

Appendix D: Oral Consent Script

[Insert Title of study here]:

Researcher: *[Insert your name here]*

Oral Consent Script

[Note to Researcher: Please adapt this sample to match your specific study. Delete all italicised instructions and sample wording that doesn't apply to your study, before submitting.]

Introduction:

Hello. I'm *[insert your name]*. I am conducting surveys about *[insert topic(s)]*. I'm conducting this as part of research for *[insert: master, or PhD studies etc.]* at Nazarbayev University's *[insert department, school, or program]*.

I located/found your name by *[insert such wording as: visiting the websites of [insert website name]; searching for persons working in the area of [insert topic]; by having your name suggested to me by [possibly insert name of contact here, if appropriate]; by people who know about [insert topic].*

Study procedures: *[Alternate wording: What will happen during the study?]*

I'm inviting you to do a survey that will take about *[??]* minutes. The survey will ask you questions about *[insert topic(s) here]* such as *[insert 2-3 short sample questions from your interview guide if appropriate to your study]*.

Risks: *[Alternate wording: Are there any risks to doing this study?]*

[Describe to participants any reasonably foreseeable risks, discomforts, inconveniences that might occur, and how they will be dealt with. Make sure that whatever level of risk you represent in this letter reflects what you described in your application form.]

You do not need to answer questions that you do not want to answer or that make you feel uncomfortable.... And you can withdraw (stop taking part) at any time. I describe below the steps I am taking to protect your privacy.

Benefits:

It is unlikely that there will be direct benefits to you, however, by better understanding [*insert the topics to be studied*] researchers and others may be able to [*insert your description of benefits to the participant, science or society at large here*].

I will keep the information you tell me during the interview confidential. Information I put in my report that could identify you will not be published or shared beyond the research team unless we have your permission. Any data from this research which will be shared or published will be the combined data of all participants. That means it will be reported for the whole group not for individual persons. [*Insert alternate wording as needed*].

Voluntary participation:

- Your participation in this study is voluntary.
- You can decide to stop at any time, even part-way through the questionnaire for whatever reason.
- If you decide to stop participating, there will be no consequences to you.
- If you decide to stop we will ask you how you would like us to handle the data collected up to that point.
- This could include returning it to you, destroying it or using the data collected up to that point.
- If you do not want to answer some of the questions you do not have to, but you can still be in the study.
- If you have any questions about this study or would like more information you can call or email [*insert name of researcher*] at [*insert your telephone number here*] or [*insert your email address here*].

This study has been reviewed and cleared by the Nazarbayev University Institutional Research Ethics Committee. If you have concerns or questions about your rights as a participant or about the way the study is conducted, you may contact:

Nazarbayev University Institutional Research Ethics Committee
E-mail: resethics@nu.edu.kz

Consent questions:

- Do you have any questions or would like any additional details? [*Answer questions.*]
- Do you agree to participate in this study knowing that you can withdraw at any point with no consequences to you?

[If yes, begin the interview.]

[If no, thank the participant for his/her time.]