

MASCONOMET REGIONAL SCHOOL DISTRICT
20 Endicott Road, Boxford MA 01921

**Budget and Capital Subcommittee
High School Library
13 June 2024 Minutes**

Members Present: Bill Hodges, Matthew Alexander, Christine Bolzan, Trevor Carrier

1. Meeting called to order at 7:03 pm.
2. Previous meeting minutes approved at prior school committee meeting
3. Discussion of FY25 Budget and Capital Subcommittee Goals:
 - Establish Plan to monthly budget reporting in X years ((personnel, tools, etc.).
 - Conduct budget training for the full board and community – “Budget 101”
 - Connect and partner with the community and officials
 - i. Playbook for community and town official engagement
 - Capital projects (Category A (HVAC, Roof and BMS), Cat C (“All Other List”))
 - i. Establish and participate in Masco Building Committee
 - ii. Plan capital projects (e.g., discussion of “After Dark” program)
 - iii. Increase transparency and rationale for different spends
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4. Discussion of Masco Building Committee
 - Established recommendations for MBC. Notional recommendations will be presented to full School Committee on 20 June 2024
 - Need to establish a calendar
 - i. Orientation meeting
 - ii. FY25 MBC meeting calendar
 - DCI is open to having both MBC and “Task force” to figure out finances with the towns
5. Considerations for next meeting:
 - MBC Orientation planning
 - Establish MBC calendar
 - Review Budget Orientation “training” with administration
 - Review administration’s list of critical fixes required to existing roof, HVAC, BMS, and discuss plan to address these issues
 - If appropriate, review budget implications of current negotiations
 - Approve 13 June 2024 minutes

Date for next meeting: 20 June 2024 (if needed). Follow-on meeting date is TBD but expected to be in July
6. **Meeting Adjourned at 8:20.**