

To: School Accountability and PowerSchool Staff

Hello, Accountability and PowerSchool Colleagues!

This year, all student data related to cohort tracking in PowerSchool must be complete and accurate by day 180 of the school year. To ensure that this happens, we need your help!

Cohort progression maintenance involves attending to the following:

- **Verifying accuracy of PowerSchool data for the following:**
 - “Ninth Grade Code” (9GR)
 - “Student Should Remain in Cohort?” field on the Cohort Maintenance Page (i.e., Denominator)
 - Adult Education-related fields on the SC Student Information page
 - Employability Credential-related fields on the SC Student Information page
 - GED fields on the SC Student Information page
 - Diploma fields on the SC Student Information page
 - Graduation Date on the SC Student Information page
 - Entry and Exit dates
 - Exit reasons and comments
- **Saving documentation for students who have transferred out.**

Please become familiar with the resources on the South Carolina Department of Education Cohort Maintenance Information & Resources page:

<https://ed.sc.gov/data/cohort-maintenance-information-and-resources/>

We appreciate all you are doing to help us achieve data accuracy by day 180!

Many thanks,