Regular Meeting of the Executive Board of Directors
Niagara LSC
VIRTUAL MEETING -- ZOOM
June 19, 2023, 8:30pm

Agenda:

- Call to Order 8:35PM
- Roll Call (see attendance chart)
- Approval of Agenda - accepted
- Approval of Minutes from 5/22/23 EC meeting - accepted as presented
- Old Business
    - EZ Athlete Leadership Retreat – ready to go. Coach bus reserved, travel arrangements made, communications sent, athlete waivers sent and being tracked by Dani
        i. Three chaperones: AGM, Bob Nicita and Luca from FAST attending from Niagara
        ii. Budget: expensed $15000 but expecting $5000 back from ADM and ADK so our total expense should be about $10000 as budgeted
        iii. Transition plan & onboarding for newly elected EBoD members (Mike/Dani) - we have been meeting along with Will and Paul to fine-tune the onboarding slide deck for Niagara LSC.
- New Business
    - Motion to approve General Chair's recommendation to appoint new Athlete at Large representatives: Brianna Cafarelli (MERC) and Dominic Falbo (FAST). **Dani motioned, Danielle seconded. Motion carries.**
        i. Recommendation that going forward, General Chair takes the non-successful athletes who ran for the Jr Athlete Rep as nominees for the Athlete at Large openings – appointments for one year as standard practice.
        ii. Athlete Reps were asked to put this process in writing so that this is documented from one group of reps to the next and so future EC members are aware of our standard practice.

- Niagara website management – with Eric stepping away, Dani suggested we see if oversight can be incorporated into the Secretary role. Agreement: test out having website oversight out on a trial basis as part of the Secretary's duties and determine if the workload is reasonable.
- Women in Governance workshop nominees – suggestions and discussions from the group.
    i. Actions: Tom to contact a potential recommendation and Mike to contact a second recommendation discussed. Deadline to submit is June 30th.
- Coaches Leadership Summit nominees – suggestions and discussions. Deadline to submit August 16th.
- LEAP PSA - due September 30th
    i. Mike will reach out to Marci/Governance to see if they will take the lead on LEAP
    ii. If not, Dani will take the lead and schedule our next meeting as a single subject to discuss LEAP actions
    iii. Motion for General Chair to reach out to Governance and if no response heard by July 3, Secretary will take over responsibility. **Paul motioned; Dani seconded. Motion carries.**
- Set Dates for Fall HOD
    i. Motion to set the date for Fall HOD for Sunday, October 1st and General Chair will identify and book an appropriate location; alternate date of Sunday, October 8th. **Mike motioned; Tom seconded. Motion carries.**
        1. First preference for location will be MCC in Rochester as a centralized option.
- Discussion regarding where checks should be sent and how that should be managed to keep our financial checks and balances.
    i. Peter and Paul discussed and decided to have the checks go to Paul and internal processes documented.
        1. Eric confirmed that the EC or Finance Committee may determine the people responsible for banking / checks receipt; does not need to be approved by the House.
- At 9:14pm, there was a motion to move into a Closed Session to discuss a personnel matter. **Paul motioned; Will seconded. Motion carries.**

- Set dates - next EC: Monday, July 17, 2023 @ 8:30pm.

- The Executive Committee returned from Closed Session at 9:30PM..
- Eric reminded all about the 20% athlete rule for all committees.
- Paul asked a question to AGDC regarding the timeline for the AG LC Eastern Zone Championship.

- *Meeting adjourned at 9:34PM*

- Reports

Reports of officers, committees and coordinators:

- *General Chair – Michael Switalski – No Report*
- *Admin Vice Chair – Will Chidsey – No Report*
- *Senior Vice Chair – Rob Wahl – No Report*
- *Age Group Vice Chair – Danielle Andalora – No Report*
- *Finance Vice Chair – Peter Koenig – No Report*
- *Treasurer – Paul Cary – Report and Financials – Reported that Form 990 will be filed at the end of this week (due end of July). Also be sure to all budget owners that money is spent as budgeted before end of FY.*
- *Jr. Coach Rep – Mike Giancarlo – No Report*
- *Sr. Coach Rep – Tom Steuer – No Report*
- *Sr. Athlete Rep – Natalie Killion – No Report*
- *Jr. Athlete Rep – Elle Noecker – No Report*
- *Safety Committee Chair – Leo Gibbons – Safety Report*
- *Tech Planning Chair – Charlie Schutt – No Report*
- *Officials Chair – Bob Nicita – Reported that we were able to secure an evaluator for the Senior LC Champs Meet in Buffalo*
- *Diversity Chair – Austin Nau – No Report*
- *Disability Chair – Courtney Christ – No Report*
- *Registration Coordinator – Eric Stimson – No Report*
- *Athlete Wellness Committee – Alex LaPoint – No Report*

Niagara LSC Board of Directors Meeting Attendance Record for

June 19, 2023

Position	Incumbent	Present	Absent
General Chair*	Mike Switalski	X	
Admin Vice-Chair*	Will Chidsey	X	
Senior Vice Chair*	Rob Wahl		X
Age Group Vice Chair*	Danielle Andalora	X	
Finance Vice Chair*	Peter Koenig	X	X
Secretary	Dani Richards	X	
Treasurer	Paul Cary	X	
Senior Coach Representative*	Tom Steuer	X	X
Junior Coach Representative*	Mike Giancarlo		X
Sr Athlete Representative*	Natalie Killion		X
Junior Athlete Representative*	Elle Noecker	X	
Safety Committee Chair*	Leo Gibbons	X	
Technical Planning Chair*	Charlie Schutt	X	
Officials Chair*	Bob Nicita	X	
Diversity & Inclusion Chair	Austin Nau		X
Disability Chair*	Courtney Christ		X
Athlete at Large	Bobby Diel		X
Athlete at Large	Emma Luttrell		X
Past GC – Emeritus	Jim Stromski		X
Guest – LSC Business Manager	Eric Stimson	X	
Guest – Governance Chair	Marci Callan		X
Guest – AWI Chair	Alex LaPoint	X	
Guest - Rick Aronberg (Sanctions ManagerI	Rick Aronberg	X	

UPCOMING MEETINGS

- July 17, 2023 @ 8:30pm Niagara EC Meeting

2022-2023 -- RESOLUTIONS

September 2022

0. R0 - September 12, 2022 – To approve reimbursement for EAST coach training for ESSC Clinic October 2022 - **unanimous by email.**

November 2022

1. R1 - November 2, 2022 – To approve banking change **– unanimous by email.**
2. R2 - November 11, 2022 – To accept proposed changes to the Finance portion of P&P - **M/S/C.**
3. R3 - November 11, 2022 – To approve proposed new budget lines and approve outstanding reimbursement of Fall HOD Award expenses. **M/S/C.**

December 2022

4. R4 - December 18, 2022 – To approve reimbursement to FAST for Coach Training related to Tritonwear investment. **M/S/C.**
5. R5 - December 18, 2022 – To approve the BAAC full reimbursement request for the LSC LC Championship Meet July 2022. **M/S/F.**
6. R6 - December 18, 2022 – To approve a revised EBoD suggested proposal to offset BAAC's losses from the LSC LC Championship Meet July 2022 by 50%. **M/S/C.**
7. R7 - December 18, 2022 – To approve revisions in ByLaws regarding Organization membership specific to League membership to be inline with USA Swimming voting processes. **M/S/C.**
8. R8 - December 18, 2022 – To approve the job postings to address the Business Manager vacancy and associated compensation structure. **M/S/C.**
9. R9 - December 18, 2022 – To approve use of investment funding to increase the budget line available for Coaches Education. Further research needed by the Finance Chair/Treasurer. **Tabled.**
10. R10 - December 18, 2022 – To approve revisions to the Niagara P&P reflecting format cleanup and modernization. **M/S/C.**
11. R11 - December 18, 2022 – To approve increasing budget lines 4041 and 5320 by $3242.87 to address Coach training requests against Coach Education budget. **M/S/C.**
12. R12 - December 18, 2022 – To approve five positions to attend the Workshops in Denver CO in April. **M/S/C.**
13. R13 - December 18, 2022 – To approve the
14. R14 - December, 18, 2022 – To approve a proposal that all meet sanctions be applied for only via SWIMS 3.0 effective January 1, 2023. **M/S/C.**

January 2023

15. R15 - January 22, 2023 – To form a Social Media Committee responsible **– M/S/C.**

February 2023

16. R16 - February 19, 2023 - To approve Safe Sport Chair and General Chair to both attend the USA Swimming Workshop in Denver, CO and arrive a day early to attend Safe Sport Conference. - **M/S/C.**
17. R17 - February 19, 2023 - To approve Admin VC as temporary Chair of the Social Media Committee. - **M/S/C**
18. R18 - February 19, 2023 - To approve Niagara covering travel for Marci Callan to attend the USA Swimming Workshop in Denver, CO as recommended by USA Swimming for her National Committee capacity (CAC).

March 2023

R19 - March 20, 2023 - To bring Darren Treadway as a guest presenter to the Spring HOD regarding youth sports organization resources in WNY. **M/S/C.**

R20 - March 20, 2023 - To financially support a total of two (2) athletes attending the Denver USA Swimming Workshops in April. **M/S/C.**

R21 - March 20, 2023 -

April 2023

R22 - April 24, 2023 - To approve the budget to send Mike Switalski as GC to Colorado for the ABM September 21-23, 2023. **M/S/C.**

R23 - April 24, 2023 - To approve the members of Niagara LSC who will be our voting delegates for the ABM in September: GC, AGVC, Officials Chair, and second coach TBD. **M/S/C.**

May 2023

R24 - May 22, 2023 - To propose a spending cap of $8,000 for the Athlete Leadership Retreat hosted by Maine Swimming at Colby College, June 22-25, 2023. Inclusive of travel and coaching stipend. **M/S/C.**

R25 - June 1, 2023 - To approve increase to Athlete Leadership Retreat in Maine funding to a maximum of $15,000 due to coach bus expenses **– unanimous by email.**

R26 - May 22, 2023 - To approve budget amendments to properly charge out Denver Workshop expenses. **M/S/C.**

R27 - May 22, 2023 - To approve Sexual Harassment Policy revisions in concordance with NYS boilerplate document and post revised version on the Governance portion of Niagara's website. **M/S/C.**

R28 - May 22, 2023 - Proposal to institute a re-vote for the Junior Athlete election due to an incorrect voting collection process to ensure a fair and accurate vote. **M/S/C**.

June 2023

R29 - June 19, 2023 - To approve Brianna Caferelli and Dominic Falbo as the Athlete at Large reps for Niagara for a one year appointment, as nominated by General Chair. **M/S/C.**

R30 - June 19, 2023 - To approve General Chair contacting Governance Chair regarding next steps for LEAP process; if not resolved by July 3, 2023, Secretary will take over scheduling duties and spearheading LEAP renewal process. **M/S/C.**

R31 - June 19, 2023 - To approve the date for Fall HOD to be Sunday, October 1, 2023. General Chair to determine and book location as appropriate. **M/S/C.**

R32 - June 19, 2023 - To approve entering into closed session to discuss a personnel matter. **M/S/C.**

July 2023