



LEE PTO BOARD MEETING MINUTES
Tuesday, November 11, 2025, 6:00 pm

1. Call to order: 6:00 PM
2. Celebration of Ms. Kastrounis' Birthday:
 - a. Students and parents celebrated Ms. Kastrounis' birthday, expressing their admiration for her leadership and the positive school environment she fosters. The video can be found here: https://youtu.be/rvAa_anGlkc
 - b. The RJL PTO Admin Team presented a card with heartfelt notes from parents and students, reflecting her strong connection with the school community.
 - c. A link to the [birthday card](#) is here for anyone who would like to add their wishes.
3. PTO Team Updates
 - a. [WAC Final Results and Winners!](#)

At-A-Glance



Participation Rate:
50%



Goal: \$31,000



Raised: \$33,652.21
(109% of Goal)

RICHARD J. LEE PTO WRITE-A-CHECK OCTOBER 7-31, 2025





Winners:



CAR RIDER

Top Donor

Anderson Pham
Blue 5 - Preeti Malhotra

Prize: Front Pick-up Spot



2nd Highest Donor

Ammar Budhani
Red K - Kaitlin Cramer

Prize: Principal for ½ Day



3rd Highest Donor

Prize: Assistant Principal for ½ Day

We have a four-way tie!!!

Fares Khauli
Blue 1 - Layne Dennis

SreeHaas Surapaneni
Blue 5 - Preeti Malhotra

Aaradhya Shankar
Blue 3 - Ruby Bryant

Shreshta Abbaraju
Purple 4 - Cassie Jerusa

Top Classes

Highest Funds Raised

Blue House – 5th Grade

Preeti Malhorta

\$3,880



Highest Participation Rate

Green – 3rd Grade A

Kristi Howard

95%



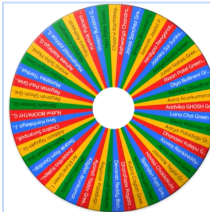
Specials Class	Winners	Winners
Art	Anishk Nigam Red 1 - April Reeves	Mahammad Ali Yellow 1 - Aparna Rao
Music	Naim Campbell Blue 3 - Ruby Bryant	Anvika Nalluri Yellow 4 - Virginie Royer
P.E.	Oliver McConnell Yellow 3 - Gina Gutierrez	Nilani Patel Purple 4 - Cassie Jerusa
STEAM	Ishaan Navaneetha Krishnan Yellow 3 - Gina Gutierrez	---

Specials Winners



Shaurya Peri
Blue K - Megan Schlosstein

Blue House: Lee Swag Bag



Aadvika Ghosh
Green 2 - Morgan Booth

Green House: Lee Swag Bag



Amanya Hasthi
Purple 2 - Mayra Anguiano

Purple House: Lee Swag Bag



Heesha Madanagopal
Red 1 - April Reeves

Red House: Lee Swag Bag



Rudransh Peri
Yellow 3 - Gina Gutierrez

Yellow House: Lee Swag Bag

- b. [Trunk or Treat](#) - Hemangi Thakre thanked everyone for their support, noting the community's enthusiasm and strong participation. Julie McConnell commended the events team for a successful event, highlighted positive student feedback
- c. Spirit Nights (Eunice)
 - i. Chipotle - Gave 20% of sales & Raised \$166
 - ii. [TX Dreams Parents' Night Out](#): November 15th, 6-10pm
 - 1. Register for Nov Parents' Night Out: <http://rjlpto.org/pno>
 - 2. Games, Pizza, Gymnastics, and fun!
 - 3. \$40 for the 1st child; \$20 for each additional sibling (5 and up)
 - 4. Will give back 20% of sales

TEXAS DREAMS GYMNASTICS

SATURDAY NIGHT LIFE

SATURDAY, NOVEMBER 15

6pm-10pm DROP OFF
AGES 5 & UP
Clean & Safe Environment!

117 Wrangler Dr.
#175
Coppell, TX 75019

RJL PTO PARENTS' NIGHT OUT!
KIDS:
Texas Dreams Coaches
Games, pizza & fun
PARENTS:
Well deserved break
Support RJL PTO

**\$40 first child,
\$20 for each additional sibling**

20% GOES BACK TO PTO

SIGN UP


rjlpto.org/pno

- iii. [Raising Cane's](#): December 4th, 4-10 pm
 - 1. Coincides with Purple House Music performance
 - 2. Will give 15% of sales



////////

JOIN OUR FUNDRAISER *at*

December 04, 2025 04:00 PM - 10:00 PM
7955 N. MacArthur Blvd., Irving, TX

Mention the fundraiser at the Restaurant or apply code **RCFUND96** to online or app orders at checkout and Cane's will **donate 15% of Net Sales*** to:
Richard J Lee PTO

Chowable! CHICKEN FINGER MEALS

ONE LOVE  *LOVE*

Raising Funds with Raising Cane's


Learn more about how we can support you at CanesAndCommunity.com

Minimum donation amount will be 15% of the Net Sales donated directly to your organization. Not valid on Alouette orders. **Net


- d. Winter Spirit Wear (Neelu): This is your final chance to pre-order Lee Spiritwear — deadline extended until tonight! rjlpto.org/spurstore

SPUR STORE

all products (19) ▼

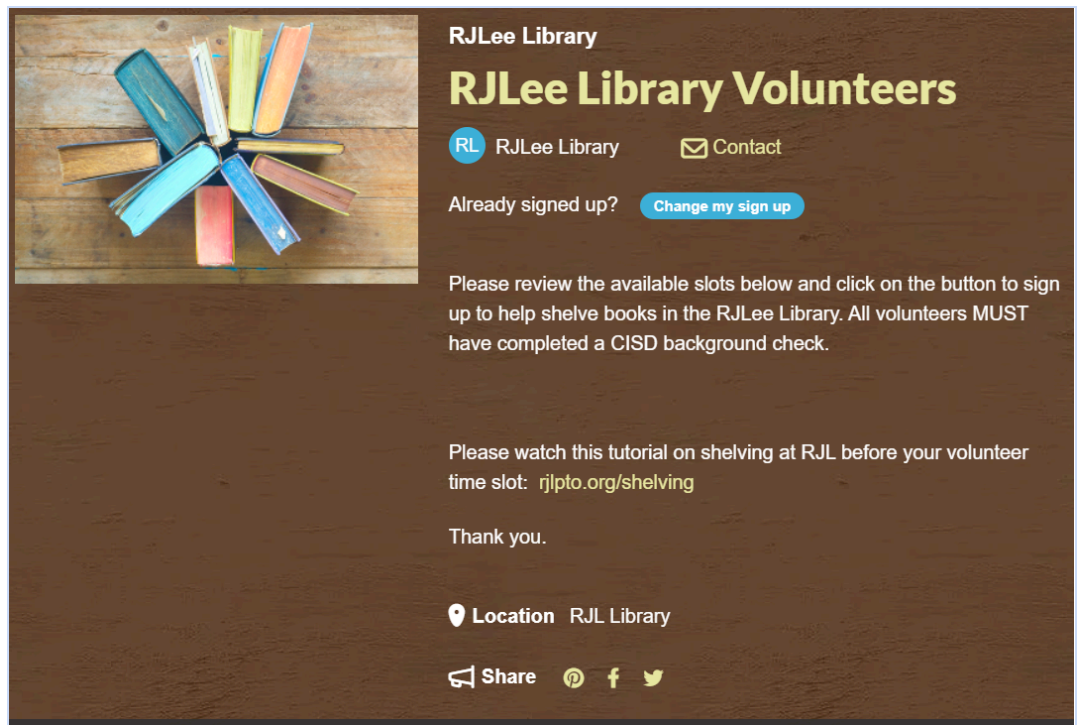


2025 All New Winter Wear - Lime Hoodie
\$25.00
[Buy](#)



2025 All New Winter Wear - Navy Hoodie
\$25.00
[Buy](#)

- e. Library Updates (Sowmya)- volunteer opportunity that can be done at home and year around shelving books
- i. Library Sign Up: <http://rjlpto.org/library>



RJLee Library

RJLee Library Volunteers

RL RJLee Library [Contact](#)

Already signed up? [Change my sign up](#)

Please review the available slots below and click on the button to sign up to help shelve books in the RJLee Library. All volunteers MUST have completed a CISC background check.

Please watch this tutorial on shelving at RJL before your volunteer time slot: rjlpto.org/shelving

Thank you.

[Location](#) RJL Library

[Share](#) [p](#) [f](#) [t](#)

- f. Volunteer Updates (Sowmya)
- i. Volunteer Spotlight [Award](#)



RICHARD J. LEE ELEMENTARY
Parent Teacher Organization

Celebrating our Volunteer FamiLEE

Volunteer Spotlight

RATHI DHANASEKARAN

CONGRATULATIONS!
THANK YOU FOR YOUR
COMMITMENT TO OUR
COMMUNITY

rjlpto.org [@FamileePTO](#) [@LeePTO](#) [@LeePTOCoppell](#) admin@rjlpto.org

- ii. Volunteer Thank you! - A special thank-you was extended to all volunteers for their continued support and contributions.

- iii. Volunteer Opportunities: [car drop off](#) 11/18, designer luncheon 12/10, winter party 12/18
- g. Winter Party (Nitzia):
 - i. The Winter Party is scheduled for December 18, 2025, from 1:15 PM to 2:50 PM. Additional details will be shared in the upcoming newsletter.
 - ii. The Lead Room Parents meeting is planned for November 12 at 8:30 PM to discuss party coordination and planning.
- 4. [Treasurer's Report](#): Sujatha

Richard J. Lee Elementary PTO Statement of Financial Position

As of 10/31/2025

ASSETS

Current Assets	
Main Checking Account	\$69,685.17
House Funds Checking Account	\$10,923.83
LumaPay Receivable	\$8,147.30
Undeposited Funds	\$2,250.00
Total Current Assets	\$91,006.30
TOTAL ASSETS	\$91,006.30

LIABILITIES

Current Liabilities	
Sales Taxes Due	\$40.34
Account Credits	\$0.00
Uncategorized Liability	\$3,000.00
Total Current Liabilities	\$3,040.34
Equity	
Net Assets	\$87,965.96
Total Equity	\$87,965.96
TOTAL LIABILITIES & EQUITY	\$91,006.30

Income & Expense Report - Richard J. Lee Elementary PTO - 10/01/2025 - 10/31/2025

Income & Expense - Beginning Balance

Income

Total House Fund Donations [4200]	\$180.00
Total Write-A-Check [4100]	\$32,401.51
Total Direct School Supply Sales [4500]	\$130.00
Total Direct Spirit Wear Sales [4650]	\$695.00
Total Spirit Night Income [4900]	\$166.41
Total Income	33,572.92

Expenses

Total Teacher and Staff Birthday Gift Cards [5210]	(300.00)
Total Trunk or Treat [5150]	(291.45)
Total Write-A-Check Supplies & Incentives [5180]	(159.83)
Total Red Ribbon Week [5445]	(112.00)
Total Spirit Wear purchased from vendor [5905]	(27.23)
Total LumaPay Fees [5945]	(898.21)
Total Insurance [5950]	(650.00)
Total Expenses	(2,438.72)

Income & Expense - Ending Balance

31,134.20

5. [Principal's Report](#): Mrs. Chantel Kastrounis
2025 NOVEMBER PRINCIPAL'S REPORT

Celebrations and Thank Yous

- Red Ribbon Week and Team Big Air Presentation
- Volunteer Help for Fall Picture Day and Front Car Loop
- Attendance/Participation at Trunk or Treat
- Write a Check efforts
- Therapy Dog at Lee Elementary
- Attendance at Red House Music & Art Show

Community Learning Walk

- 11/20 @8:00

5th Grade Spelling Bee

- 11/20 after school

FamiLEE Feast

- 11/20 during Lunch time
- \$8 paid into lunch account
- Please arrive 15 minutes early to [check in](#)

Progress Reports

- Grades 4-5
- Sent home 11/21

Thanksgiving Break

- Nov 24-28- NO SCHOOL

December Events

- 12/3- Blue and Purple House Field Trip to Kid Zania (Thank You PTO for the buses)
- 12/4- Purple House Music Performance & Art Show (6:00 doors open)
- 12/11- Winter Choir Performance @ 6:30 PM
- 12/13- Purple House Field Trip to KidZania
- 12/18- Winter Spirit Rally @1:00 PM
- 12/18- Winter Party @ 2:00 (Volunteers only- please work with room parent)

Winter Break

- Dec 22- Jan 5

Report Cards

- Sent home on Jan 9 through Home Access Center

Helpful Hint

- [Coppell ISD Lee Website](#)
- Updated weekly with images, pictures, dates to remember

6. Attendance Update: Ms. Buchanan



October

Lucky Duck Winners!



G3



P3



P2

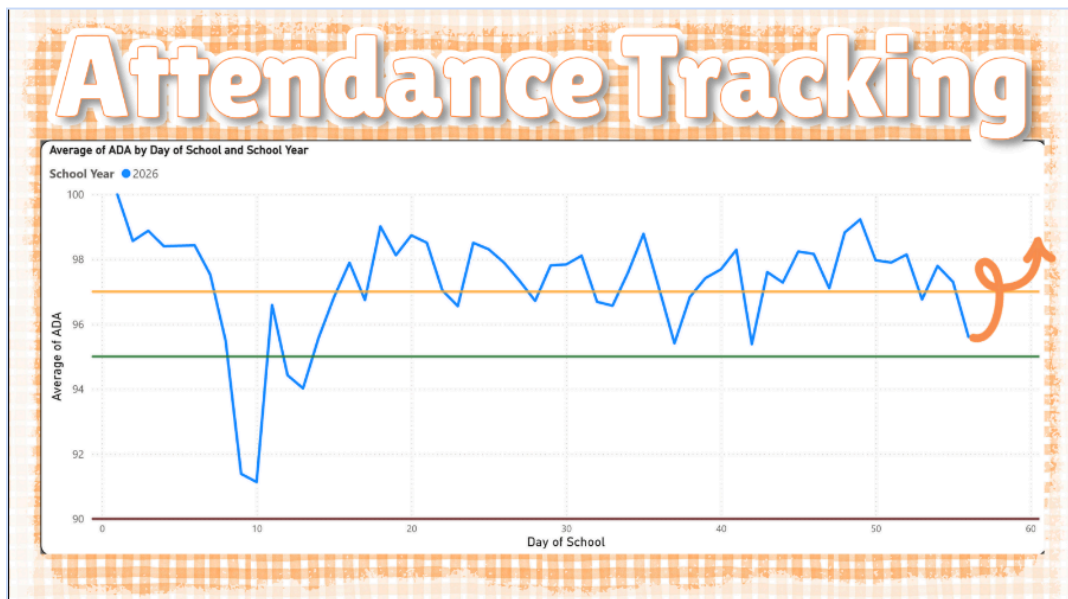
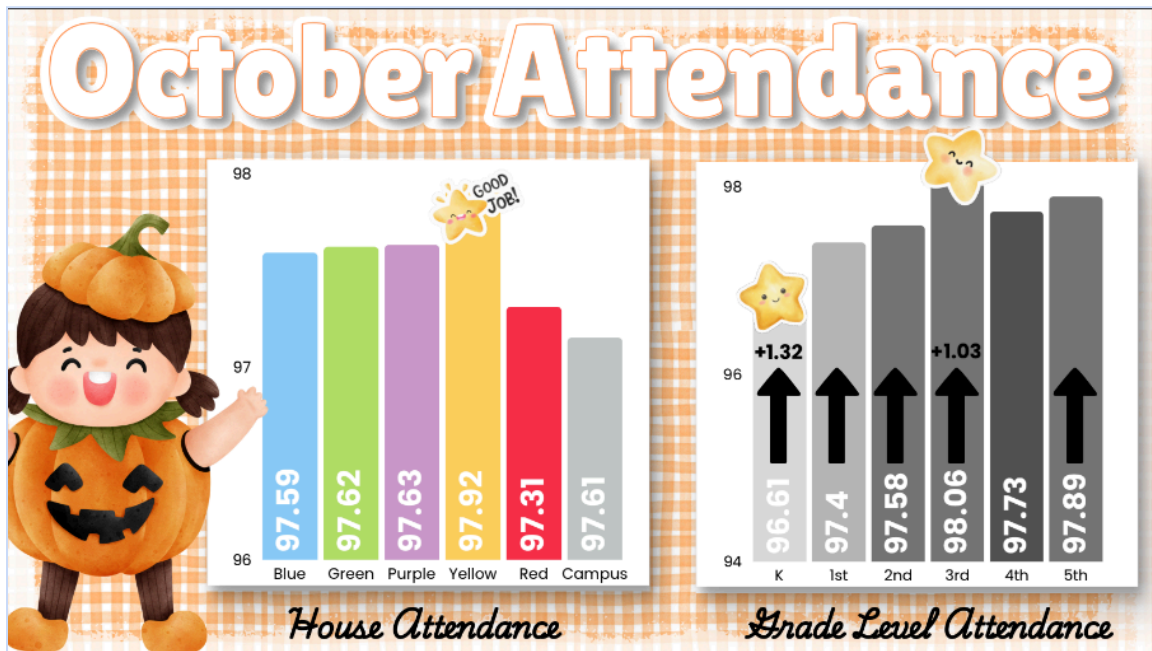


G2

Campus Daily Attendance Rate October

24-25 school year - 96.99%

25-26 school year - 97.59%



7. President's Report:

- a. Julie McConnell commended the PTO for their continued dedication and teamwork across multiple initiatives. She highlighted the collective efforts behind recent improvements to communication channels, successful fundraising activities, and effective coordination of classroom and family events.
- b. Julie emphasized that the PTO's hard work and collaboration continue to strengthen the school community, fostering a supportive and engaging environment for students, staff, and families alike.
- c. Please also remember, principal and pto monitors the anonymous questions and feedback form which is open and you can also find the answered questions already. Form link: rjpto.org/rjlspeaks

8. Coppell ISD Education Foundation Updates: Julie McConnell, CEF Exec Board

- a. [25th Anniversary event](#) this Sunday



- b. [4 Classroom Grants](#) from your RJL designers -
 - i. Julie McConnell announced the launch of the annual *Give for Grants* campaign, encouraging community contributions to support classroom initiatives.
 - ii. Priscilla E. Shaner presented a grant proposal for Lego science education kits and safe cutting tools, highlighting their value in promoting hands-on learning. Julie also shared information about additional grant proposals aimed at enhancing literacy and science programs across multiple grade levels.

9. Open Forum -

Meeting Adjourns: 6:55 PM

Approx. attendees: 58