

*"When we talk about our feelings, they become less overwhelming, less upsetting, and less scary."  
-Fred Rogers*

Good Sunday afternoon to you all!

This week we begin our PAST administration. Print and fill out student information on the [FEB and End of Year PAST assessment](#) document before your testing date. I will also need a new class roster to keep track of the students who are tested.

***Updates, Reminders, and Instructional Supports...***

***(Teacher Evaluation Standard III: Teachers Know the Content They Teach, Teacher Evaluation Standard IV: Teachers Facilitate Learning for Their Students, & Standard V: Teachers Reflect on Their Practice)***

**!! TIMELY PARENT NOTICE:** Send this information and the attached document out to parents via the TSG app on Monday, May 19th.

Parents, the last virtual Getting Ready for Kindergarten workshop for this school year is taking place this week! The Charlotte Mecklenburg Library will present the English version on Tuesday, May 20th and the Spanish Version on Thursday, May 22nd. The link to register is below and the flyer is attached.

<https://cmllibrary.bibliocommons.com/events/6761d88fd6b435360093f81c>

**BRIGANCE ASSESSMENTS:** We finished the Brigance administration last week with only a few more make-ups to do this week!! I will begin making comparative reports this week and will share them with you via email when they are ready.

Double check my Brigance data entry with the hard copies I returned to you after the testing sessions. If you notice any discrepancies, take a photo and **text it** to me. Do not try to change any data on your own or the name of the assessor will change on the spreadsheet. I will assume that all is well if I don't hear back from you by Friday, May 23.

**BOY 25-26 LEADERSHIP OPPORTUNITY:** Next year for our joint back to school meeting with CMS (8/19/2025) teachers may apply to present for a short teacher talk (TED Talk). They may apply using this link:

<https://www.cognitofrms.com/MecklenburgPartnershipForChildren/CharlotteMecklenburgPublicPreKProgramsJointPDApplicationForTeacherTalk>

**INVENTORY OF MISSING ITEMS:** As you know, I uploaded your class inventories to your class folder in SharePoint. This past week I uploaded a 'Template Classroom Materials Purchase Request' in there as well. Since it is a PDF, you won't be able to type on it. You will print this document and list the items that need replaced, starting with:

1. Curriculum books
2. Manipulatives that are missing
3. Puzzles with missing pieces
4. Damaged items that need replaced

You do not need to list consumables, as MECK will bulk order those to send to you this summer.

Here is the message from the Admin Coaches:

*Please remind teachers that after they complete the EoY Inventory in SharePoint, they need to fill out and submit a [Materials Purchase Request Form](#) to the Site Administrator. All items that need to be replaced from the inventory need to be listed on this form. Site Administrators are only going to purchase what is listed on this form (in regards to inventory replacement). The list needs to match the inventory. During Site Monitoring, Admin Coaches will review the Material Purchase Request Forms and verify that all items have been purchased and delivered to the teachers (the teachers have to initial the form as items are delivered when they return in August).*

They can use as many pages as it takes to list all items. Thanks!

**MAY 20 SALAD BAR SESSIONS:** Don't forget to sign up for your Salad Bar session!! Use [this link to access the Salad Bar Options](#) and for access information for the meeting rooms. (Some live links will be added later.) Use [this link to sign up](#) for your session. There are two sessions that are for specific groups. One is for the LENA participants and the other is for a select group of teachers who will participate in a math research project with WestEd next school year.

Teachers who are to attend the WestEd session were sent an email last week with some details on the project. We only had one site selected from our cohort and that was Bright Path CDC.

*Now on to my schedule...*

*I plan on following this visit schedule but will adjust as needs arise.*

Monday, May 19	Tuesday, May 20	Wednesday, May 21	Thursday, May 22	Friday, May 23
<b>Cadence Raintree</b>  <b>MECK Pre-K Staff Meeting 2:30</b>	<b>Bright Path</b>  <b>May Salad Bar 3:00</b>	<b>Sunshine House MH</b>	<b>Sunshine House MH</b>	<b>Bright Path</b>  <b>Crossway</b>

Monday, May 26	Tuesday, May 27	Wednesday, May 28	Thursday, May 29	Friday, May 30
<b>HOLIDAY</b>	<b>Legacy European</b>	<b>Smart Kids 7</b>	<b>Smart Kids 7</b>	<b>Make-up Day</b>

#### QUICK LINKS TO INSTRUCTIONAL RESOURCES:

[Africa's Professional Pinterest Page](#) (resources for teachers and coaches ~Thanks for sharing, Africa!)

[Meck Pre-K Playbook for teachers](#)

[McClanahan Cohort - SharePoint](#)

[McClanahan's Pre-k Pages](#) site:

*NOTE: If you are looking for a particular resource, there is a search icon at the top, right corner of each page on my site.*

#### *Dates to Remember...*

##### **May**

19 - PAST administration window opens  
19 - **CADENCE RAIN TREE PAST**  
20 - **BRIGHT PATH PAST & CROSSWAY**  
20 - Salad Bar PLC  
21-22 - **SUNSHINE HOUSE 109 PAST**  
23 - **BRIGHT PATH PAST & MAKEUPS**  
26 - HOLIDAY  
27 - **LEGACY EUROPEAN PAST**  
28-29 - **SMART KIDS 7 PAST**  
30 - PAST MAKE UPS  
30 - PAST administration window closes

##### **June**

02-10 - Graduation/Celebration window  
03 - Water study ends  
04 - Getting Ready For Kindergarten Study begins  
10 - Last Day of School  
11 - Teacher Workday  
12 - Teacher Workday

Have a great week!!

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