

Skagit Academy Parent and Family Engagement Policy/Plan and Procedures

2024-25 School Year

Skagit Academy is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if Skagit Academy and home work together to promote high achievement by our children. Neither home nor Skagit Academy can do the job alone. Parents play an extremely important role as children's first teachers. Support for their children and for the school is critical to children's success at every step along the way.

Skagit Academy recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. Skagit Academy intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students to succeed.

PART I-SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY/PLAN REQUIRED COMPONENTS

- A. Skagit Academy will jointly develop/revise with parents the school's Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.
 - November 2023 Parent Teacher Organization meeting will review the School Improvement Plan and the Family Engagement Plan with families
 - Share these plans on the school website
- B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.
 - We will share these plans with families and collect feedback on the plan.
- C. Offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, child care, or home visits, as such services related to Parent and Family Engagement.
 - Meetings with parents are held before, during, and after school. Home visits are also arranged for a variety of purposes.
 - Monthly meetings are held whenever a student does not make satisfactory monthly progress in our Alternative Learning Experience (ALE) school.
- D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under Section 1112, schoolwide under Section 1114, and the process of the school review and improvement under Section 1116.
 - The school improvement plan will be reviewed at the November Parent Teacher Organization meeting.
 - The school improvement plan is reviewed with the MVSD Teaching & Learning Department and the School Board annually.
- E. Provide parents of participating children—
 - 1. Timely information about programs under this part.

2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
 - Family appointment times with teachers are available before and after school each day. Conferences are held in October and March.
 - Academic progress and proficiency levels are reported to parents during conferences and on an individual basis as needs arise.
- F. If a schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.

PART II-REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level Parent and Family Engagement policy, each school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

-Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.

-Provide frequent reports to parents on their child's progress.

-Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.

- Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

- Multilingual Family Liaison contacts families to support engagement, attendance, and student progress
- Family Conferences are held in the fall and spring and interpretation is provided by our Multilingual Family Liaison
- Monthly Progress reports are sent to families. All students not making satisfactory monthly progress are required to have an intervention. This intervention plan is developed with the family, student, advisor, and other school staff as needed.

BUILDING CAPACITY FOR PARENTS AND STAFF – REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, **each school and district must:**

- 1) Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.

- a. Parents are provided the progress of their student on state and local assessments. Meeting times with teachers are readily available.
 - b. Frequent and consistent communication with families about their child's progress
 - i. Skyward Family Access (tutorials available in Spanish and English)
 - ii. Remind application schoolwide or teacher-based progress reports
 - iii. Targeted phone calls by Advisors and content teachers to families
- 2) Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).
 - a. A Welcome Meeting is held for each student and family enrolling in Aspire Academy.
 - b. Parent Academy (district-run by our school liaisons) supports families with topics such as mental health, student success, and how to check on student progress).
- 3) Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parent and their communities to increase academic achievement.
 - a. Staff are trained in hosting parent conferences and to learn from Home Visits when appropriate.
- 4) Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.
 - a. Our students and families have access to Parent Academy, YMCA, Boys and Girls Club, and Children of the Valley.
 - b. We hold a Family Resource Fair annually to share information with families on mental health, housing, health care, and food.
- 5) Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.
 - a. Documents are translated and available in English, Spanish, and Russian.
 - b. A school newsletter is sent each week that includes schedules, student achievement, programs, events, and stories. This newsletter is translatable.

The following are allowable activities:

- 6) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
- 7) May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training.
- 8) May pay reasonable and necessary expenses associated with local Parent and Family Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
- 9) May train parents to enhance the involvement of other parents.
- 10) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation.
- 11) May adopt and implement model approaches to improving Parent and Family Engagement.
- 12) May establish a district parent advisory council to provide advice on all matters related to Parent and Family Engagement in programs supported under this section.
- 13) May develop appropriate roles for community-based organizations and businesses in Parent and Family Engagement activities.

PART III-ACCESSIBILITY REQUIREMENTS

In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

PART IV-ADOPTION – This Skagit Academy Parent and Family Engagement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/revised by Skagit Academy on October 1, 2024 and will be in effect for the period of the 2024-25 school year. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before 11/20/2024.

Kecia Fox, Principal

Signature of Title I Authorized Representative

10/1/24

Date