

Pella Community School Board of Directors
 Work Session & Regular Meeting Minutes
 August 12, 2024 Meeting Minutes

Item	Item Description
1	Roll Call: President Joan Corbin called the meeting to order at 5:30 PM. Members answering rollcall are Elisa Klahsen, Paul Weesner, Jesse Peterson, and Travis Thompson.
2	Closed Session: Motion by Klahsen; Second by Thompson to go into closed session as authorized by section 21.5(1)(a) of the open meetings law to review or discuss records which are required or authorized to be kept confidential. All in favor, motion carried 5-0. The board entered into closed session at 5:30 PM. President Joan Corbin declared the board returned to open session at 6:12 PM. <ul style="list-style-type: none"> • Good Conduct Policy Appeal <ul style="list-style-type: none"> ◦ <u>Policy 503.4</u>
3	Receive Visitors/Public Forum: President Joan Corbin welcomed the media attending the meeting and invited any in attendance to speak to the board. No comments were received.
4	Consent Agenda:
a	Approve minutes of previous meetings: Board members reviewed the minutes of the July 23, 2024 Meetings. Vote: To approve the minutes as presented. <ul style="list-style-type: none"> • <u>July 23, 2024 - Meeting Minutes</u>
b	Approve invoices for payment: Board members reviewed the invoices for August payment. Vote: To approve invoices as presented for payment. <ul style="list-style-type: none"> • <u>August 12, 2024 Bills to Pay</u> • <u>June 30, 2024 Bills to Pay</u> • <u>August 12, 2024 Prepaid Bills</u> • <u>July 2024 Wells Fargo Transactions</u>
c	Approve monthly financial reports: Board members reviewed July Financial reports. Vote: To approve reports as presented. <ul style="list-style-type: none"> • <u>Combined Balance Sheet</u> • <u>MCB General Checking Account Reconciliation</u> • <u>MCB Money Market Reconciliation</u> • <u>Wells Fargo Account Reconciliation</u> • <u>Construction Financial Report</u>
d	Approve personnel changes: Board members reviewed personnel changes for August. Vote: To approve personnel changes as presented. <ul style="list-style-type: none"> • Leave of Absence/Resignations <ul style="list-style-type: none"> ◦ <u>LaCosta VanDyk</u> - JI Special Ed Associate ◦ <u>Hilary Swank</u> - MS Special Ed Associate ◦ <u>Thomas Melton</u> - ME Special Ed Associate ◦ <u>Ryan Glandon</u> - Maintenance Tech ◦ <u>Melanie Bryan</u> - Career Academy Admin Assistant ◦ <u>Kristin Coble</u> - ME Special Ed Associate • New Hires <ul style="list-style-type: none"> ◦ <u>Melissa Brown</u> - HS L1/2 Special Ed Teacher

	<ul style="list-style-type: none"> ○ <u>EJ Roncone</u> - HS L1 Special Ed Teacher ○ Haley Damman - HS L3 Special Ed Associate ○ Sarah Schuring - HS Special Ed Associate ○ Sara Bennet - ME L2 Special Ed Associate ○ Darla Whatling - LDA Food Service ○ Skye Weber - JI Special Ed Associate ○ Sheila Edwardsvanmuyen - Ji Special Ed Associate ○ Hailey VanVark - JI PT Special Ed Associate ○ Colin VanderWal - MS Special Ed Associate ○ Michael Ge - HS Special Ed Associate ○ Taylynn Breeden - HS Special Ed Associate ○ Jana Wolfe - HS L2/3 Special Ed Associate ○ Victoria Canchola - LE Custodian ○ Timothy Sneller - JI Custodian ○ Tawnya Ver Ploegh - ME Associate ○ Justin Hook - Dist Maintenance Tech ○ Hilary Boner - HS Special Ed Associate ○ Austin Simmelink - MS Volunteer Football Coach ● Transfers <ul style="list-style-type: none"> ○ Tabitha Langstraat - From HS to ME L2 Special Ed Associate
e	<p>Approve 2023-24 Fundraisers: Board members reviewed Fundraiser Requests for August. Vote: To approve fundraisers as presented, including:</p> <ul style="list-style-type: none"> ● <u>Fundraising Request Form</u>
f	<p>Approve Change Orders: Board members reviewed Change Orders. Vote: To approve Change Orders as presented, including:</p> <ul style="list-style-type: none"> ● None
5	<p>Consent agenda approval: Motion by Klahsen, Second by Peterson to approve the consent agenda as presented. All in favor, motion carried: 5-0.</p>
6	<p>Place additional items on agenda - adjust sequence, if necessary: None</p>
7	<p>Unfinished Business: None</p>
8	<p>New Business:</p>
a	<p>Review Final Fiscal Year 2025 Insurance Proposal:</p> <ul style="list-style-type: none"> ● <u>Summary</u>
b	<p>Sports Medicine Services Agreement: Motion by Peterson, Second by Thompson to approve the sports medicine services agreement as presented. All in favor, motion carried: 5-0.</p> <ul style="list-style-type: none"> ● <u>Kinetic Edge</u>
c	<p>Approve Resolution to Consider Continued Participation in the Instructional Support Program and to Schedule a pUblc Hearing for August 26, 2024 at 5:30 PM in the Pella High School Media Center: Motion by Thompson, Second by Klahsen to approve the resolution to consider continued participation in the instructional support program and to schedule a public hearing for August 26, 2024 at 5:30 PM in the Pella High School Media Center. All in favor, Motion carried: 5-0.</p> <ul style="list-style-type: none"> ● <u>Resolution</u>

d	Approve June Policy Primer - Updates: Motion by Klahsen, Second by Weesner to approve June policy primer policy updates with the exception of 505.2 as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> • <u>Policy Updates</u>
e	Approve Student Conduct on School Transportation Policy: Motion by Klahsen, Second by Peterson to approve student conduct on school transportation policy as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> • <u>Policy</u>
f	Approve Volunteer Program Pilot at Madison: Motion by Weesner, Second by Peterson to approve volunteer program pilot as Madison as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> • <u>Volunteer Handbook</u> • <u>Volunteer Coordinator- Job Description</u> • <u>Volunteer Fair at Madison - Wednesday, August 14th from 5:00-7:00</u>
9	Information & Discussion
a	Review of 300 policies - review by August 22 <ul style="list-style-type: none"> • <u>300 Board Policies</u>
b	LDA Open House and Dedication - August 20th from 5:00 - 7:00. Ceremony at 6:00
c	Welcome Back District Breakfast - <u>Tuesday, August 20</u> , HS Commons, 7:00-8:30 AM <ul style="list-style-type: none"> • <u>Breakfast Menu - 4 Stations</u> • All District Meeting to Follow
10	Tentative future meetings (all in High School Media Center): <ul style="list-style-type: none"> • Monday, August 26, 2024 at 5:30 PM: Regular Meeting • Monday, September 9, 2024 at 5:30 PM: Work Session
11	Adjournment: Motion by Klahsen; Second by Peterson to adjourn the meeting. Meeting adjourned at 7:52 PM.

Approved: _____

Board President: _____

Board Secretary: _____