

## Hermitage School District Entry-Level Driver Training Procedures

The Hermitage School District designates the Hermitage School District Transportation Director, Charish Curry, as the designated official trainer for the Hermitage School District.

All interested Hermitage School District employees and potential applicants must contact Charish Curry if they are interested in driving a bus for the Hermitage School District to obtain the certification to drive a Hermitage School District school bus and be approved by the superintendent for training to begin. If contracted drivers drive all bus routes, substitute drivers are welcome to assist on-call for morning, afternoon, field trips, and other purposes.

All Hermitage School District (HSD) potential Bus Drivers must pass state and federal background checks.

Drivers in training will be assigned to the Vector training portal.

If a driver is new to CDL, they will be enrolled in the Class B CDL group.

A driver with a Class A will be enrolled in the Passenger and School Bus group.

Drivers in training will be assigned to the HSD-selected curriculum to prepare for a written test. The purchased Vector Solutions curriculum is for the "content" theory portion of the required testing.

Drivers in training will take the test and score 80%.

Drivers in training scores of 80% or higher will be entered on the FMCSA website.

Drivers in training must have all scores entered in the federal registry before taking the CDL theory or behind-the-wheel assessments.

The HSD Designated Trainer has only two days to enter the scores in the federal registry.

There should be a score for the following:

- Class B CDL theory, behind the wheel (public and range)
- Passenger theory, behind the wheel (public and range)
- School Bus theory, behind the wheel (public and range)
- A total of 9 entries are entered for new drivers.

The Hermitage School District (HSD) will conduct the skills and behind-the-wheel training for the new bus driver as in the past.

HSD will use the [Behind the Wheel checklist document](#) to assess the abilities of the Drivers in training and upload those training hours to the TPR before they are fully eligible to take the driving portion of the test and receive their license.

Hermitage School District Transportation Director Contact information:

Charish Curry  
Hermitage School District Transportation Director  
310 North School Drive  
Hermitage, AR 71647  
[charish.curry@hermitageschools.org](mailto:charish.curry@hermitageschools.org)  
870-463-2246