

## **Extended Content Standards**

Ms. Diann Nines

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**Welcome to our class!**

**I am very excited to see what outstanding things you will accomplish this school year!**

### **Class Description**

These classes are designed to introduce students to the fundamental attitudes, behaviors, and habits needed to obtain and maintain employment in their career choice and learn about life skills needed for life after high school. Students will participate in school-based learning activities including work ethic development, job-seeking skills, decision-making skills, and self-management, plus their usual academics. The goal of this class is to prepare students to enter the world after high school ready to be as self-sufficient as possible.

**Class Schedule - Please refer to the Student Handbook on the EWA's website for delay schedule and early release schedule.**

### **Monday-Friday**

**1<sup>st</sup>** – 8:15-9:50

**2<sup>nd</sup>** – 9:55-11:25

**Lunch** -- 11:30-12:05

**3<sup>rd</sup>** -- 12:10-1:40

**4<sup>th</sup>** -- 1:45-3:15

### **Students Responsibilities Include:**

- **To try!** I ask that they try even when it's hard.
- Complete class activities, assignments, quizzes, and tests as directed
- Demonstrate the ability to take ownership of their work and behavior
- Follow all school rules

### **Required Materials -**

- Pencil &/or Pen EVERY day
- **2 pairs** of Earbuds - 1 pair stays in the classroom for those days they forget! Students can bring earbuds to leave in class and use headphones.
- 1 Box of Tissues
- 1 pack of Clorox Wipes

[My Wish List Link on Amazon](#) These are items for our classroom. I like to play team building Minute to Win it Games with them so I have put a few items we need for the games. I have also added a few items to use as prizes for our games we play and for special recognition. These items do not have to be purchased from Amazon. You can pick them up from anywhere. The Dollar Tree is a great place to shop for the Reward Box items.

**Reward Box items-** We will need items for our reward box when we return to school.

Suggestions: Candy, fidgets, any type of playing cards, coupons to local fast-food restaurants, key chains, flashlights, stationery, pens, pencils, markers, craft items... ask your student what would they like to pick from our box from time to time.

## **Grading Information**

- Students grades will be taken from the following activities:
  - Classroom activities, assignments, projects, work rubrics, quizzes, and test
- Grade percentages will be: (work is graded on academic level not grade level)
  - Test & projects = 50%
  - Quiz = 25%
  - Classwork = 20%
  - Homework = 5% (students will have 1 homework assignment a week)
- Semester grades are calculated as follows:
  - 1st quarter 40%
  - 2nd quarter 40%
  - Exams (EOC, NCFE, Teacher made) = 20% of semester grade
- Grading Scale
  - A=90-100
  - B=80-89
  - C=70-79
  - D=60-69
  - F=Below 60
- **Makeup Work** - Students will be given five days to complete work missed due to an excused absence.

## **Attendance**

School attendance has a direct effect on student achievement; therefore, your child must be present every day. However, when sickness or another emergency arises, students should email me as soon as they know they will be absent. For the absence to be excused, I will need a note from the parent giving the reason for the absence and these notes are turned in to Mrs. Ray. In the Occupational Course of Study Program students must meet a minimum number of specific work hours before graduation, so they must be careful to not let absenteeism prevent them from earning the appropriate number of hours, thus eventually jeopardizing the ability to graduate with a diploma.

**Class Expectations** --Students are in training for work in the real world and this classroom is their training station. I act as the employer and grades are the pay. We will review our class and school expectations the first day of school.

- Treat everyone with respect
- Use appropriate school (work) related language and social skills
- Have a positive and cooperative attitude (even when it is hard)
- Be prepared - there are NO EXCUSES
- **\*\* Mr. Johnson shared that each classroom must have a location for students cell phones to be placed during class. In our classroom students cell phones are to be placed on front table and left there for the duration of class. Students will not be allowed to carry cell phones to the bathroom. Students are not allowed to accept phone calls or text during class. Students will be allowed to use their cell phones for specific task in class and they can earn free time to use their cell phones at the end of class.**

**Consequences** - the consequences will relate to the offense when possible. As a class, we will discuss the consequences in more detail as a group.

- 1st disruption, offense = verbal warning
- 2nd disruption, offense=verbal warning with a conversation
- 3rd disruption, offense=teacher conference with student & parent
- 4th disruption, offense=office referral

### **Reinforcement**

- Thank you notes to the student and message sent home
- Trip to the Reward Box
- Few minutes of free time at the end of class

### **My message to you**

*I believe in you! I need you to believe in yourself.*

*I will do all I can to help you achieve your goals in this course.*

*I expect you to do your best and follow all school rules.*

*I expect you to try. We all have to do things in life we don't like.*

*I will do my best to help you have pride in yourself and in everything you do.*

*2023-2024 school year....**WE GOT THIS!***

Please contact me with any questions or concerns you may have.

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