AWE PTO Board Meeting Sunday 5/3/23 @ 7pm

AWE PTO May 3, 2023 7pm Meeting Agenda

Attendees: Griffin McClure-President, Callie Kontoulas-VP, Hannah Whitley- Treasurer, Katherine Troutman- Secretary, Ashley Westmoreland- AWE Principal, Tiffany Jackson- VP elect, Marian Taylor- Secretary elect, Jessica Reyes- member

Approval of Agenda

Added PTO closet update and discussion of something to do at year end for the kids.

Approval of 4-16-2023 Minutes

No discussion, approved

Financial Report	**Hannah Whitley**
Current in Bank (5/3/2023)	**18,757.18**
Check, Annual website expense reimbursement	(96.06)
Check, Read-A-Thon Ice Cream reimbursement	(47.03)

Kindergarten Orientation Update **Katherine Troutman**

Orientation is 5/4 from 4-6pm. We have sign-ups for a kindergartner only event coming in August, stickers for the kids with a QR code of the website and large PTO volunteer stickers to help identify the PTO. Will have clipboards and discussed not needing a table. Katherine ok'd by Ashley to take pictures at the event.

Staff Appreciation **Katherine, Callie, Hannah**

<u>Sunday</u>

Sunday Task Ashley- Open building at 3pm for setup.

Sunday Task Katherine, Jenifer Cole, Hannah and anyone else that would like to help- set up dollar spot and decorations in the cafeteria.

Sunday Task Hannah- bring gluesticks, Staples items, succulents and tissues?

Sunday Task Katherine- fill balloons (10) with helium, bring decor and dollar spot items.

- Dollar Spot- list of items here-> Staff Appreciation Week Spending
  There are enough items. Ashley advised that all staff should participate and there should be structure, each individual should get the same amount or we could do the punch-cup game which leaves the amount to chance. The specifics are being left to us to decide.
    - Add 2 boxes of chocolate from the 2nd grade field trip sales. 120 items
    - Callie has tissues and 42 boxes from Staples with 3 crayola items each.
    - Hannah has succulents and glue sticks
    - Katherine has items purchased from Amazon, Target, JC liquidations.

Task Katherine- Make gift cards and punch target sign if thats where we want to go with that.

<u>Monday</u>

Task Griffin/Ashley-Figure out a person to pickup and deliver Texas Roadhouse salad/rolls. After lunch, move decor and treats to office. Griffin to ask on FB for help for this and cleanup.
Task Katherine- reachout to panera to see if we can get food 15min earlier.
Task Hannah- buy lemonade, tea, butter for rolls, cups, plates/plates for salad, napkins, silverware.
Monday Task Ashley- will send out blank appreciation cards to be distributed to kids and an update will go out notifying the parents about it.
Monday Task Katherine- FB post reminder for Tuesday and info about the thank you card in the bookbag.
Monday Task Katherine- Bring desserts and snacks to cafeteria after kids are done with breakfast.
Monday Task Katherine-Pickup and pay for Panera soup order
Monday Task Katherine, Tiffany and whom ever else is available to help- Clean up and move decor/food to staff room and/or office.
Tuesday
Nothing in person needed from PTO
Tuesday Task Katherine- post reminder for Wednesday
Wednesday
Decided sending out seeds and making seed paper was not needed. Can place seeds out for dollar spot or do something with them later. Nothing in person needed from PTO
Wednesday Task Katherine- post reminder for Thursday
Thursday
Lifetouch is doing the set-up. Nothing in person needed from PTO
Thursday Task Katherine- post reminder for Friday
Friday
Will be doing donuts and coffee. Ashley asked if we could have a small table in the back hall in addition to the staff room so everyone had access to the donuts and coffee. Discussed doing a cart and delivering to each room.
*** Task*** Hannah- make cart sign for starbucks.
Friday Task Katherine-bringing sheetz donuts.
Friday Task Hannah- bringing starbucks coffee.
Friday Task Callie & Tiffany-3-6pm cleanup. Tiffany said she'd be available around 4:30/4:45. Callie and Ashley to notify her if they need help with any cleanup at that point.

Playground update **Ashley Westmoreland**

The school was able to get the mulch at cost and made a call and it was delivered today. They didn't spread it out yet because the company delivering the mulch said the ground/rocks are not level there. Ashley is putting in a work order and hopefully that will get done soon.

Spirit Night Reminder - Chick-Fil-A on Monday, May 15th

Verified that Ashley received the flyer/email/picture.

Something For the Kids at End of Year **Callie Kontoulas**

Discussed doing "popsicles at the picnic tables" the 2nd to last week of school. Will get them in the freezer in May and teachers can sign up to rotate and spread out when their class can enjoy the outside treat.

Task Hannah- buy Icee pops from BJs, end of May.
Task Ashley- get permission to store the Icee pops in the school cafeteria freezer.

PTO closet update **Katherine Troutman**

All the silca packets placed in the containers a few months back have already changed colors (meaning they hit their capacity for absorbing moisture) and all four water absorber containers are ⅓ full. Discussed throwing away all food papergoods. Everyone agreed we should repurchase. Discussed solutions for the future. Buying a dehumidifier, seal tight containers.

Task Ashley- discuss with Courtnee Hummel to see if she would be ok with dumping water from a dehumidifier.
Task Katherine- check prices for dehumidifiers.

Other Business

- Jen Keefe asked if 2nd grade could give leftover candy bars to the PTO to sell. Said they can't sell them at the 100yr celebration. Asked Ashley if they could be stored at the school and Ashley said she would talk to Jen because she didn't know that was their plan with the chocolate bars.

Adjournment