



Minutes: May 2022

Lebanon Township PTA Meeting: General Membership

Date 05/31/2022 | *Time* 7:00pm | *Meeting called by* Christine Gorton | *Location* virtual Google meet

Board members

Christine Gorton, President | Jodi Colatrella, Treasurer | Mary Edling, Corresponding Secretary | Lauren DePalma, 1st Vice President | Carrie Springer, 2nd Vice President | Elizabeth Denis, 3rd Vice President | Patty Kaczorowski, Recording Secretary | Julie Weldon, Past President | Morgan Claar, VP Technology

Owner

Item

- **Call to Order at 7:03PM**
- **Introductions and Welcome by Christine Gorton**
- **Pledge of Allegiance**
- **Roll call (Board Members & General Members Quorum):**
Quorum is 19, quorum met
- **Board members:**
 - Christine Gorton
 - Jodi Colatrella
 - Mary Edling
 - Elizabeth Denis
 - Patricia Kaczorowski
 - Lauren DePalma
 - Carrie Springer
 - Julie Weldon
 - Morgan Claar
- **General Members:**
 - Sam Hewitson
 - Maria Brynildsen
 - Chris Brynildsen
 - Jo Ann Stolarz
 - Emily Burfeind
 - Tara Ferraro
 - Christen DiRocco
 - Dawn Pascale (non member)
 - Cailla Minerowicz
 - Jamie Roarty
 - Brooke Rubenstein Esposito
 - Ian Tutzauer
 - Emmaline Hanrahan
 - Zack Claar
 - Bill Gorton

- **Virtual Meeting Guidelines reviewed**
- **Recording Secretary Approval of minutes 01-13-22**
General Membership meeting approved as written

● **Treasurer:** Budget and Financial Reports reviewed
As of May 26th, 2022; Savings \$10,704.30 checking \$33,889.68.
reconciled and in good standing as of May 26th, 2022. Accounts
reviewed and approved monthly by Samantha Hewitson, our
independent reviewer

Proposed budget 2022-2023 reviewed, see document attached. New line in budget for Staff Funding Requests.
Maria Brynildsen asked how to make it fair. PTA will have a
google form to request money and set up parameters so
each grade has the same access to funds. Maria suggested
the budget line should be more than the current proposed
\$3,000.

Vote to approve budget, provisional budget 2022-2023
school year called for by Christine Gorton: votes by poll in
google with 17 yes via poll and Morgan and Zack Claar,
Emmie Hanrahan and Chris Brynildsen YES by google chat.
Provisional budget for 2022-2023 school year is approved

- **Corresponding Secretary:**
Membership update 231 members; 182 families and 49
staff

- **President:** - State of LTPTA (events, activities, etc.):

Summary of 2021-2022 events reviewed. Will try to
make a change to communications next year to include
more current PTA members who are staff, and family
members instead of all of the staff and families.

Upcoming events; Talent show, 4th grade farewell and 8th
Grade dinner dance.

- Thank You's: this is a 100% volunteer run organization.
Thank you to all for attending the meeting tonight Executive board
and thank you to the committee chairs, the volunteers to the
events and the committee members.

- **1st Vice President**

- *Thank You's 2021-2022 Committee Chairs*

- Committee updates:
- 4th Grade Farewell update
- Talent Show update, is June 24th; 7pm with deadlines discussed
- Mrs. Burfeind spoke about the VV Spring Bookfair that went very well. \$9,500 in books sold, ½ back in scholastic dollars. Can get library bound books for the library as well. In the fall book fair, all of the money from scholastic is divided between all the instructional specialists at VV. The spring book fair all profit goes to the library. Looking forward to Fall 2022 Bookfair - hopefully Scholastic will have more in stock available and they can do a 3rd Book fair in 2023, which is Buy one Get one Free.
- --- Cultural arts update by Mrs. Burfeind: VV had fundamentals of Hip Hop, Principles of Hip Hop and History of Hip Hop in April. Project Duo “outside the bachs” was postponed due to COVID. Next week Catskill Puppet Theater has 2 performances on June 8th for K-2 and 3-4th grade.
- Mrs. Burfeind is the PTA Liaison and will discuss next school year how this role will work and how she can help more.
- Theater program- Cailla Minerowicz- update and review of VV Seussical. Suggested meeting for next year’s musical. She suggested 101 Dalmatians, and would like to try for Winter performance instead of Spring.

-2nd Vice President

- Boosterthon update: summary \$32,430 raised, \$17,701 for the PTA after fees paid. Pledges came from 32 states and 3 countries. 88% of the children registered and 82% pledged. Raised an additional \$1825 in corporate matches. 10% of each classroom's profits go back to the teacher to spend on their class. It is to be determined if I will do this fundraiser next year or use this company again.

-3rd Vice President

-Thank you to committee members, WG could not do some events this year. Call for new volunteers 2022-2023, open spots will be posted soon for 8th Grade dinner dance, etc.

*Scholarship committee update; Have 2 winners to be announced June 2nd at the senior awards ceremony at Voorhees High School.

* 8th Grade dinner dance: will take place at ESC on June 11th

*Staff Appreciation committee update done

*Spirit wear suggestions for sale in the fall. Asked for suggestions on what would like to be offered, to email 3rd VP Gmail.

-- **VP technology**

- New workspace files for committee chairs being created.
- PR development for spending transparency; Mrs. Burfeind suggested that PTA could set up a Facebook page or coordinate with the BOE to share; they have set up one targeted for strategic planning and communications committee.

- **Past President:** Creation of inventory slide show, google slide show of supplies the PTA has available. Will share with chair members once ready. Library grant; reached out to both school librarians. They can get books they cannot get through Scholastic.

-- **LTEA liaison**, gave her update in 1st VP section; Thank you to the PTA for the instrument bell covers, emergency clothing for the Nurses' office, books for the classroom, donation to the plays, etc.

- **ELECTIONS: VP 1** (volunteer coordinator for VV) – Nominee: Brooke Esposito: Votes using google form: 15 yes; plus, Morgan and Zack Claar, Jamie Roarty, Chris Brynsilden, Bill Gorton via Chat and Emmie Hanrahan all YES.

Welcome and Congratulations to Brooke Esposito

VP 2 (fundraising) Nominee Samantha Hewitson; Via google hand raise feature: 18 yes plus Emmie Hanrahan by Phone and Morgan Claar; YES

Welcome and congratulations to Samantha Hewitson

- **VP 3** (Volunteer coordinator WG) Nominee Patty Kaczorowski
Votes using Hand raise feature: 21 YES

Welcome and congratulations to Patty Kaczorowski

- **Recording Secretary:** Nominee Tara Ferraro
Using Hand Raise feature: 21 voted YES

Welcome and congratulations to Tara Ferraro

Past President and VP Technology are appointed positions, to continue with these positions for the 2022-2023 School year a vote to approve was called:

- **Past President** -Julie Weldon
19 votes YES via hand raise and Bill Gorton Yes Via chat

Welcome and congratulations to Julie Weldon

- VP technology /Public relations: Morgan Claar
19 votes YES using Hand raise and Emmie Hanrahan YES
via phone.

Welcome and congratulations to Morgan Claar

--- PUBLIC **COMMENT:** none

- **Unfinished Business**
- **New Business;** we need a new financial reviewer since Sam Hewitson is now on the Executive Board. JoAnne Stolarz volunteered and Maria Brynildsen as back up.
- **Announcements:**
- Adjournment at 8:44pm

-