Honoring Our Legacy, Challenging the Present, Shaping Equitable Futures: Advancing the Next 20 Years of Latinx/a/o Communities

AAHHE Conference 2025

Roundtable (Works in Progress) Proposal Rubric

Roundtables (Works in Progress) are discussions that showcase informal exchange of ideas between participants (up to three presenters) on current practices and/or research in education—especially in alignment with the conference theme and issues of social justice. Whereas the Educational Sessions are intended to be finished projects by the time of the conference, these works in progress represent evolving ideas that would benefit from conversations with attendees. Presenters are encouraged to utilize a variety of mediums to present their topic and/or study and open up the floor for conversation. No more than 10 minutes should be allocated for the presentation in order to leave time for discussion. The roundtable participants may ask questions and discuss relevant issues in more detail than what is typical in other types of sessions. *With Roundtables, the conference planners will place roundtable submissions together in a session—as opposed to the Interactive Workshop/Symposium sessions that are self-created by the proposal authors.*

In 750–1000 words, roundtable proposals should describe as many of the following as are applicable, preferably in this order:

- Significance and objectives and their alignment with *Reconciling Our Past, Challenging the Present, Shaping Equitable Futures: Advancing the Next 20 Years of Latinx/a/o Communities*, and/or the conference strands;
- Perspectives, knowledge base, and/or theoretical/conceptual frameworks that will guide the discussion.
- Proposed research plan, study methods, or modes of inquiry; if applicable.
- Data sources or evidence, if applicable.
- Analytical/Strategic plan/approach, if applicable.
- Practice, policy, and/or research implications.

The Roundtables will be assessed based on the following criteria as:

- **Exceeds Expectations** = Information is very clear and readily comprehensible to 3 or more audiences (e.g., students, faculty, administrators, community members, etc.). Content advances new understandings and/or innovation for Latinx/a/o communities. Attendees will achieve all stated learning outcomes/objectives. Proposal is in direct alignment with the conference theme.

- **Meets Expectations** = Information is clear and comprehensible to at least 2 audiences (e.g., students, faculty, etc.). Content aligns with current understandings and practices for working with Latinx/a/o communities. Attendees will achieve most stated learning outcomes/objectives based on information provided. Proposal is aligned to the conference theme.
- **Needs Improvement** = Information needs to be clarified and is only understood by 1 audience. Content needs to be explained in greater detail in order to understand connection to higher education. It is unclear if/how attendees will achieve the stated learning outcomes/objectives. Proposal is only loosely aligned or is not in alignment with the conference theme.
- **Does Not Meet Expectations** = Information is unclear and incomprehensible. Content does not align with higher education. Attendees will not achieve stated learning outcomes/objectives. Proposal does not align with the conference theme.

Works in Progress	Exceeds Expectations	Meets Expectations	Needs Improvement	Does Not Meet Expectations
Significance of the topic, issue, or problem to the field of education and our communities (contributions to knowledge, practice, policy, and/or theory)				
Alignment with the conference theme and/or strands				
Perspectives, knowledge base and/or theoretical/conceptual frameworks that will guide the discussion				
Implications for practice, policy and/or research				
Ability to include innovative and engaging dialogue				

around practices and scholarship				
Overall quality of the proposal (e.g., quality of writing, organization of ideas, clarity of assumptions, logic of arguments, etc.)				
Recommendation:	Accept, Consider, Reject			