



BAWT Annual General Meeting

20 September 2024

Strumphaw Community Hall

MINUTES OF THE MEETING

Attendees: Trustees – Hazel Stuart (Chair), Anju Tiwari (Deputy Chair), Michael Green, Ian White, Alasdair Fraser

Lead Volunteers: Lynn Kerslake (Secretary), Pauline Terry (Treasurer), Caroline Davison (Governance), Pip Cartwright (IT), Sarah Young (Comms)

Apologies: Ernest Hoyos, Ash Parfitt, Charles Watson, Sheila Ashford

AGENDA

The Chair welcomed everyone to the meeting which commenced at 7pm. There were 21 members present.

1. **The Chair asked the Trustees and Audience if there were any Declarations of Interest.** There were none.

Absences: The Chair noted apologies from those Trustees unable to attend the AGM.

The Chair confirmed the circulation by email of both the Trustees Annual Report and the Summary of Accounts to all Members prior to the AGM.

2. Nominations

- Election of the Chair: Hazel Stuart was unanimously elected chairperson. The Chairperson welcomed members to the meeting, which was the first AGM of the Trust.
- Re-election of Trustees: The following trustee was unanimously re-elected: Alistair Fraser.
- Resignations: It was noted by the Chairperson that one Trustee, Hans Watson, has retired after serving 12 months as a Trustee, but he is kindly remaining as a volunteer in the role of a bio-diversity advisor to the Board.

- Resolutions: The Chair advised that none had been received.

3. Matters Arising

- Appointment of Examiner of BAWT's Annual Accounts: The Chair advised that Pauline Terry, Treasurer, provided a summary of BAWT's accounts for the year July 2023-June 2024 which had been circulated with the AGM agenda. Lorna Clark had been appointed as the independent accounts examiner. The Chair asked if there were any queries regarding the accounts. There were none so the examined accounts were approved and signed, and copies will be sent to the Charity Commission.
- The chair gave an overview of the Annual Report which had been circulated with the agenda. This included BAWT's aims as stated in its constitution and recognition for all the many people who have helped develop the charity to its position now, and those who have engaged in our activities. Specific mention was made of Trustee Michael Green with support from Helen Sibley and colleagues at Broadland District Council for their work on grant applications.
- A video from Phil Barnes Photography of Buckenham Wood was shown to great acclaim.

4. AOB

- Vacancies: The Chair advised there are currently two vacancies on the Board, with one expected to be appointed at the Trust's next committee meeting; and for a variety of volunteer roles including Trust Secretary. Volunteer Role Descriptions were available in printed format at the meeting.
- Malcolm Savory, current landowner, gave a brief talk on his ownership of the woodland, his delight that the woodland purchase is at the signing stage for paperwork and that BAWT will shortly be the owner. He congratulated all involved.

The chairperson closed the meeting but invited members to stay for two guest speakers and for a workshop on future activities in the wood.

Following the meeting there were extremely interesting talks by Brian Tubby, photographer, Helen Baczkowska, Norfolk Wildlife Trust and Lydia Kittle, Norfolk Woodland Trust

Workshop

Members were invited to participate in a workshop exploring the positive and negative impacts of current and potential activities in the wood. 16 Members remained to participate in the workshop which provided useful feedback for future management planning. The feedback will be summarised and presented at the next Trustee Meeting in October 2024.

This part of the meeting closed at 9pm with the Chair thanking all those attending as well as thanking the members of the Board and supporting volunteers.