

TITUSVILLE HIGH SCHOOL
INSTRUMENTAL MUSIC

2017-2018 HANDBOOK



JENNIFER ZAHN
IAN SCHWINDT
Directors

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The high school music experience is a unique one and one that you will surely enjoy. The high school program is quite different from the junior high or middle school program. Students at the high school level will be involved in twenty to thirty performances per year, as compared with the usual seven or eight concerts presented in the middle school. Orchestra, Marching Band, Jazz Band and Concert Bands provide many opportunities for the type of musical enrichment and personal development that can only be found at the high school level. Students get the opportunity to perform, to travel, and to be a part of something exceptional. Titusville offers many options for the student who chooses to be a part of our trend-setting program. In addition to the many educational and cultural benefits, students grow both socially and emotionally through music. Entering a large school and facing new situations, students will be glad to have a place where they know that they belong. It will be comforting to have a large group of friends with whom they share many positive experiences.

The music program offers a chance to develop leadership skills. The student leadership system in the Titusville High School Music Program (THSIMP) is becoming a model for the other schools in our area. Communication skills are stressed, along with group management, goal setting, time management, and other valuable skills and strategies that help to increase the students' self-confidence and self-image. Although the THSIMP is quite active, rehearsal time is kept to a minimum. Everyone realizes the importance of students' involvement in other activities during high school. Titusville members are also involved in almost every other sport, club, and activity at the school. Students are encouraged to be involved with many activities, and flexible scheduling can be worked out if we all plan ahead. High school music students tend to be in the top percentages of their classes, as witnessed by the high number of honor students who are active in music. The Titusville Instrumental Music Program is truly one-of-a-kind. We feel strongly that every student should be given a positive environment in which to achieve. Together, we can make it happen!

Sincerely,

Jennifer Zahn and Ian Schwindt
Directors

INSTRUMENTAL MUSIC HANDBOOK

PREFACE

This booklet was written in order to provide students and parents with information concerning the various activities, policies, and phases of the instrumental music program at Titusville High School. It is impossible for this booklet to cover answers to all questions that may arise. All students and parents will need to read this booklet carefully, fill out the form included in the back of the handbook, sign it, and return it to one of the Directors. School rules and policies are in effect at all times a student is directly or indirectly involved in any activity sponsored by or in the name of Titusville High School. School policy shall have priority over music program policy in the event of any conflict. The Directors shall have the authority to suspend or amend any THSIMP policy at any time in the best interest of the overall program.

THSIMP OBJECTIVES

The THSIMP is an integral part of school life and is recognized as a school activity. It is the largest and most active voluntary student organization at our school, and its members form an active, cosmopolitan group. The primary objectives of the music program are as follows:

- Educational - To develop interested and discriminating listeners, to provide a well rounded musical education, and to prepare students for musical activities beyond high school. There are also many values in the study of music as a discipline that transfer to other areas of learning.

- Cultural - To foster the continued development of music appreciation and understanding through the study and performance of music.
- Service - To lend color and atmosphere to certain school and community affairs while promoting the dignity and reputation of Titusville High School at all appearances.
- Citizenship - To develop the students' abilities to function as responsible members of a group, to interact with others in a positive manner, and to function as responsible members of the community.
- Recreational - To provide all students with the opportunity for worthy use of leisure time, an emotional outlet, and good social experiences.

MEMBERSHIP IN THE PROGRAM

The program is open to all interested students who demonstrate the desire, ability, and proper attitude to be a member of the group. Students desiring to join the program must audition for membership and must have permission from the Directors.

Students will be placed at the discretion of the Directors. It should be understood that everyone will have an equal and fair opportunity to participate. However, from time to time, it may become necessary to exclude or dismiss those students who fail to meet the required standards.

All students enrolled in any Band ensemble are expected to participate in both Marching and Concert Bands unless outstanding circumstances exist that prevent such participation. Orchestra members are encouraged, but not required, to participate in Marching Band. However, many string players in the past have found Marching Band to be a fun and exciting way to learn a new instrument, make new friends, and make music!

THE IMPORTANCE OF ATTITUDE

The greatest single factor that will determine the success of any individual or organization is attitude. The right attitude involves sincerity, concentration, and dedication as the basic foundation. Such an attitude makes an artistic performance inevitable and is the factor that makes the difference between a quality organization and a mediocre group. It takes intense commitment to reach goals. Students should learn to discipline themselves to practice daily on fundamentals in concentrated and routine practice. You who are in music are a favored few. This organization can do much for you. Make the most of this opportunity in every rehearsal and performance.

THE IMPORTANCE OF DISCIPLINE

Because of the nature of the organization, discipline must be strict out of necessity. Students and parents must be willing to accept the ideals, principles, and rules of the organization. Because music ensemble members are constantly on public display, each member must always be aware of the importance of good behavior. Any misconduct casts a direct reflection on the group and school and may well undo the good work of many students. Any student who casts discredit on an ensemble with his/her conduct, either at school or on a trip, shall be subject to dismissal from the program in addition to other disciplinary action by the school.

THSIMP RULES

The reputation of the Titusville High Instrumental Music Program is built on quality of character and musicianship. We expect your best!

- All students are expected to behave properly and courteously at all times. They are representing Titusville High School and Titusville, Florida. Anyone guilty of gross misbehavior may be dismissed from the program.
- All school rules will be strictly enforced by the THSIMP. The Music Department and the school authorities will deal with any infraction of the rules.

- Students who are repeatedly disciplined by school authorities for violation of school policies are a liability to the program and will be subject to dismissal from our organization.
- All students are required to attend all Terrier Sound activities unless excused by the staff. Multiple absences from regularly scheduled rehearsals will not be tolerated and may result in the loss of your position. Please refer to the Grading Policy (pg. 9) and Attendance Policy (pg. 11) for details.
- Insubordination directed toward staff or volunteers will not be tolerated.
- Young adults must not damage property or equipment. As Terrier Sound members, you reflect not only the values you learn at THS, but what you have learned from your parents and community as well.
- Absolutely no hazing or initiation of any person in any form will be tolerated.

Students who violate the rules of the program are subject to changes in chair placement, loss of leadership positions, or dismissal.

REHEARSALS

In order to give students the maximum benefits of the program, it is necessary to hold some after school rehearsals. Marching Band, Orchestra, and all Concert Band rehearsals count as a portion of the student's grade (see Grading Policy, pg. 9), and all rehearsals count toward a varsity letter (see Varsity Letter Criteria, pg. 19).

Rehearsal schedules are published well in advance, and other coaches and sponsors are very willing to work out any conflicts that might arise. Marching Band requires the most time since it is completely extracurricular and involves not only playing, but moving in intricate formations as well. However, rest assured that we will get by with the minimum after school time necessary to produce the quality of performance that students deserve.

REHEARSAL SCHEDULE	
Ensemble	Time
Marching Band	Tues. evenings 6:00-9:00, weekly from Aug.-Nov.
Wind Orchestra	1hr., 15 min. sectionals after school once a week, Nov.-May
Chamber Orchestra	1hr., 15 min. sectionals after school once a week, Nov.-May

Special Events

From time to time, special events may arise in addition to rehearsals, school ball games, contests, parades, concerts, and other such regular appearances. Participation in special events not previously scheduled will be at the discretion of the Directors and school officials after conferring with the ensemble regarding the feasibility of the event. We are not able to accept all invitations for obvious reasons, and neither can we do instant performances. However, it is the policy of the THSIMP to cooperate as much as possible with special requests for performances.

GRADING POLICY

Grades will be determined according to the particular grade contract signed by the student for each grading term. The contract will reflect special projects, performances, and other obligations of the student that will affect his/her grade during that term. A general grade summary is as follows:

A - Attend all Terrier Sound Events and maintain an A average in class.

B - Attend all Terrier Sound Events and earn a B average in class.

OR

Attend all but 1 Terrier Sound Event (not including District/State Festival) and earn an A in class.

C - Attend all Terrier Sound Events and earn a C average in class.

OR

Attend all but 1 Terrier Sound Event (not including District/State Festival) and earn a B in class.

OR

Attend all but 2 Terrier Sound Events (not including District/State Festival) and earn an A in class.

D - Attend all Terrier Sound Events and earn a D average in class.

OR

Attend all but 1 Terrier Sound Event (not including District/State Festival) and earn a C in class.

OR

Attend all but 2 Terrier Sound Events (not including District/State Festival) and earn a B in class.

OR

Attend all but 3 Terrier Sound Events (not including District/State Festival) and earn an A in class.

F - Fail to Attend District/State Festival.

OR

Attend all Terrier Sound Events and earn an F average in class.

OR

Attend all but 1 Terrier Sound Event (not including District/State Festival) and earn a D in class.

OR

Attend all but 2 Terrier Sound Events (not including District/State Festival) and earn a C in class.

OR

Attend all but 3 Terrier Sound Events (not including District/State Festival) and earn a B in class.

OR

Attend all but 4 Terrier Sound Events (not including District/State Festival) and earn an A in class.

UNEXCUSED ABSENCES: A ten (10) page, *hand-written* research paper on an approved music topic must be submitted two weeks after the absence in order to prevent grade changes. This applies to each unexcused absence! *Typed papers will not be accepted.* If the paper is not turned in on time, it will not be accepted.

If a student is unexcused from a dress rehearsal, that student will not perform on the concert and his/her grade will be adjusted accordingly.

EXCUSED ABSENCES: Absences excused by THS or the Directors will *not* lower a student's grade. However, an alternate assignment may be given at the discretion of the Directors.

!!! WORK WILL NEVER BE AN EXCUSED ABSENCE!!!

Disclaimer: The director supports the parents who feel that, in order to “help” their students to do better in their schoolwork or to punish the students for misconduct at home, they should not be allowed to come to music rehearsals/performances. However, if parents choose to utilize this form of discipline, they must understand that absences of this nature are unexcused and will receive the appropriate weight when determining a student’s band grade and participation in future performances and events.

OTHER FACTORS AFFECTING GRADES

- All music must be present at all times. If you take a folder home and are out of school the next day, please make arrangements for your music to be at school for your stand partner's use.
- Students are required to bring their instruments every single day. If a student’s instrument is in the shop for repair, the student is required to have a loaner instrument from the music store. If this is not possible, the student must contact one of the Directors first thing in the morning to see if another instrument is available to use in class.
- All instruments must go home on Friday. *Please remember:* if you have a solid door locker the locker must be left open over the weekend.
- Auditions occur several times throughout the year. These can be for grades, chair placement, and/or ensemble placement. Auditions will be announced well in advance and may be adjudicated by a Director or area professionals from outside the Titusville music program.
- **Extra Credit:**
Arts Attendance: Students must attend an arts event, write a one-page critique, and turn it in with a program to receive credit. The deadline is one week after each event. (See Directors for acceptable concerts and arts events to attend.)

ATTENDANCE POLICY

(After school rehearsals/performances)

In order to operate in the most efficient manner, we must have every student at

rehearsals and performances. Excessive absences not only prevent individual students from learning, they hold back the entire organization. **Every member is critical to our maximum achievement.** With proper planning, conflicts CAN be avoided.

The only excusable absences are those recognized by the school system for normal attendance purposes (i.e., illness, death in immediate family, religious holiday, etc.). Individual needs will be addressed as they occur.

“WORK” IS NEVER AN EXCUSE FOR MISSING ANY PART OF A MUSIC ACTIVITY.

In order to obtain an excused absence, the following criteria must be met by student/parent:

- Directors must be notified in advance via email—one week in normal situations. Sudden illness does not apply.
- Directors must be notified in advance via email—one week in normal situations. Sudden illness does not apply.
- The mere sending of a request does not guarantee an excused absence. Request must be approved by director.
- In cases of sickness, if a student is in school, he/she is expected at rehearsal/performance that day.
- All follow-up paperwork for the absence is the responsibility of the student and parent.

CONFLICTS WITH THSIMP ACTIVITIES

The Directors believe that students should be able to participate in many school activities. However, conflicts between music and other activities or events are the responsibility of the student. Rehearsal and performance schedules are normally given out in advance, and students must approach the Directors with conflicting activities as soon as they know there is a potential scheduling problem (at least one week in advance).

Students should not become involved in activities that may directly conflict with many THSIMP activities. When outside activities create severe hardships concerning music involvement, unless it is an unusual situation that may only happen once, the student would need to consult with the Directors about alternatives that might be possible.

It is the practice of the THSIMP to assist students, within the scope of our policy, when conflicts occur. Students should not expect excused absences for conflicts automatically. Students are reminded that the music program (especially Marching Band) can be a very demanding activity and that involvement in outside activities should be limited to those that are compatible with the THSIMP schedule.

All conflicts in regard to performances must be worked out in favor of the student's responsibility to his/her ensemble.

WORK IS NEVER AN EXCUSE FOR MISSING ANY PART OF A MUSIC ACTIVITY. Work schedules can be arranged ahead of time with your employer—it has been proven many times, so no excuses.

REHEARSAL PROCEDURES

Rehearsal time is valuable time and every moment must be used efficiently!

1. Upon entering the rehearsal room, gather your instrument, music, and equipment and go directly to your seat.
2. **ALL MUSIC MUST BE PRESENT AT ALL TIMES** (this is part of your daily grade). If you take a folder home and are out of school the next day, please make arrangements for your music to be at school for your stand partner's

use.

3. When a Director or staff member steps in front of the ensemble, all talking and noise will cease.
4. Warm-up will be handled by the Director or a designated student.
5. Do not roll your eyes at any time.
6. Act like you want to be here.
7. Students are expected to make a real effort to make daily improvement. This cannot be accomplished without outside practice and effort.
8. At the end of rehearsal, each student is to put away his/her own instrument, music and other items. NO items may be left out of place. This applies to all music functions.

Violations of these procedures may result in detention or other disciplinary action.

USE OF MUSIC FACILITIES

The use of music facilities before, after, and during school is a privilege. Students who abuse the facilities and their contents will be disciplined accordingly. Any abuse or damage will be considered vandalism. The following rules are in effect:

- ★ No non-band or orchestra students are permitted inside the facilities except for business with the Directors
- ★ No gum
- ★ No food or drink of any kind
- ★ No hats at any time
- ★ No roughhousing or horseplay
- ★ No swearing/profanity

- ★ No unauthorized persons on the podium
- ★ When authorized person steps on podium, all noise and motion in the room ceases
- ★ All equipment, including school-owned instruments, auxiliary items, percussion items, etc., is off limits without expressed permission of the Directors
- ★ No rearranging furniture without the permission of the Directors

Band Office—The Director's office is always open to a student who needs to ask a question or talk about a problem. However, this area is private and is not to be entered by any student unless a Director is present and available. The office is used as a work area by the Directors. **If a Director is on the phone or talking to another student or adult, please do not knock or enter.** Try asking an officer's advice first.

Library—The filing cabinets are to be used only by the library staff. Materials may be checked out only through Librarians. No one other than a Librarian is allowed in the library without expressed permission from the Directors.

Practice Rooms—These rooms are to be used for practice only. Keep rooms neat, with all chairs, stands, etc., returned to their proper places. Use of practice rooms is with permission of the Directors only.

Uniform Room—The uniform room is a private area and is to be used with permission only. This area is to be kept clean and neat at all times.

Drum Room—Only designated percussion students are allowed in.

Telephone—Students may use the telephone in the bandroom ONLY AFTER THEIR GRADE LEVEL OFFICES HAVE CLOSED and for THSIMP-related activities.

Unauthorized use of any of these special areas will result in detention or other disciplinary action.

LOCKER POLICY

All instruments are to be properly secured in the locker room when not in use. Students are assigned a specific locker for storage of instruments/accessories. They should only use this assigned locker. Much confusion can arise when searching for an instrument that is not in its proper place.

Lockers are issued with the intent that students keep their instruments and music in them. Any other personal items (i.e., books, music players, cameras, clothing, shoes, etc.) may be stored at the student's own risk. Those issued lockers are permitted to supply combination locks for securing their locker contents. However, students are always responsible for their personal property, not the school.

SCHOOL-OWNED PROPERTY

Instruments - Instruments owned by the Brevard County School System include those that are not normally purchased by individuals (i.e., certain marching instruments, tubas, percussion instruments, bass clarinets, piccolos, string basses, cellos, violas, and other expensive "specialty" type instruments). These instruments are purchased through fundraising or with county funds. These instruments are signed out to individual students (or may be shared depending on the number of students vs. instruments owned) for use during the year.

- Each student who uses a school-owned instrument is completely responsible for the care of that instrument or piece of equipment (see Instrument Repair, pg. 17). Lost or damaged items shall be replaced or repaired at the student's expense. Before school-owned instruments are checked out, a check-out form must be filled out and filed with the Directors. Students must return any school owned item at a Director's request.
- Brevard County assesses each student an instrumental rental fee of \$35 per semester in order to ensure the continued life and maintenance of his/her instrument.

Uniforms – The Wind Orchestra, Wind Symphony, All String Orchestras, and Full Orchestra will wear tuxedos and black concert dresses provided by the program. These uniforms will be issued at the beginning of the year and will remain at school between concerts. Students are responsible for any loss/damage to their uniforms (including bow ties and cummerbunds with tuxedos).

- Brevard County assesses each student a uniform rental fee of \$25 per semester in order to ensure the continued life and maintenance of his/her uniform.
- EVERY STUDENT MUST WEAR THE DRESS/TUX ISSUED OR PURCHASED THROUGH THE THSIMP, NOT A PERSONALLY-OWNED DRESS/TUX.
- While in uniform, no one will be allowed to wear earrings or other jewelry unless issued with a uniform. If any type of un-issued item is seen on a student while in uniform, a staff member will take it up and will return it after the performance.
- There will also be no wearing of excessive makeup or other coloring on the face that is distracting from the dignity of the uniform.

INSPECTION: Please make sure to have all uniforms/equipment clean and in good repair before you report to a performance. Students will undergo inspection of uniforms, shoes, instruments, and equipment prior to performing. When appearing in public with their uniforms, students will make sure that the uniform is completely zipped, buttoned, and clipped up, and they should wear it with pride and dignity. *Uniforms will either be worn correctly or taken off and replaced with civilian clothes.* Those who have dirty or missing items may be removed from the performance.

Music - Each student must maintain music in good condition (clean and intact). Music that is lost or returned in poor condition will be replaced at the student's expense. See Librarians for any problems concerning music.

Any school-owned items lost or damaged due to student neglect shall be replaced at the student's expense.

INSTRUMENT REPAIR INFO

(School-owned instruments)

School instruments require regular maintenance and upkeep. Funds for the maintenance of the instruments are currently provided through the school system.

However, damage occurring to the instrument while in the student's possession is the student's financial responsibility!! This includes "accidental" damage such as bent keys, broken water keys, valve problems, and the like. (There is a statement on the school-instrument check-out form that explains this policy in more detail. Copies of this form are available through the band room office.)

BEFORE ANY SCHOOL INSTRUMENT IS TAKEN TO THE SHOP, it must be cleared by Mr. Schwindt. A repair order form will be attached to the instrument before it goes to the shop. If the instrument is taken in for repairs without the knowledge of the director, then the family whose name appears on the sign-out form will be responsible for paying the full cost of the work. We have notified all of the area music stores of our policy, and they will call us to verify repairs that are not accompanied by a request form from the director.

FUNDRAISING

Fundraising is a vital process that keeps our program alive and growing every year. Because the funds supplied by Brevard County are so small, it is necessary that we do several fundraisers. Everyone benefits from the equipment and instruction provided, so parent and student participation is greatly needed and appreciated. Every little bit helps!!

We will have four major fundraisers throughout the year:

- Terrier Card Sales (August) — discount card valid at many local businesses.
- Pizza Kit & Cookie Dough Sales (November)

- Onion Sales (April)
- Car Washes (Various Times)

When returning fundraising materials, students must make sure that their **names are on all forms**. The materials will be collected by the directors during the student's respective class times. **Items left on a Director's desk may not be credited to the proper person (or may become lost in the mountains of paper).**

TRIP POLICIES

Thank you for your cooperation with these aspects of our program:

- Due to the nature of moving large groups, it is necessary that students remain in a group until dismissal following events. Trips, football games, festivals, etc. require that the Directors be responsible for students until that event is over.
- All students will ride the bus on the return trip from events. The early release of individual students can cause problems for the entire group if there is a delay or if we have to alter our travel schedule. Also, chaperone duties are hectic enough without changes during our events.
- Parents are asked to pick up students immediately following events. Please consult schedules and be at THS at the assigned arrival time. Waiting for students to call home after we arrive results in a 45 minute additional wait (at least) for chaperones and the Directors. Please be courteous and arrange rides ahead of time.

PARENT SUPPORT & INVOLVEMENT

A supportive group of parents is vital to the operation of the THSIMP. Everyone is welcome, so come out to watch and participate whenever possible. We need you! Even if your time is limited (whose isn't!?), there are numerous ways in which you can make the Titusville High Band Program even better. Your talents

and abilities are needed in many areas:

Uniform Fitting
Carpools
Typing
Sewing
Flag-making
Ticket Sales
Carpentry
Fundraising
Chaperoning
Concessions Vending

. . . and the list goes on. There are always plenty of projects to go around. The more you get involved, the more you get to see the benefits that your child enjoys as a part of the music program. The rewards you get are very real, both in terms of the appreciation of the students and staff, and in terms of personal satisfaction.

AWARDS AND HONORS

PERFORMANCE OPPORTUNITIES

There are opportunities for each student to participate in the following:

Solo and Ensemble festival, All-County Honor Band and Orchestra,
All-State Band and Orchestra, University Honor Bands, Brevard Symphony
Youth Orchestra, and others.

VARSITY LETTER

(All letter policies are at the discretion of the Directors and may be modified at any time.)

Instrumental ensemble members have the opportunity to earn a varsity letter after completing 2 FULL years in the instrumental music program. The criteria are as follows:

- The student must participate in instrumental classes during both semesters of the current year.

- The student must adhere to all rules and regulations of the music program. Flagrant violations will result in immediate loss of the opportunity to letter.
- The student must attend ALL scheduled rehearsals and performances unless the absence is excused.
- !!!! NO SUBSTITUTIONS FOR MISSED PERFORMANCES!!!!

HONOR CORD

Upon their graduation, some senior THSIMP members may be eligible to wear Music cords. To earn this honor, a student must have...

- Been a member of a top ensemble (Wind Orchestra or Chamber Orchestra) for at least one year
- Served as an officer in either Band or Orchestra
- Performed at least two solos at Solo & Ensemble (can be within the same year)
- Performed at least two entries at Solo & Ensemble for at least two years

TRI-M

"If we strive to cultivate musical sensitivity and perception in our students, we must likewise give adequate recognition for their efforts and achievements, and we must inspire them to strive for higher goals. In what better way than by bestowing upon them life membership in a worldwide honorary organization for musical youth?"

—Alexander Harley, Founder, Tri-M Music Honor Society

The Tri-M Music Honor Society is the international music honor society for middle/junior high and high school students. It is designed to recognize students for their academic and musical achievements, reward them for their accomplishments and service activities, and to inspire other students to excel at music and leadership. The organization was founded in 1936, and since then Tri-M has helped thousands of young people provide years of service through music in schools in more than 4,500 chartered chapters throughout the world.

Tri-M shares and supports the objectives of every dedicated music educator—to increase student and school involvement with music and to make a stronger and more unified school music program. Tri-M offers a complete system of rewards

that helps inspire students and recognize excellence in individuals and chapters. With this system, the society builds self-esteem and provides a channel of personal fulfillment.

Tri-M is a program of MENC: The National Association for Music Education, the largest non-profit organization dedicated to the advancement of music education. Through its many programs, activities, publications, and conferences, MENC addresses all aspects of music education and works to ensure that every student can be a part of a balanced, comprehensive, and high quality program of music instruction.

Requirements for Admission

Because Tri-M is an honor society rather than a social club, members will be chosen by the advisor. The decision will be based on all of the following:

- Meeting all requirements for honor cord
- Auditioning for All-State one year
- Auditioning for All-County two years
- Participating at State Solo & Ensemble in at least one solo or ensemble
- Grades/Scholarship—maintaining B average (or equivalent) in music, as well as at least C average in your other classes, during the last semester
- Community Service—playing in church, playing in community events (ex: Fallen Firefighter Memorial, Titusville Playhouse production), musically mentoring at Jackson Middle or at elementary schools, performing at retirement homes, volunteering for musical events (ex: handing out programs or assisting stage crew at school, church, or community concerts)
- Character—members will demonstrate respect, responsibility, trustworthiness, fairness, caring, and citizenship. Examples are following school policies and procedures, being respectful of others and their property, being honest, being punctual, and being patient.

SCHOLARSHIPS

There are a wide variety of scholarships available to music students. You do not

have to major in Music in college in order to receive financial assistance. Many universities grant partial scholarships, one-time grants, or waive out-of-state fees for non-Music majors who agree to participate in university music programs. Information varies with each school and is usually available through the main office at Titusville High. Details will be available to seniors in the spring.

AWARDS NIGHT

The THSIMP holds an annual awards night in May. The purpose of the event is to reflect upon the year's accomplishments, to honor those who have realized special achievements, to recognize graduating seniors for their years of service, and to acknowledge each student for his/her individual contribution to the program. Varsity letters and medals are presented at awards night, as well. We strive to make awards night a special evening for everyone, and the format changes slightly from year to year.

***Disclaimer:** In the past, we have had questions and concerns expressed regarding awards night participation for students who have dropped out of the program at mid-year. As with any other activity, when a student drops out, he/she is no longer considered a "member in good standing" and is not eligible for awards and honors. Although the students in question might have worked hard for the time that they were active, their decision to discontinue participation means that they no longer wish to be included in THSIMP activities. In every case, when a student has approached the Directors with a legitimate conflict, we have worked out a method of sustaining his/her participation on some level until the end of the school year. When the student and/or parent make no such effort, we must assume that they no longer have interest in our program. It is analogous to quitting your job in January, then expecting a paycheck to show up in May.*

(If you have any questions or concerns regarding your student's level of participation, please contact the Directors as soon as the situation arises. It is impossible to work out equitable solutions after the fact. We will make every effort to be fair and understanding if we are aware of the circumstances ahead of time.)

APPENDIX 1: Student Officers

Students who are selected as leaders in the program have undergone any necessary training and have been assigned to specific duties in regards to the operation of the THSIMP. The officers are expected to set standards of musical

achievement, discipline, and positive attitude for the other students. Being an officer is an important responsibility in the program. Student officers are chosen by audition.

BAND OFFICERS

Marching Band Council

The Marching Band Council will have weekly meetings to discuss rehearsal procedures for upcoming marching band rehearsals. The Council will consist of Section Leaders, Woodwind Captain, Brass Captain, Percussion Captain, TSA Captain, Band Captain, Band Lieutenant and Drum Majors.

Band Captain

- Oversees all logistics of the Band Program
- Acts as student representative of the Band Department for all necessary functions
- Acts as Head Event Coordinator, Historian and Librarians
- Coordinates all student officers
- Makes all necessary announcements
- Keeps members informed of any schedule changes and upcoming events
- Helps enforce all rules and maintain order
- Assists the Drum Majors at outdoor events if needed
- Before and after rehearsal, oversees equipment transportation, field setup and breakdown, etc
- Assists chaperones with bus lists, loading crew, etc
- Oversees weekly pre-game inspection

Drum Major

Drum Majors are the field commanders during performances, the head section leaders, and ultimately the best marchers and marching teachers in the Band. The Drum Majors must be able to conduct all show and stands music with the correct tempos and cues, and also with a clear, exciting, and musical style. As head section leaders, the Drum Majors must be able to rehearse the Band in a

positive manner to correct musical issues (i.e., wrong notes, rhythms, styles) and improve the overall sound of the Band. The Drum Majors must also be able to improve the Band's fundamental marching style and correct wrong intervals or placement on the field. Before and after rehearsal, the Drum Majors will oversee equipment transportation, field setup and breakdown, etc. They are responsible for keeping attendance at all rehearsals/performances and will also assist with weekly pre-game uniform and instrument inspection. As the most important student leaders in the Marching Band, the drum majors must be able to work with all the members of the Band in a positive and musical manner.

Sergeant at Arms

- Leads all Marching Band cheers and stand activities.
- Helps enforce all rules and maintain order.
- Provides motivation and a good example to other students.

Woodwind Captain

- Coordinates the woodwind sections.
- Runs full woodwind rehearsals when necessary.
- Coordinates with Brass Captain for all officer switches.

Brass Captain

- Coordinates the brass sections.
- Runs full brass rehearsals when necessary.
- Coordinates with Woodwind Captain for all officer switches.

Percussion Captain

- Will serve as the section leader of the drumline and pit.
- Will rehearse drumline in the absence of Percussion Instructor or Band Director.
- Is in charge of maintaining the drumline's equipment.
- Will write drum parts when necessary.

- Will assign all visuals, effects, and drumming styles with the approval of the Directors or Percussion Instructor.

Section Leaders

Section Leaders must be the best, most experienced players and marchers in their sections, and they must be able to conduct music rehearsals in an efficient, friendly manner. Throughout Band camp and marching season, they are drill assistants responsible for teaching and maintaining the consistency of fundamental marching, maneuvering, formation adjustment, and interval adjustment. Section Leaders are responsible for documenting attendance at rehearsals/performances with the Drum Majors, and they also conduct weekly pre-game uniform and equipment inspections. Section Leaders are in charge of calling extra sectional rehearsals (each must be approved by the Directors and posted at least one week in advance) and recording attendance at these with the Drum Majors as well. Section Leaders also help supervise Squad Leaders and are the top leaders within their sections.

Squad Leaders

- Assist Section Leaders with section duties and rule enforcement.
- Are assigned certain groups of students within their section to oversee.
- Rehearse their squads' music/marching when Section Leader calls for individual squad rehearsal.

Librarians

- File music and maintain the school music library.
- Make up concert band music folders.
- Keep a record of all music.

Property Managers

- Must arrive early to each rehearsal to set up the rehearsal field.
- Inspect the practice field/stadium field before each rehearsal to ensure hash marks and yard lines are clearly visible.

- Move equipment to Draa Field for practices.
- Load equipment onto truck for all games.

ORCHESTRA OFFICERS

Orchestra President

- Oversees all logistics of the Orchestra Program.
- Is a member of the Orchestra Executive Council
- Acts as student representative of the Orchestra Department for all necessary functions.
- Is in charge of rehearsal in the absence of Director.
- Coordinates all student officers.
- Handles all music performance correspondence.
- Helps enforce all rules and maintain order.

Vice President

- Assists the President with all responsibilities and activities
- Is a member of the Orchestra Executive Council
- Organizes Orchestra social activities.
- Organizes and maintains string instruments.
- Helps enforce all rules and maintain order.
- Acts in the President's place in the President's absence.

Sergeant at Arms

- Helps enforce all rules and maintain order in the class.
- Is a member of the Orchestra Executive Council
- Provides motivation and a good example to other students.

Event Coordinator

- Plans all Orchestra Social Events
- Is a member of the Orchestra Executive Council
- Provides all information regarding any Orchestra specific event.
- Provides motivation and a good example to other students.

Secretary (1 per class)

- Constructs and updates Orchestra activities calendar.
- Maintains attendance records for their class period.
- Maintains class bulletin boards.
- Coordinates with other class secretaries to maintain all Orchestra Calendar postings
- Makes all necessary announcements.
- Keeps members informed of any schedule changes and upcoming events.

Historian (1 per class)

- Maintains the photo pages on the orchestra website.
- Keeps record of all “goings - on” in their orchestra class
- Coordinates with the Secretary should anything need to be posted to bulletin boards or calendars
- Coordinates with other class historians to create an Orchestra scrapbook at the end of each year.

Librarian (1 per class)

- Organizes and files all music in the Music Library and Orchestra Room.
- Makes up Orchestra music folders.
- Keeps a record of all music.

Principal and Assistant Principal Players - “Section Leader”

Principal and Assistant Principal players will be selected by audition and must be the best, most experienced players in their sections, and they must be able to conduct music rehearsals in an efficient and friendly manner, focusing on

fundamentals and technique relating to all music being performed in each ensemble. Throughout the year they are responsible for scheduling and running all sectionals that are required for most classes. Should there be a conflict, and the section leader cannot run the sectional, the Assistant Principal (second chair player) will run the sectional rehearsal.

APPENDIX 2: Percussion

Accessories

A percussionist is required to play a variety of instruments. Any given piece of music will have between two and twelve percussion parts. In order to play these parts correctly, students must have at their disposal a variety of sticks, mallets, and accessories. Since all percussionists at Titusville are expected to learn ALL of the instruments, it is important that they each own the proper tools for learning. Every percussionist is required to own a personal set of sticks and mallets. Failure to do so will result in loss of points on the student's grade or placement in a different class.

REQUIRED EQUIPMENT FOR PERCUSSIONISTS

(This list does NOT apply to non-percussionists who play on the drumline!)

Each and every stick/mallet must be permanently labeled with the student's name in order to prove ownership!! Percussionists should own at least:

1. A pair of general snare sticks (Vic Firth DI, for example) permanently labeled with your name
2. A pair of general timpani mallets (Vic Firth TI or equivalent) permanently labeled with your name
3. A pair of rubber xylophone mallets (Musser M3 or M4 or similar) permanently labeled with your name
4. A pair of yarn marimba mallets (Musser M8 or softer) permanently labeled with your name
5. A stick bag (can be purchased or made) for carrying your equipment permanently labeled with your name

While some people might consider this equipment expensive or unnecessary, others will see the value of becoming a well-rounded player. If the cost seems high, consider that a saxophone can sell for \$1,500.00, a trumpet \$800.00 and a French horn \$2,000.00!!! This entire list will come to around \$200.00 and will enable a student to play any music without the problems of "Johnny took the timpani mallets home" or "Somebody hid the mallets" or "These just broke...honest." As students advance, they may want to purchase additional sticks and mallets for more specific applications. Be prepared! Percussion is a critical section in our music program!

APPENDIX 3: Individual Practice

As with any activity, an individual gets back in direct proportion to what he/she puts into this program. Remember, our progress as a group will only be as rapid as your progress as an individual. The better you play, the better we play. The practice routine may seem boring, and it is very hard to make yourself play every day, but the benefits will be very apparent when we get back together.

Individual practice is necessary, and it should be viewed and encouraged with the same enthusiasm as is homework for other subjects. Please help your student understand the importance of organized practice time.

Suggested plan of study:

1. Pick a set time each day (or every other day).
2. Have a set place to practice.
3. Spend a few minutes on TONE.
4. Play scales at every practice session.
5. Work on technique (i.e., tonguing, slurs, intervals, etc.).
6. Practice sight-reading (i.e., etudes, scale studies, etc.).
7. Work to increase your range (Play scales to your top note; then hold the note 8-16 counts. When that note becomes easy and sounds good, add a half-step to the top. Be patient... this takes time. You may increase one note in two weeks or you may increase several notes over summer).

8. Work to increase your dynamic range (practice soft and loud passages).
9. Work to increase your endurance (30 - 45 minutes continuously).
10. Remember to work on MUSICIANSHIP (try to be aware of the details).
11. Set specific goals for yourself. Be realistic, Start with: "I will practice ____ minutes every day."
12. Use a practice record to organize and track your progress.

You should strive to cover as many different areas as possible during a practice session. Play for 10 -15 minutes and stop for a break. DO NOT OVER-EXERT YOUR EMBOUCHURE. A few quality minutes of proper rehearsal is better than hours of unstructured playing or random "squawking". If you miss a day, or if you do not get to a particular aspect of playing during a session, try to make up the time during your next practice. PERFECT PRACTICE MAKES PERFECT!

APPENDIX 4: Private Lessons

Private lessons give the music student a chance to progress at an accelerated rate towards the mastery of his/her instrument. The private instructor is able to work with the student on an individual level, gearing the lessons to fit the specific needs of the performer. Students are able to hear the improvement in playing almost immediately, encouraging them not to "hide" or cover their areas of inexperience in the full ensemble setting by allowing stronger players to carry the weight of the section.

At Titusville High, the music program can benefit greatly from the utilization of the fine instructors who teach in the area. All students are encouraged to study privately. Past experiences show that these students achieve a greater level of musicianship, move to the top of our ensembles, and in most cases gain acceptance to more honor organizations as a result of the assistance of a specialist on their instrument.

The cost per lesson varies with the instructor, as does the location. Some teach at home, others at area music stores, and some at our neighboring colleges and universities. A list of private instructors will be provided through the bandroom

office as teacher schedules become available. Furthering your child's musicianship is well worth the time and effort of scheduling lessons.

APPENDIX 5: ENSEMBLE & PERFORMANCE GLOSSARY

ALL-COUNTY BAND/ORCHESTRA:

Held in January or February. Members are chosen through a district-wide audition in the fall, which consists of scales, a prepared solo, and sight-reading. All-County ensembles rehearse for two to three days with a highly qualified guest conductor, followed by a concert on Saturday or Sunday. Membership is limited due to instrumentation/ability-level needs.

ALL-STATE BAND/ORCHESTRA:

The top honor group in the state. Auditions are held in the fall and consist of scales, a prepared solo, and sight-reading. The All-State groups perform in early January in Tampa.

BSYO:

Brevard Symphony Youth Orchestra. This group is sponsored by the Brevard Symphony Orchestra and is open to all students in Brevard County (including public, private, and homeschool students). Admission is by audition. The ensemble performs four concerts throughout the year.

CHAMBER ORCHESTRA:

The first all-string ensemble. Admission is by audition only. The group meets during zero block.

CYA:

Creative Young Artists. This group is open to all students in Brevard County as well as surrounding counties (including public, private, and homeschool students). Admission is by audition. The ensembles perform four- five concerts throughout the year.

DISTRICT BAND/ORCH. FESTIVAL:

Held in March. Festival is a chance for the concert ensembles to be adjudicated along with those from the entire district.

Professionals give comments concerning every aspect of musical performance.

Parents are encouraged to attend.

DISTRICT MARCHING FESTIVAL:

Held in late-October or early November.

The Band performs for a panel of adjudicators and is judged on the precision of marching, musical expression, and overall effectiveness of the show. Parents and friends are encouraged to attend!!

FULL ORCHESTRA:

Made up of players from Wind Orchestra and Chamber/String Orchestra who meet two to three times a week during third block. They perform at festivals and concerts throughout the year.

Members are chosen by the Directors.

JAZZ BAND:

The jazz music ensemble. The instrumentation includes saxophones, trombones, trumpets, and

rhythm section. The Jazz Band tends to be a very elite group of students who are sincerely interested in jazz improvisation and style. Admission is by audition only.

MARCHING BAND:

The Marching Band is the combination of all students in Band, TSA, and select Orchestra and Chorus students at THS. They perform at football games, pep rallies, and parades throughout the Fall semester.

SMALL ENSEMBLES:

Woodwind choir, trombone choir, brass choir, clarinet choir, percussion ensemble, brass quintet, woodwind quintet, etc. Extra-curricular groups for students who wish to experience music beyond the scope of daily class routines. These groups may perform at solo and ensemble festival with the Directors' permission.

SOLO/ENSEMBLE FESTIVAL:

District festival where individual students or small groups may perform solo or ensemble compositions and are adjudicated by professional musicians. The students are responsible for signing up for participation in December of each year.

STATE BAND/ORCH. FESTIVAL:

If an ensemble achieves a "Superior" rating on an advanced grade of music at the district level, they are eligible to take their program to the state level for adjudication.

STATE SOLO/ENSEMBLE FESTIVAL:

If students achieve a "Superior" rating on an advanced grade of music at the district level, they are eligible to take their solos/ensembles to the state level for adjudication.

STRING ORCHESTRA:

The second all-string ensemble. Admission is open to anyone. The group meets during fourth block.

SYMPHONIC BAND:

The third concert band. Admission is open to anyone. The group meets during first block.

TERRIER SOUND:

The pride of Titusville High School. The term refers to all ensembles of the THSIMP and has been used since Mr. Schwindt took over the program in 2000.

TSA:

The Terrier Sound Auxiliary is Titusville High School's dance team and color guard. They combine with the Marching Band for performances in the Fall semester, and they do an independent, in-door color guard routine in the Spring. The group meets during fifth block.

WIND ORCHESTRA:

The first concert band. Admission is by audition only. The group meets during zero block.

WIND SYMPHONY: The second concert band. Admission is by audition only. The group meets during second block.

MARCHING BAND MANUAL

Rehearsals and Performances

FRESHMAN BAND CAMP—(the day before full Band Camp)

Incoming students will learn all of the fundamentals and basic routines of marching, outdoor playing, and teamwork required for the marching show. Camp is run by the Directors, staff, and student leaders.

MARCHING BAND CAMP—(One week in July or August)

Students concentrate on the music and marching for their halftime show. The camp is run by the Directors, staff, and student leaders.

MARCHING SEASON—(August-early November)

Students perform at each varsity football game, select parades, and marching band festival during the Fall semester. There are also rehearsals Tuesday evenings from 6:00-9:00.

All members are expected to attend every function in which the band participates. If a student is unable to attend a performance, he/she must provide a written excuse to the director one week or more in advance. See Grading (pg. 9) and Attendance (pg. 11) Policies for more information.

Shared Positions Policy

Because people sometimes miss rehearsals, Band Camp, and/or performances, it has become necessary to fill in the missing spots to avoid confusion for the members present and the audience/adjudicators. Some students may be assigned a “shared position,” rotating position in the Band. Shared position members will fill in spots that become available due to other members’ absence from rehearsal.

The marching show will be written for a set number of positions. Shared positions will be chosen at the beginning of the year based on attendance at regular rehearsals (including Band Camp), seniority, playing ability, marching ability, and attitude. Members may also be moved to shared position status in music activities for rule infractions, excessive tardiness, absenteeism, or failure to show minimal effort in learning music or routines. Shared positions are still considered members in good standing of the program and may be placed back into a regular

position at any time.

Positions for the first show of the year will be based on attendance at camp and rehearsals, and shared positions will rotate performances from that point on. One shared position member will periodically "shadow" the spot of another member with absence or discipline problems during rehearsals, with the possibility of replacing that member at that week's performance. Shared position members will also be asked to march spots of members who are absent from rehearsal, excused or unexcused. A student who misses two or more after school marching rehearsals in the same week (excused or unexcused) will be replaced by a shared position member for that week's performance if one is available for their spot. There should never be a spot on the field not filled by somebody.

SHARED POSITIONS.....

- Are considered full members of the Marching Band. They attend all functions and receive all benefits.
- Will perform the halftime show for at least three football games to be determined by the Directors.
- Will march a position temporarily to fill in for excused absences.
- Will receive a permanent position in the show if others accumulate unexcused absences or exhibit attitude/behavior problems.
- Will march all parades, pre-game performances, and perform at all "stand still" functions (pep-rallies, etc.).
- Will assist with equipment (i.e., podiums, percussion, props, field markers, mallet instruments, etc.) at rehearsals and performances.

Shared position members **MUST** be enthusiastic and willing to learn new material at a rapid pace. They are **CRITICAL** to our performances for filling in openings. The chances of a shared position member getting into a spot are very good if that shared position member participates in all band activities.

Marching Rehearsal Procedures

Marching Band rehearsals will follow the same procedures as Concert Band rehearsals (see Rehearsal Procedures, pg. 13), besides the following:

- Marching rehearsal begins in individual sections where the Section Leaders...
 - take roll and check equipment,
 - report attendance to the Drum Majors,
 - and begin fundamental marching and music warm up.
- While on the field, Drum Majors are in charge of the Band.
- There will be no excessive talking. Inattentive students will be disciplined or dismissed from the rehearsal and replaced by shared position members.
- The Property Managers will help ensure the rehearsal area is neat and orderly after each rehearsal, but they are not responsible for cleaning up and collecting individuals' personal property left behind.

Marching Band Uniforms

A Marching Uniform consists of...

- ☐ Bibbers (pants)
- ☐ Jacket
- ☐ Baldric (sash)
- ☐ Button-in Collar
- ☐ Aussie-style Hat
- ☐ Plume
- ☐ Terrier Sound T-shirt
- ☐ White Gloves
- ☐ Tall Black Socks
- ☐ Black Dinkles

[] Poncho

School-Owned Materials – Each student will be issued a jacket, pants, hat, baldric, collar, and plume. The uniform fee students pay each semester goes toward the rental, cleaning, and maintenance of these uniform articles and is due before the uniform is issued.

Uniform Accessories - Students must supply the designated style t-shirt, shoes, socks, gloves, and poncho. These are the financial responsibility of the student, including upkeep and cleaning expenses. Accessories can be ordered from Ron Youmans, but the Band is not responsible for the accessories once in student hands.

Uniform-Wear Rules - While in uniform, these regulations apply to all students:

- No jewelry—earrings included—or other items not issued with a uniform. (If a student chooses to get a new visible piercing during Marching Season, he/she will be required to replace the piercing with a clear placeholder or wear a band-aid over it for performances.)
- If un-issued items are seen on a student while in uniform, a staff member will take them up and return them after the performance.
- No colored nail polish.
- No excessive makeup or other coloring on the face that is distracting from the dignity of the uniform.
- Students with shoulder length hair (or longer) are required to wear their hair up until the performance is finished. Hair Ties should match the students hair color, or be clear.
- All instruments and uniform parts should be CLEAN and in good condition. As a part of the uniform, instruments should be cleaned regularly to remove the excess dirt that accumulates when playing outdoors.
- It is the student's responsibility to ensure that his/her uniform returns to the bandroom and is put away according to the proper procedure. No students should expect that anyone else will do this for them.

INSPECTION: Please make sure to have all uniforms/equipment clean and in good repair before you report to a performance. Students will undergo inspection of uniforms, shoes, instruments, and equipment prior to performing. When appearing in public with their uniforms, students will make sure that the uniform is completely zipped, buttoned, and clipped up, and they should wear it with pride and dignity. *Uniforms will either be worn correctly or taken off and replaced with street clothes.* Those who have dirty or missing items may be removed from the performance.

Uniform Procedures

Uniform Check-out

You will be assigned your uniform number when you are fitted in August. (If you forget your uniform number, it will be posted on the uniform room door).

- When you arrive in the band room on the day of a performance, wait for the volunteers to arrive and open the Uniform room. (Typically 2 hours before “Attention” is called)
- Go into the Uniform Room and pick up your uniform
- If you have any questions, please ask the Uniform Volunteers for assistance.

Uniform Procedures during Game

1. For away games, put on full uniform (including Dinkles and black socks) before leaving bandroom. Once you have been checked-out, you may remove uncomfortable items for travel.
2. For away and home games, carry jacket in bag to bus or in car to field.
3. Put on jacket and hat after arrival. Put garment bag on bus at away games.
4. Carry poncho into stands with your instrument.
5. *In case of rain*, put on poncho. Woodwind players, be careful to cover instrument fully with poncho unless already instructed to put back in case.

Uniform Return Procedures

1. Be sure to check pockets of jacket and bibbers for personal items.
2. Place hat and hat bag in garment bag.
3. Put garment bag in numerical order on the uniform rack.
4. Place jackets over a chair in the band room to dry.
5. Turn in bibbers at the table in the center of the band room.
6. *In case of rain*, take wet poncho home with you!
7. DO NOT LEAVE THE BAND ROOM UNTIL ALL INSTRUMENTS AND EQUIPMENT ARE UNLOADED AND PUT AWAY AND YOUR SECTION LEADER CHECKS YOU OUT.

You are responsible for your uniform. If any piece is missing, damaged, or ruined due to your failure to take care of it properly, you will be responsible for the replacement of missing/damaged items. In the case of entire uniform damage, the cost of replacement is \$500. Someone will use your uniform in the future, so please take care of it.

Football Game Itinerary

Typical Home Game Chain of Events (times approx.):

After school --- Pick up instrument/equipment and uniform at bandroom

6:00 ----- Roll call by Section Leaders at the field (Anyone not present and ready at this time receives an unexcused tardy and loses third-quarter break.)

6:05 ----- Uniform/instrument inspection by leadership

6:15 ----- Winds and percussion warm-up

6:30 ----- Band enters stadium to be seated in the stands

6:50 ----- Ready for Pre-Game

Typical Away Game Chain of Events (times approx.):

After school --- EAT DINNER!

5:00 ----- Check out uniform and get dressed

5:30 ----- Attention in bandroom in T-shirt and full length blue jeans

5:40 ----- Load busses

** Band assembly times will vary with the football schedule and will be announced during the rehearsal the day before the game. 6:30 P.M. is the normal field arrival time for HOME games. Times for AWAY games will vary with travel distance to the destination. **

Bus Loading and Riding

1. Each student is responsible for placing his/her own name on the seating list at the beginning of the season. Students who do not sign the list will be placed by the officer in charge, the Directors, or a chaperone. Chaperones will check names as students board the bus. Anyone not on the list goes last and must be added to the list. The Directors reserve the right to make up or change the bus lists.
2. Students will be dismissed by a Director: section of the week, seniors, juniors, sophomores, freshmen. Everyone will remain seated in the bandroom until his/her group is called!!
3. Each individual is responsible for the transport of his/her own equipment, music, uniform, etc.
4. Instruments should go under seats or in the equipment truck if they are too large to fit under the seats.
5. NO screaming or excessive noise while riding the bus.
6. Report any incidences of swearing/profanity, arms and heads outside

windows, uniform abuse, etc. to a chaperone immediately and/or to the Directors as soon as possible upon return to Titusville High.

7. The school and bus service take no responsibility for any personal items (i.e., music players, cameras, money, etc.) that are missing as a result of bus travel.

8. Students are permitted to listen to music on the bus, but only with the use of headphones.

9. Depending on conditions, we will announce our procedures for stadium entry, case storage, etc. when we arrive at our destination. Students should remain seated and quiet until given the all clear to unload.

10. When students depart the bus, their responsibilities are (1) to depart the bus dressed in full uniform and (2) to get their instruments/equipment in a quick, orderly manner.

11. Student leaders and chaperones should clean the bus and check for lost items after everyone has left the bus at the end of the trip.

12. Upon arrival back at school, STUDENTS WHOSE EQUIPMENT IS CARRIED ON THE TRUCK SHOULD ASSIST IN THE UNLOADING AND STORAGE OF THE INSTRUMENTS.

Stands Rules

- The Band will always sit in sections, and students may be assigned seats within their sections. (Any student outside of his/her own section will lose third quarter and then be assigned to sit in the front with Mr. Schwindt.)
- While seated in the stands, only Band members and staff are allowed in the ranks. (Band alumni will be allowed at the discretion of the Directors.)
- Cheers and songs must be played at a moment's notice, and attention should be given to the Band Directors and Drum Majors when they are standing in front of the Band.

- We play only as a group in the stands; solo performance is strictly prohibited. This rule applies to songs, cheers, musical cheers, and dancing.
- No inappropriate cheers.
- Students will be responsible for bringing their own water (and water only) in their issued water bottles.
- A student/group of students must be accompanied by a chaperone for any trip out of the stands (except third quarter), including bathroom breaks.
- Students should have fun in the stands while also being mindful of the safety of themselves and their instruments. Standing, dancing and cheering in the stands are permitted. Excessive jumping and rough housing are not.

General Game Guidelines

- In order to move from place to place in a rapid manner, we must be able to give instructions to the group in an organized manner. Everyone will give full attention to the Directors, staff members, chaperones, and Drum Majors when instructions are being given.

- **During the third quarter break at football games:**

Students may visit the other Band, but they should always stay in groups.

Students who are late to the fourth quarter of the game will be penalized by not receiving third quarter break the following week.

If the third quarter break becomes distracting to football spectators or out-of-hand for the Directors, it will be cancelled.

- No Band member is permitted to leave the organization in advance of group dismissal unless it is a medical emergency or is excused by the Directors ONE WEEK PRIOR TO THE PERFORMANCE.

- Students will ride buses back to Titusville High following away games and will be released after checking out with their Section Leaders.
- Parents are asked to pick up students immediately following events. Please consult schedules and be at Titusville High at the assigned arrival time. Waiting for students to call home after we arrive results in a 45-minute additional wait (at least) for chaperones and the Directors. Please be courteous and arrange rides ahead of time.

Chaperone Procedures

1. Please assist in checking roll each time we board the bus.
2. Bus rides should be fun, but not dangerous. Students are aware of and should abide by the following ground rules:
 - Stay seated when the bus is moving.
 - No excessively loud noise or screaming.
 - No profanity.
 - No abuse of uniforms or equipment.
3. If any written information, schedules, gate passes, etc. need to be distributed, this will be done by chaperones posted at the front door of the bus. The information should be given to the students as they exit the bus.
4. Please assist with uniform checks in warm-up area after students are in warm-up arcs.
5. Please make sure the Band seating area in the stands is clear.
6. During the football game:
 - No one leaves during the game unless it is a medical emergency or is excused by the Directors.
 - Non-band students and the general public are not allowed to "visit" the Band section. (Band alumni will be allowed at the discretion of the Directors.)
7. During the third quarter break at football games:
 - Students may visit the other Band, but they should always stay in

groups.

- Students who are late to the fourth quarter of the game will be penalized by not receiving third quarter break the following week.

8. Please clean up Band seating area and check for lost items after Band departure.

9. Please clean up and check bus for lost items after arrival at THS.

Equipment Transportation Guidelines

1. Coordinate with Directors and instructors several days prior to the game or event regarding specific needs, warm-up areas, etc.

2. Develop a checklist to be used when loading to guarantee no forgotten items.

3. Have a diagram and checklist for placement of the pit.

4. Assign specific items to specific people for loading/unloading. Assign two people per mallet instrument, one person at each end. Otherwise, instruments may get damaged.

5. Have everything in close proximity to the field well before halftime or reporting time.

6. For games, begin moving towards the sideline with thirty seconds left in the second quarter.