1& 2	<p>This course is a blend of traditional martial arts training with faith-based principles, emphasizing character development, self-control, and physical fitness.</p>



JRA- Gifts Training Enrichment Program

	<p>This comprehensive program builds on the fundamentals, combining more advanced karate techniques with deeper spiritual lessons.</p> <ol style="list-style-type: none"> 1. Physical focus 2. Spiritual growth 3. Self-defense 4. Life skills and virtues 5. Community
<p>Fitness 1 & 2 Fitness For God's Temple</p>	<p>This course is designed to help students discover how to use their bodies as instruments for God's glory. It goes beyond basic fitness to incorporate lessons on sportsmanship, character, and spiritual stewardship.</p> <ol style="list-style-type: none"> 1. Stewardship of the Body 2. Teamwork and Character 3. Skill Development 4. Biblical Perspective 5. Lifelong Fitness

STUDENT FALL CLASS SCHEDULE 2025-2026

EVANGELISM 101	SATURDAYS- 9:30AM-12:30PM
SCHOOL OF THE PROPHETS	SATURDAYS- 9:30AM-12:30PM



JRA- Gifts Training Enrichment Program

CULINARY ARTS 1 & 2	CULINARY ARTS 1- SATURDAYS- 9:30AM-12:30PM (AGES- 5-11) CULINARY ARTS 2- SATURDAYS- 9:5-AM-12:50PM (AGES 12-18)
Art 1 & 2	ART 1 - MONDAY, TUESDAY, & THURSDAY- 4PM-5PM (AGES 5-11) ART 2 - MONDAY, TUESDAY, & THURSDAY- 5PM-6PM (AGES 12-18)
DANCE 1 & 2	DANCE 1- MONDAY & TUESDAY - 4PM-5:30PM (AGES 5-11) DANCE 2 - MONDAY & TUESDAY- 5:30PM-7PM (AGES 12-18)
PRAISE & WORSHIP 1 & 2	PRAISE & WORSHIP 1- MONDAY, TUESDAY, & THURSDAY- 4PM-5PM (AGES 5-11) PRAISE & WORSHIP II - TUESDAY, & THURSDAY- 6PM-7:30PM (AGES 12-18)
FINANCE & ADMINISTRATION	MONDAY, TUESDAY - 5PM-6PM (AGES 12-18) WEDNESDAY (VIRTUAL CLASS) - 5pm-6pm
LEADERSHIP	MONDAY, TUESDAY, & THURSDAY- 5PM-6PM (AGES 12-18)
MISSIONS	SATURDAYS- 9AM-12PM
Karate 1& 2	KARATE 1 - MONDAY, TUESDAY, & THURSDAY- 4PM-5PM (AGES 5-11) KARATE 2 - MONDAY, TUESDAY, & THURSDAY- 5PM-6PM (AGES 12-18)
Fitness 1 & 2	FITNESS 1 - MONDAY, TUESDAY, & THURSDAY- 4PM-5PM (AGES 5-11) FITNESS 2 - MONDAY, TUESDAY, & THURSDAY- 5PM-6PM (AGES 12-18)

Tuition and Fee Schedule 2025-2026 School Year

❖ **ENROLLMENT FEES** (Elementary, Middle School and High School)



JRA- Gifts Training Enrichment Program

Application: \$40.00 NEW Students Only

Fees are Non-Refundable and Non-Transferable

❖ **TUITION (per semester)**– (includes books, activity, capital assessment fee)

<u>Elementary (K5-6)</u>	<u>Middle (7-8)</u>	<u>High (9-12)</u>
1 Class- \$300.00	1 Class- \$300.00	1 Class- \$300.00
2 Classes- \$500.00	2 Classes- \$500.00	2 Classes-\$500.00

❖ **Tuition Payment Options (all programs):**

Option 1: Pay the semester tuition for each Student in full by October 1.

Option 2: Make 2 installment payments October 1 and December 1

Option 3: Pay monthly on a 4-month payment plan (within the school year).

❖ **OTHER FEES** (only as applicable)

o Dance Outfits	TBD
o Local Missions Trips	TBD
o Instruments	TBD
o Cooking Aprons and supplies	TBD
o Art Supplies	TBD
o Instruments	TBD

JRA PAYMENT POLICIES

The Academy attempts to keep costs to parents at a minimum: therefore, prompt payment of all accounts is absolutely necessary. This will enable the Academy to meet its financial obligations.



JRA- Gifts Training Enrichment Program

If payment is returned due to Insufficient Funds, your payment will be reversed on your account. Late fees and finance charges will be assessed to your account in addition to a \$30.00 charge for checks returned due to Insufficient Funds.

The Academy reserves the right to dismiss any student(s) whose financial obligations to the school remain unpaid thirty days after the due date. Student records will not be released until overdue accounts are satisfied.

Student transcripts will not be issued until parents make payment in full.

PLEASE NOTE: *If a student withdraws before the completion of the current semester, you will still be responsible to pay all tuition and fees through the end of the semester.*



JRA- Gifts Training Enrichment Program

OCTOBER 2025 CLASS CALENDAR

OCTOBER						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Semester Begins	2 Parent Welcome Event	3	4
5	6 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance; Fitness; Karate	7 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	8	9 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	10	11 School of the Prophets; Evangelism 101; Culinary Arts 1&2; Missions Training
12	13 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	14 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	15	16 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	17	18 School of the Prophets; Evangelism 101; Culinary Arts 1&2; Missions Training
19	20 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	21 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	22	23 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	24	25 School of the Prophets; Evangelism 101; Culinary Arts 1&2; Missions
26	27 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	28 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	29	30 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	31	
NOTES						



JRA- Gifts Training Enrichment Program

NOVEMBER 2025 CLASS CALENDAR

NOVEMBER						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 School of the Prophets; Evangelism 101; Culinary Arts 1&2; Missions Training
2	3 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	4 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	5	6 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	7	8 School of the Prophets; Evangelism 101; Culinary Arts 1&2; Missions Training
9	10 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	11 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	12	13 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	14	15 School of the Prophets; Evangelism 101; Culinary Arts 1&2; Missions Training
16	17 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	18 Parent EVENT- Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	19	20 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Finance	21	22 School of the Prophets; Evangelism 101; Culinary Arts 1&2; Missions Training
23	24 NO CLASSES	25 NO CLASSES	26	27 NO CLASSES - HAPPY THANKSGIVING	28	29 NO CLASSES
30						
NOTES						

NOV



JRA- Gifts Training Enrichment Program

DECEMBER 2025 CLASS CALENDAR

DECEMBER						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Fin ance	2 Parent EVENT- Leadership; Art 1&2; P+W 1& 2; Adminstration/Fin ance	3	4 Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Fin ance	5	6 School of the Prophets; Evangelism 101; Culinary Arts 1&2; Missions Training
7	8 Leadership; Art 1&2; P+W 1& 2; Adminstration/Fin ance	9 Parent EVENT- Leadership; Art 1&2; P+W 1& 2; Adminstration/Fin ance	10	11 PARENT CHRISTMAS EVENT- Leadership; Art 1&2; P+W 1& 2; Dance 1&2; Adminstration/Fin	12	13 School of the Prophets; Evangelism 101; Culinary Arts 1&2; Missions Training
14	15 NO CLASSES	16 NO CLASSES	17	18 NO CLASSES - CHRISTMAS BRE	19 NO CLASSES	20 NO CLASSES
21	22 NO CLASSES	23 NO CLASSES	24	25 NO CLASSES - MERRY CHRISTMA	26 NO CLASSES	27 NO CLASSES
28	29	30	31			

January Classes Start Back January 5 and are finished January 10- Week of January 12 Preparation/Advertismet Week/ Week of 19 Preparation Week and BIG EVANGELISM EVENT January 23 or 24

NOTES



JRA- Gifts Training Enrichment Program

JANUARY 2026 CLASS CALENDAR

TO BE DETERMINED. PLEASE REVISIT ON OCTOBER 1 2025.



JRA- Gifts Training Enrichment Program

JIREHS' REMNANT ACADEMY STUDENT/PARENT/ACADEMY CONTRACT

JIREH'S REMNANT YOUTH BIBLE TRAINING ACADEMY

1. The JRA team will respect you, your interests, and your talents, and work with you to help you to identify and walk out the call and gifts the Lord has placed on the inside of you.
2. The JRA team will give you individualized time to help you understand who you are in Christ.
3. The JRA team will keep students, parents, and guardians updated about progress of the student.

STUDENT

1. Be excited and open to exploring gifts and calls that the Lord has placed within you.
2. Attend your enrichment class regularly.
3. Follow the Student Code of Conduct, state law, dress code, and all rules of the JRA.
4. Treat all staff and students with respect.

PARENT

1. To attend events when requested by the program staff.
2. To encourage the student to explore their gifts and talents.
3. To support the instructors, the JRA community, and JRA staff.

Assigned dates:

Entered_____ Exit_____

Parent Signature_____ Date_____

Parent Signature_____ Date_____

Student Signature_____ Date_____

Staff Signature_____. _____ Date _____



JRA- Gifts Training Enrichment Program

***** ADMINISTRATOR: PLEASE MAKE A COPY OF THIS CONTRACT AND KEEP IN JRA RECORDS.**

STUDENT HANDBOOK 2025-2026

GIFTS AND CALLINGS

All students enrolled in JRA are invited, encouraged, and challenged to experience the gifts and call that God has blessed them to have. All students will receive a gifts evaluation; however, they aren't required to use their gifts profile to choose their classes.

CLASS SCHEDULES

All classes are 3-hour/week courses. Each course will be for a semester (4-months) per the above calendar of events. Each student will be permitted to take 2 courses a semester if the classes are available.

Classes will be Saturdays and/or Monday, Tuesdays, and Thursdays. Times will vary based on each individual instructor and the specific class registered for by each student. Each class has a maximum enrollment of 15 students.

ATTENDANCE

All students enrolled in JRA are expected to attend at least 75% of days from the date of enrollment.

ABSENCES

Excused: Any student who is not in attendance due to sickness or other unavoidable cause will be considered excused provided a note from the parent/guardian (with working phone number) is submitted to JRA instructor when the student returns to the academy. Otherwise the absence will be considered unexcused.



JRA- Gifts Training Enrichment Program

Students and parents are encouraged to give prior notice of scheduled appointments.

TRANSPORTATION

Students will use their normal mode of transportation to the JRA Enrichment program.

EARLY CHECK-OUT

Students will only be released from the JRA enrichment program once a parent has signed a student out of the class. Teenage students with driver's license are permitted to attend the program without parent pick up and drop off with prior written consent from a parent/guardian and a copy of their driver's license on file. Once signed out, the student will be escorted to the front lobby to meet their parent. Students may only be signed out by someone with authority in listed on their application. Students will not be released to any unauthorized person without administrative permission. Students who choose to walk out of class will be subject to the JRA discipline policy.

TELEPHONE USE

Students will be able to bring cellphones to class; however, they will be restricted to emergencies when the parents must be contacted. Cellphones are not to be seen while in class unless permitted by the instructor. Students who do not follow the telephone use policy will be subject to the JRA discipline policy.

DRESS CODE

JRA students will be under the same dress code as the general population of the non-profit programs. All attire should be modest and not revealing. Shirts and pants are both required to be fitted.



JRA- Gifts Training Enrichment Program

STUDENT RULES

All JRA students must adhere to the rules and regulations of JRA and CROSSED: The Youth Law Center. Any students violating the rules of the will be subject to discipline and/or suspension. A student may be disciplined for:

STUDENT INFRACTIONS

1. Smoking and/or possession of lighters and tobacco products. This includes electronic cigarettes.
2. Gambling or betting money.
3. Committing an act that detains, distracts, or infringes upon the rights of others as individuals.
4. Horse playing.
5. Threatening a student, faculty, or staff member.
6. Fighting or aggressive behavior.
7. Open display of affection. Students should keep their hands to themselves.
8. School dress policy infractions. No sagging pants, hoodies on head, short skirts (fingertip length), or tops revealing cleavage. No clothes that reflect drug, alcohol, or gang affiliation. Bandanas or flags are strictly prohibited.

ILLEGAL ACTIVITY

1. Bringing any device/object that can be reasonably considered a weapon or danger on school grounds. Violators will be charged criminally.
2. Dishonesty of any form, including stealing or possession of stolen property.
3. Vandalism of JRA/CROSSED property.
4. Possession of any alcoholic beverage or illegal drug.
5. Intimidating actions that disturb the normal routine and welfare of the Academy, as an individual or part of a group.



JRA- Gifts Training Enrichment Program

BEHAVIOR MANAGEMENT NON-COMPLIANCE POLICY

Policy

Should a student be found not in compliance with the regulations and guidelines outlined in the Standard of Conduct policy, the following actions will be taken depending on the degree, level and frequency of non-compliant behaviors.

Procedure

Listed below are the different levels of non-compliance and the appropriate actions.

Level 1: Minor Misbehaviors

For the misbehaviors that are considered mild in nature and occur once, participants will receive a verbal warning by a member of the JRA staff.

Level 2: Continuous Minor Misbehaviors

For misbehaviors that are considered mild in nature, but occur frequently, participants will receive a written referral to be placed in the participant's folder. If the problem continues to be an issue for the student or staff, The administrative team will schedule a time to meet with the parent/guardian of the participant to discuss their behavior.

Level 3: Major Misbehaviors

For the misbehaviors that are considered major in nature but occur once, student will receive a written referral to be placed in the student's folder and a letter to the student's parent/guardian should be sent home with the participant. In addition, the administrative staff will schedule a time to meet with the parent/guardian of the participant to discuss their behavior.

Level 4: Continuous Major Misbehaviors

For misbehaviors that are considered major in nature and occur frequently and after all other options have been exhausted, students will receive an appropriate temporary suspension from the enrichment program. During the suspension, the administrative staff will schedule a time to meet with the parent/guardian of the participant to develop a plan of re-admission.



JRA- Gifts Training Enrichment Program

CORRECTIVE ACTION PLAN POLICY

Statement

The primary goal of the JRA is to ensure an environment that is safe, orderly and healthy. JRA has established standards and rules governing conduct and procedure to ensure consistent nondiscriminatory enforcement of rules for participants and employees. It may be necessary to take corrective action measures to discourage inappropriate behavior.

Policy

Employees are required to record incidents on the Corrective Action Form (Attachment I) and submit the form to the JRA Director. Upon completion of the Incident Form, students are to be dismissed from the enrichment program for the day and will be contacted by the administrative team to discuss the incident. Staff must immediately contact the parent/guardian of a student who is dismissed from the Enrichment Program. The Corrective Action Policy outlines the actions taken after an individual is subject to disciplinary or corrective action. **It is important for the employee to evaluate the inappropriate behavior and make sure it is grounds for dismissal.**

Procedure

1. Participants who fail to abide by established standards and rules will be subject to corrective action. The progressive steps of corrective action may vary depending upon the nature of the infraction, the circumstances surrounding the offense and the participant's record.
2. The SCA recognizes three levels of offenses identified as minor, major and permanent offenses. There are several progressive steps of corrective action for each level. Suspensions from the SCA shall be from the day of the offense. Corrective Action shall proceed to but is not limited to the following guidelines.

Minor Misbehaviors

	Youth Ages 5 through 12	Youth Ages 13 through 18
Step 1	Verbal Warning	Verbal Warning
Step 2	Parent Phone Call	Parent Phone Call
Step 3	Parent Conference	Parent Conference
Step 4	1 Day Suspension	1 Day Suspension
Step 5	3 Day Suspension	3 Day Suspension
Step 6	1 Week Suspension	1 Week Suspension
Step 7	2 Week Suspension	2 Week Suspension



JRA- Gifts Training Enrichment Program

Step 8	1 Month Suspension	1 Month Suspension
Step 9	Program Expulsion	Program Expulsion

Major Misbehaviors

	Youth Ages 5 through 12	Youth Ages 13 through 18
Step1	Parent Conference (1 week)	Parent Conference (1 week)
Step2	1 Month Suspension	1 Month Suspension
Step3	Program Expulsion	Program Expulsion

Permanent Misbehaviors All Ages

Step1	Suspended from JRA Permanently
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*Students who have demonstrate misbehavior beyond final step in each category will be subject to a hearing before the Director of the enrichment program to determine the next corrective action that will be taken by the Department.

3. A representative list of Minor Misbehaviors includes, but is not limited to:
 - a. Misuse/Abuse of equipment
 - b. Failure to follow SCA rules
 - c. Behaving or responding disrespectfully toward others
 - d. Any failure of good behavior and sportsmanship
 - e. Minor behavioral misconduct
 - f. physical confrontation

4. A representative list of Major Misbehaviors includes, but is not limited to:
 - a. Any form of fighting or assault
 - b. Belligerent, defiant, abusive, vulgar, or threatening conduct or speech
 - c. Vandalism or acts that cause damage to or loss of property of the Center, its employees, participants or visitors.
 - d. Theft (attempted or accomplished), removal of, unauthorized possession of, tampering with or use of property belonging to an employee or participant.
 - e. Smoking in the building or on premises
 - f. Unlawful or unauthorized use or possession of alcohol.



JRA- Gifts Training Enrichment Program

5. A representative list of Permanent Misbehaviors
 - a. Unlawful or unauthorized use, possession, sale or transfer of illegal drugs or narcotics.
 - b. Possession of weapons or other unauthorized dangerous materials

The list of misbehaviors contained herein is meant to be illustrative and not all inclusive. Engaging in activity that is inconsistent with the ordinary, reasonable and commonsense rules necessary to the mutual welfare of the enrichment program and its students and visitors will also subject an individual to corrective action.

A written record of all incidents of misconduct will be signed and dated by the administrative team and a letter explaining the corresponding corrective action will be sent to the home of the program. These documents will be kept on file at JRA.

Corrective Action Procedures

1. Take Immediate Action
2. Remove students from conflict making every effort to avoid physical contact
3. Calm all parties involved in a respectful manner
4. Take appropriate Corrective Action

Warning

A verbal warning is administered and written documentation is completed and logged in the proper Corrective Action Binder.

Written Warning (Minor Only)

A verbal warning is administered and written documentation is submitted to a Program Director for scheduling of conference with parent/student.

Suspension

Suspension of student begins immediately. If the participant is age 17 & under, the parent/guardian is immediately informed of suspension. Documentation of incident is submitted to Program Director. A phone call regarding the situation is made to the minor's parent/guardian; a written notification to participant or participant's parent/guardian is composed and delivered to household. Consequences are dictated by the Corrective Action Policy. Suspended patrons placed in Corrective Action Suspension File.



JRA- Gifts Training Enrichment Program