

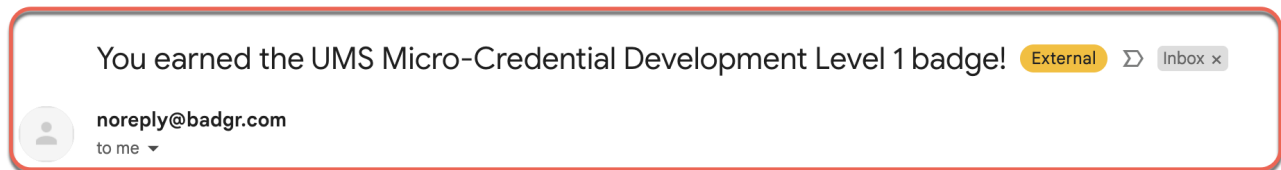
UMS Micro-Credential Initiative Badge Earner Guide

Congratulations! You've been issued a University of Maine System (UMS) digital badge or micro-credential.

Canvas Badges/Credentials (formerly Badgr) is the platform the UMS uses to issue micro-credentials and digital badges. We will use "Canvas Badges" to indicate the platform throughout this document. This guide will help you create an account and access your Backpack. The Backpack allows you to view all your earned badges, share them, and organize them into collections. Badges awarded through our platform are synced into your backpack, while badges from [other sources can be manually uploaded \(external link\)](#).

Step 1- Check Your Email

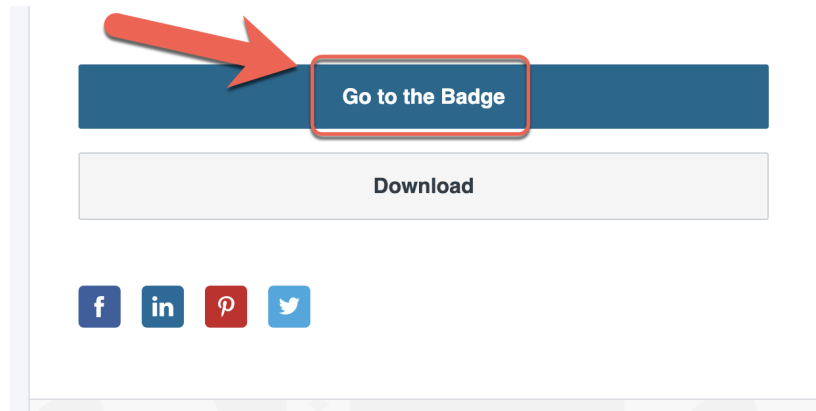
Look for an email from **noreply@badgr.com** with the following subject: "You earned the [Name] badge!" If you're expecting a badge but can't find the email, check your **spam folder**.



If you cannot locate the email or it was deleted, go to ums.badgr.com and move to Step 3 (below). Be sure you are using the same email address associated with the badge(s) you've earned to create your account.

Step 2- Go to the Canvas Badges Web Page

Scroll down in the email and click **Go to the Badge** button:



Step 3a- For maine.edu or Existing Canvas Badges Users: *Sign into Your Canvas Badges Account*

On the Sign In screen, use your @maine.edu email to sign in with Single Sign On, or use another account if you already registered. Once signed in, skip to [Step 5](#):

A screenshot of the University of Maine System sign-in page. The top navigation bar is dark blue with the university logo on the left and links for 'Sign In', 'Create Account', and 'Useful Links' on the right. The 'Sign In' link is highlighted with a red box and a red arrow points to it from below. The main content area is white and titled 'Welcome to University of Maine System'. It contains instructions for users with @maine.edu email addresses and for those without. A link 'Create an account' is provided. Below the text, there are two sign-in options. The first option, 'SIGN IN WITH', is highlighted with a red box and a red arrow points to it from the left. It features a Microsoft Single Sign-On button. The second option, 'OR', is also highlighted with a red box and a red arrow points to it from the left. It contains fields for 'Email' and 'Password', a 'Forgot Password?' link, and a 'Sign In' button. Red text annotations with arrows point to the 'Sign In' link in the navigation bar and the 'SIGN IN WITH' and 'OR' sections.

Click here if you have a UMS (@maine.edu) account

Sign in here if you already registered with your personal Email

Step 3b- For Non-UMS users: *Create a New Canvas Badges Account*

If you are not using a maine.edu account and have not previously not registered, go to **Create Account:**

Welcome to University of Maine System

If you have a @maine.edu email address please use the UMS button to create your account and log in.

If you do not have an @maine.edu account, please create your account and log in via your email address.

Already have an account? [Sign in.](#)

CREATE ACCOUNT WITH

OR

Enter your email to create a new account

Email *

Cancel Continue

Manage Addresses...

- Click **Create Account.**
- Enter your **Email address.** Be sure you are using the same email address associated with the badge(s) you've earned.
- Click **Continue.**

Once you enter your email address, you will receive a **verification code**. Check your email and enter it in the box:

Verify code

We sent your verification code to . Enter it to continue.

[Resend code](#)

CancelVerify

Step 4- Complete your Signup

Enter your name and choose a password. Check the box to indicate agreement with the **Terms of Service** and click **Create Account**.

Complete Signup

Fill in your information below to finish the signup process.

First name *

Last name *

Occupation/job title

Password (Must be at least 8 characters) *

Confirm password *

☐ I have read and agreed to the [Terms of Service](#) *

CancelCreate account

Note: Badges are awarded to a specific email address and are permanently associated with that email. We strongly recommend associating a second email with your Canvas Badges account so you can maintain access to your account and badges in case you lose access to

a work, university, or school email at a future date. See [Managing your Canvas Badges account](#) (External Site) for instructions.

Step 5- Viewing Badges

Now that you have your account, you can use it to view your current and future badges. You can open the “You earned the [Name] badge!” email and click Go to the Badge, or go to ums.badgr.com (bookmark that page for quick access in the future). Once signed in, click **My Badges**:



Select Space ▾My BadgesUseful Links ▾

My Badges

View and manage the badges you've earned.

[Learn More](#) 

Organization BadgesOther Badges

Organization Badges

You've earned 1 badge from 1 issuer in **University of Maine System**.

☐ Group by issuer



[UMS Micro-Credential Development Level 1](#)

University of Maine System

 Verified

This badge was issued in recognition of the learner's understanding of the University of Maine System's Micro-Credential framework, definitions, and the importance of the initiative in meeting workfor...

Nov 7, 2024[Share](#)

You will see all of your badges. Click on the badge tile to open it and see more information (called the meta-data).

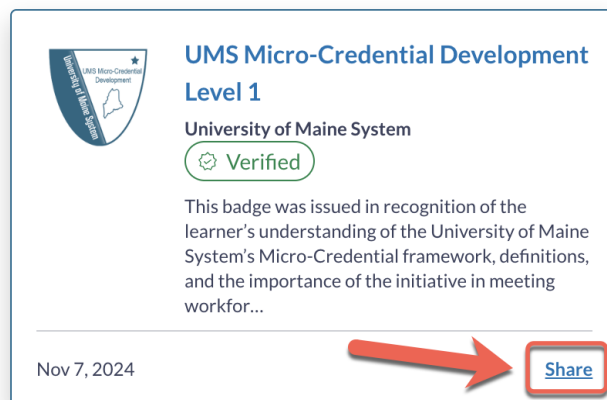
Note: If you complete a full UMS Micro-Credential pathway, you will receive four distinct badges: Level 1, Level 2, Level 3, and a macro-badge. The macro-badge is the culminating badge indicating that the micro-credential was earned. You may choose to share your progress along the pathway or share the macro-badge to represent your achievement as a whole.

Step 6- Sharing Badges

Sharing Digitally

Badges can be shared on social media and be included in a digital resume, email signature, personal website, or portfolio. UMS badges are Open Badge compliant, meaning that they contain detailed meta-data about achievements such as who earned it and when, who issued it, and the criteria that were met. Open badges are verifiable and portable rather than tied to one specific platform. For more information about Open Badges, visit openbadges.org/earn (External Site.)

You can share your badges either by clicking **Share** on the tile or **blue share button** when you open the badge information.



Organization Badges / UMS Micro-Credential Development Level 1

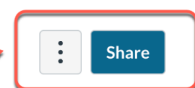


UMS Micro-Credential Development Level 1

This badge was issued in recognition of the learner's understanding of the University of Maine System's Micro-Credential framework, definitions, and the importance of the initiative in meeting workforce and post-secondary attainment goals. This badge earner demonstrated foundational knowledge of... [\[more\]](#)

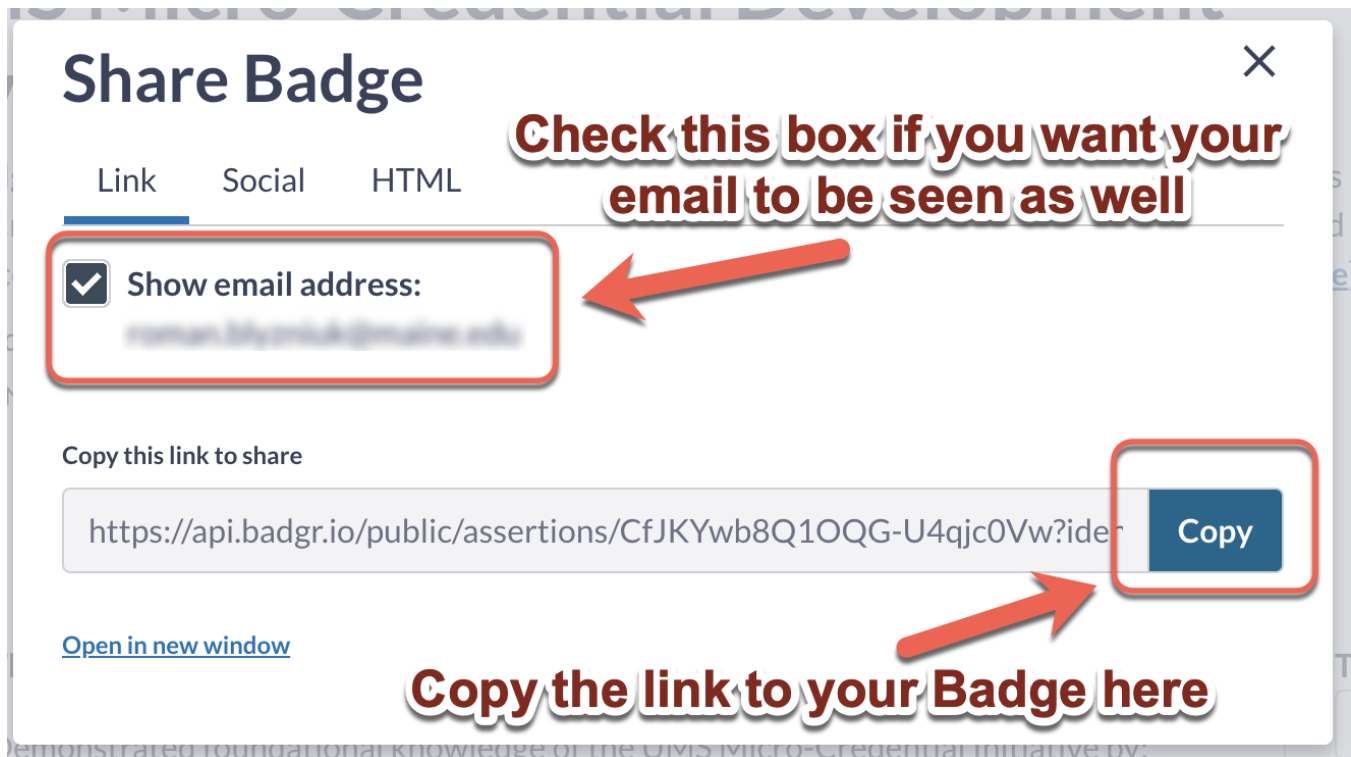
Awarded to [Roman Wypinski](#) (roman.wypinski@maine.edu)

Issued on: Nov 7, 2024 at 4:15 AM



Offered by
[University of Maine System](#)
[Verified](#)

You can either share the direct link by copying and pasting it on your social media or sharing it via email. For example:



Share Badge [X]

Link Social HTML

☒ Show email address:
roman.blynnik@gmail.com

Copy this link to share

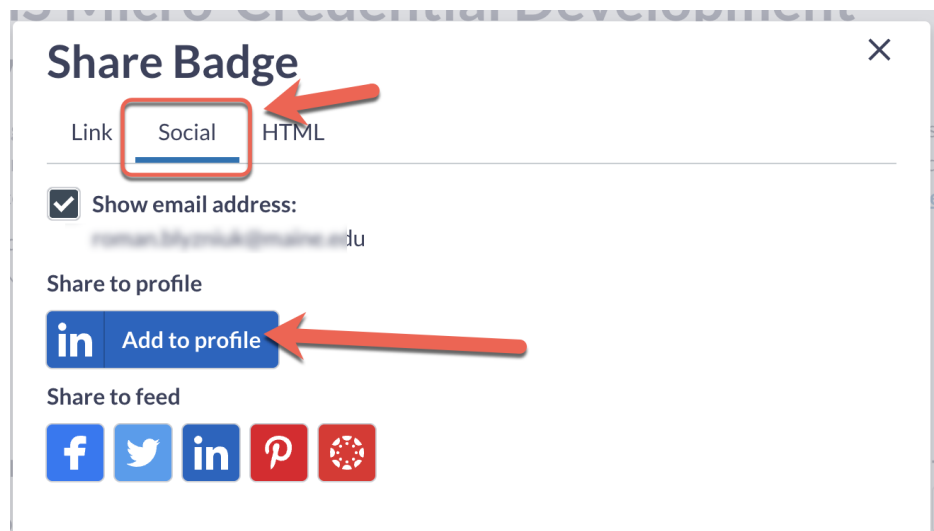
<https://api.badgr.io/public/assertions/CfJKYwb8Q1OQG-U4qjc0Vw?iden> **Copy**

[Open in new window](#)

Check this box if you want your email to be seen as well

Copy the link to your Badge here

Or click **Social** to share it directly on your Social Media, like **LinkedIn**. Click **Add to profile**; you may be prompted to sign in to your LinkedIn account:



Share Badge [X]

Link **Social** HTML

☒ Show email address:
roman.blynnik@gmail.com

Share to profile

in Add to profile

Share to feed

f t in p

Once signed in, you should see the screen with the badge information pre-filled. You can make changes or add skills and media documents. Hit save:

Add license or certification

×

* Indicates required

Name*

UMS Micro-Credential Development Level 1

Issuing organization*

 Canvas Credentials (Badgr)

Issue date

November

2024

Expiration date

Month

Year

Credential ID

672d2e7f902fb626684ce537

Credential URL

https://api.badgr.io/public/assertions/CfJKYwb8Q1OQG-U4qjc0Vw

Skills

Associate at least 1 skill to this license or certification. It'll also appear in your Skills section.

+ Add skill

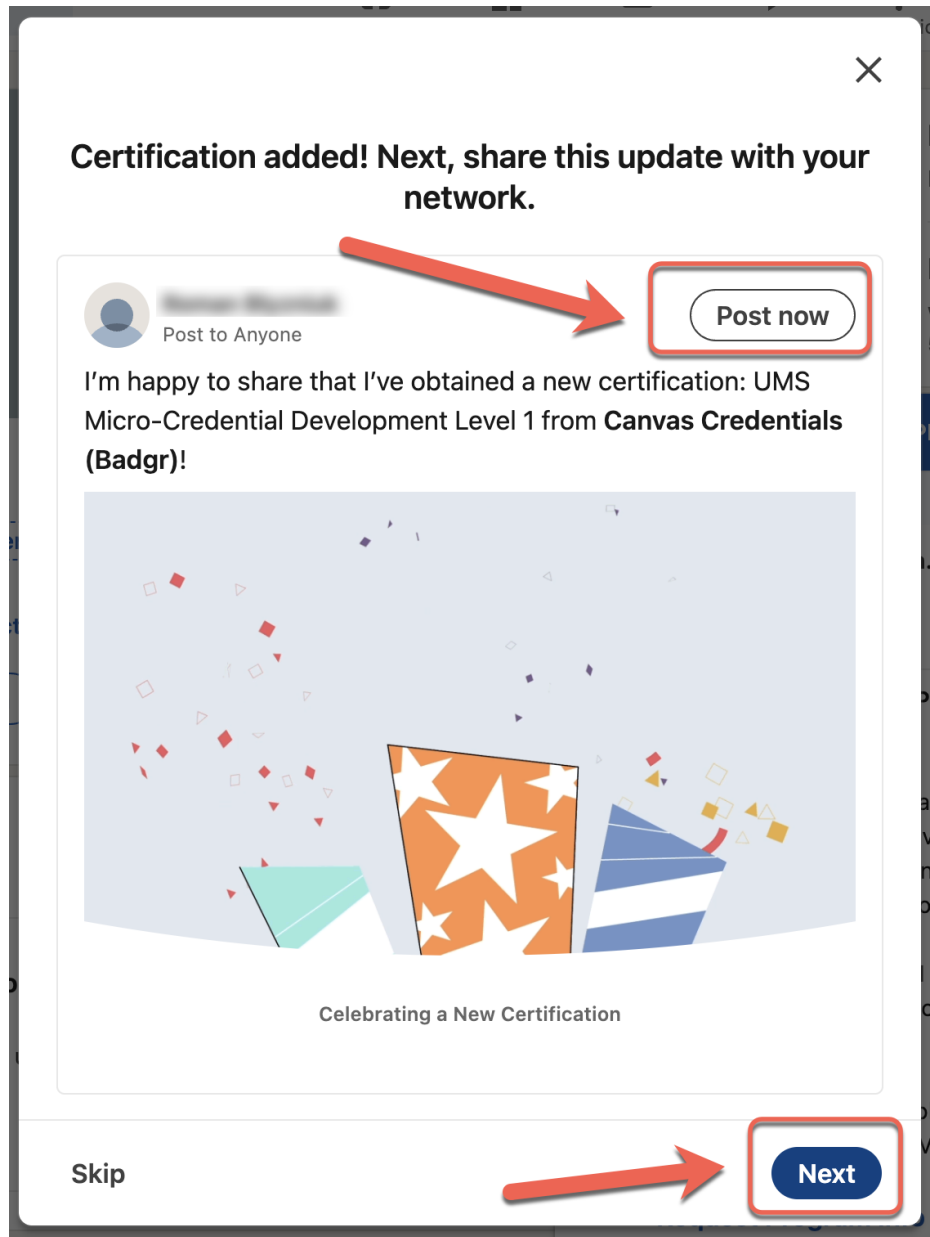
Media

Add media like images, documents, sites or presentations. Learn more about [media file types supported](#)

+ Add media

Save

After clicking **Save**, you can post it right away or after clicking **Next**:



Badges can also be shared on X (formerly Twitter), Facebook, and Pinterest. For more information on sharing badges on social media, visit [How do I share my earned badges from my Canvas Badges Backpack?](#) (External Site).

Printing a Certificate

For instructions on downloading a printable certificate from a badge, visit [How do I print my certificate earned from my Canvas Badges Backpack?](#) (External Site).

Contact us at ums.mc@maine.edu if you have questions. We're here to help! Interested in other UMS Micro-credentials? Visit maine.edu/micro-credentials to learn more.