

## **Friends of the Interlaken Public Library**

Meeting Minutes – September 9, 2024

People attending: Linda Duddlestone, Andy Weatherby, Gary Hunt, Lauren Garcia, Bev Wykoff, Chris Wolff, Chelsea Hastings, and David Ferguson

Linda called the meeting to order at 6:33 pm.

Approval of August minutes by Chris and seconded by Bev.

### **Treasurer's report:**

**Doug's Fish Fry event:** The second of our summer Doug's Fish Fry events took place on Thursday, August 22nd.

- Income: \$111 in Donation jar, \$109 from baked goods in cash box. \$2,800 in fish fry sales, yet to be verified by Doug's. Even if we brought in a bit more, it's still not meeting the minimum amount needed to make dividends for the charity, so it's unlikely that this will be an option in the future.
- Chelsea will pull a more detailed Paypal transaction report which outlines both Doug's events, both Ice cream sales so we know exactly how much was raised/brought in at each event.
- Will follow up with Meg to find out if Doug's sent a final report.

### **Tote Bags:**

- Total cost (with tax, will be refunded later) = \$282.14, \$261.24 without tax (\$2.62 per bag)
- Sell for at least \$3.00 each to make a return. Come out for a tote bag, fill it for \$20?
- Debated cost for tote alone, how much it should be filled with books.
- Landed on \$25 filled with books, with the ability to reduce the price if they are not moving.
- If we charge \$25 per filled tote, 80% goes to the library, minus the cost of the totes = \$2.38 per sale in expected net income for the Friends
- Totes will be pre-filled with Friends bookmarks and membership cards
- Benefits of this plan include walking advertising for the Friends as well as moving the book inventory.

Motion to charge \$25 per filled tote bag at the Book Sale by Andy, seconded by Chris.

### **9/21 Book Sale on Saturday, September 21, 2024**

- Update from Chelsea: Working on getting teenage volunteers to help move book boxes.
- Children's books are FREE! Inventory may be light though.
- Library will be open until noon the day of the book sale. Linda has a key in case we need it.
- Supplies needed: Cash box, extra table, pop-up tent, banner, box of tote bags and Friends supplies (table signs, Friends branded items etc.) Linda bringing garden shepherd's hook to hang up all the bags at the sale.
- Staffing: Andy, Meg, MaryJean, Linda, extra help needed at 8am - 10am for setup, and 4pm-4:45 pm for breakdown/cleanup.

### **New Business - none**

### **Call for Support!**

- Chelsea asking for Friends to put a call out to purchase a case of silly string and donate to the Library for Halloween. Drop ship to the Library. Need 6 cases for the event, hope for 3 cases and a family has

committed to match case by case. In 2023 they went through 6 cases, no leftover, well received, families love it.

- Chelsea will provide signs ready to go at the book sale, as well as the information to Lauren to include in upcoming email outreach. Signs will include a QR code directing to Amazon purchase.
- \*Note: donations can be sent directly to the Library as a “directed donation,” but the Library cannot ask for the donation. Friends can accept donations, but it’s subject to the 80/20 split, which in this case doesn’t matter because it’s specifically for library event supplies.

Motion to utilize the Friends donation jar as the Library cash donation jar for the day of the book sale only by Andy, seconded by Linda.

Linda moved for adjournment and Andy seconded the motion. Meeting adjourned at 7:23 pm.

**Next Meeting Date:** Tuesday October 8, 2024 at 6:30pm