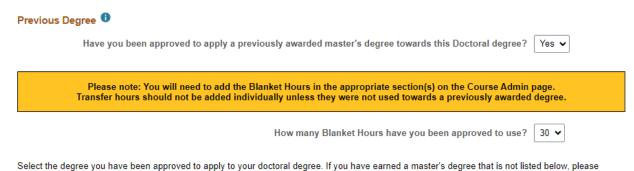
#### **EPE iPOS Guide**

- Read the Welcome Page
- Profile > Go through all pages under the profile section
- For now you can add courses from transcript after registering and save as draft

**Courses** → **Previous Degree** (in order to complete this step your official transcript will have to be received by the transcripts dept.)



contact Admission Services regarding your transcripts.

#### **Courses** → **Course Admin**

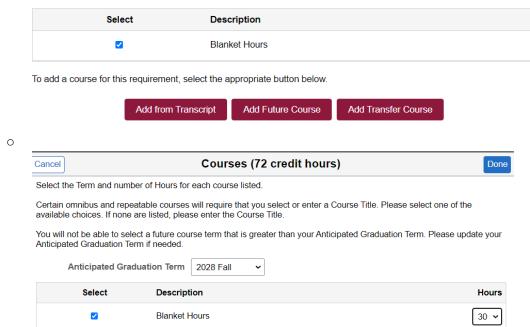
# **Anticipated Graduation Term**

# Required Core (21 credit hours)

### **Electives (45 credit hours)**

Add 30 Blanket hours here

Courses should be selected in consultation with your program advisor



Fill in the rest as you register

Research (6 credit hours)

# **Open Courses**

# **Culminating Experience (12 credit hours)**

- EPA 799: Dissertation (6 hours)
- EPA 799: Dissertation (6 hours)
  - You will add the dissertation credits to your last two semesters in the program

**Total Hours: 84** 

### **Advisors** → **Faculty Committee** → **Chair**

- You will only list faculty advisor as your chair
  - This is temporary and will change once you have an approved committee
    - It is normal for MyASU to show "Committee Change Needed." When you see this, know no further action is required by you. Later in the program, when your full committee is assigned, you will update the iPOS accordingly.
      - Example of message on MyASU:



<sup>\*</sup>This will need to be completed before you schedule your Comprehensive Exams.

# Red Exclamation Mark - Course Status/Updating Courses

- If you see a red exclamation mark on your iPOS Course Admin it is because your courses need to be updated. You have probably registered for a different course than you chose when you originally completed your iPOS.
- Follow these directions to remove it: click on the greater than symbol (>) that is to the right of the red exclamation mark and then select Remove. Select the red box of the section that needs to be corrected, select add from transcript, select the box of the courses that need to be re-added, select Next, Select Done