Student Device Care Guide

Introduction

Caring for your student device is essential to ensure it remains in good working condition throughout your academic journey. Proper maintenance not only extends the device's lifespan but also enhances your overall learning experience. Here are some guidelines on how to care for your student device:

Guidelines

1. **Use for School Purposes**
   - This device is intended for school purposes.
   - You have been loaned this device for your school-related tasks.
   - It should be used to complete assignments and school work.

2. **Responsible Usage**
   - Take care to avoid visiting malicious websites that could harm your computer.
   - Be cautious of deceptive links, such as disguised ads or pop-ups.
   - Don't download anything unexpected or unrelated to the webpage.
   - Watch out for clickbait headlines and avoid sites with lots of them.
   - Investigate unfamiliar websites before interacting with them.
   - Search for information about the site's reputation and check that URL in your browser.
   - Read more about how to avoid malware.

3. **Handling and Transportation**
   - Always handle your device with clean, dry hands to prevent smudges and damage.
   - Use a padded carrying case or backpack with a designated laptop compartment to transport your device safely.
   - Avoid placing heavy objects on top of your device when it's in your bag.

4. **Storing your device during non-school hours**
   - If you have a dedicated desk for school, keep your computer there during non-school hours to avoid accidents.
   - If you do not have a dedicated desk, keep your computer in a safe non-traffic area of the house where it is less likely to get things spilled or dropped on it.

5.. **Screen Care**
   - Clean the screen regularly with a microfiber cloth to remove dust and fingerprints.

- Avoid using abrasive materials like paper towels or tissues, as they can scratch the screen. Never press or touch the screen with excessive force.

6. **Keyboard and Trackpad**
   - Keep your keyboard and trackpad clean by using compressed air to remove dust and debris.
   - Avoid eating or drinking near your device to prevent spills that can damage the keyboard.
   - If necessary, use a soft, damp cloth to clean the keyboard and trackpad.

7. **Charging and Battery Care**
   - Charge your device using the provided charger and cable.
   - Avoid overcharging or leaving it plugged in when the battery is fully charged.
   - Let the battery drain occasionally to maintain its health (about once a month).

8. **Avoid Extreme Conditions**
   - Keep your device away from extreme temperatures (both hot and cold).
   - Avoid exposing it to direct sunlight or moisture, which can damage internal components.

9. **Transport Safely**
   - When not in use, shut down your device or put it in sleep mode before transporting it.
   - Be cautious when plugging and unplugging cables to avoid damaging ports.

10. **Handling Problems**
    - If you encounter issues with your device, please email support for guidance and assistance at **support@blueskyschool.org**.
    - Do not try to repair the device yourself. We have a service for repair if it is deemed necessary by support.

11. **Respect School Policies**
    - Please see our school handbook for more information regarding school devices.

By following these guidelines, you can ensure that your student device remains in good working condition and serves as a valuable tool throughout your academic journey. Proper care not only protects your investment but also contributes to a productive and successful learning experience.