

SAUNDERSFOOT COMMUNITY COUNCIL



Dear Councillor

You are hereby summoned to attend the Meeting of Saundersfoot Community Council, to be held at the Regency Hall on **Thursday 2nd July 2026 at 6pm** to transact the business stated below.

Sam Turner - Council Manager (Clerk)

All Saundersfoot Community Council meetings are open for members of the public to either attend the meeting in person or via a live Zoom link. If you wish to join the meeting remotely, please contact the Clerk by 5pm on the day preceding the meeting Email: clerk@saundersfoot cc.gov.wales and you will be provided with all relevant information to enable you to log into the meeting.

The Public Participation session will commence at 6pm and will not normally exceed 10 minutes in length. Members of the public are welcome to make representation relating to items listed on the agenda only.

Agenda Thursday 2nd July 2026 Regency Hall

- 1. Apologies for Absence**
To receive and record apologies for absence.
- 2. Declaration of Interests**
Councillors are asked to declare any personal or prejudicial interests they hold in items on the current agenda
- 3. Public Participation**
To very briefly and anonymously minute any comments made during public participation. This will not be a verbatim record. Potentially libellous, offensive or discriminatory comments will not be minuted
- 4. Welcome to Scott Pearson - new CEO Saundersfoot Harbour**
- 5. Minutes of the Community Council meeting 4th June 2026**
Approval of the [Draft Minutes 4th June 2026](#)
- 6. Matters Arising from the Minutes**
 - 6.1. Lease negotiations with Bowls Club
 - 6.2. Update on traffic measures at railway bridge regarding questionnaire feedback (AC)
 - 6.3. Awaiting reply from PCC regarding traffic issues raised concerning 30 minute bays and speeding in Sardis (Clerk)
 - 6.4. Coastal Defence Scoping - initial meeting on 8th July
 - 6.5. Notice of Co-option (Clerk)

7. Planning Applications

	Planning Number	Address / Property	Planning Proposal
a	NP/26/0170/FUL Withdrawn	Pebbles, The Strand, Saundersfoot, SA69 9EX	Proposed rear extension to include enlargement of balcony; enlargement of existing dormer window; creation of two new dormer windows; installation of new roof light; and front porch addition
b	NP/26/0276/TPO	Rear of 12, Incline Way, Saundersfoot, Pembrokeshire, SA69 9LX	Cut back 4 x semi mature Willow trees to approximately 1.5 m height (TPO 93)
c	NP/26/0258/FUL Withdrawn	Saundersfoot Police Station, Frances Road, Saundersfoot, Pembrokeshire, SA69 9AH	Proposed demolition of the former Police Station and redevelopment of the site to create a single dwelling and associated works and the installation of a roof light at Bay View
d	NP/21/0457/FUL	Glenpines, Rushylake, Saundersfoot, Pembrokeshire, SA69 9NY	Construction of new semi-detached dwelling
e	NP/26/0302/CLP	Churchton Cottages, Saundersfoot, Pembrokeshire, SA69 9BB	Proposal: No's 1&2 Churchton Cottages were originally constructed as a single dwelling 'Single dwelling' It was subdivided during the 1960's or 70's into two very small dwellings. There will be no external works that are not already permitted under PDR'S such as the replacement of windows. All works would be internal, to remove walls that were erected in order to subdivide the property and some other reconfiguration of rooms for practical reasons. There will no extension to the property and services will all use the existing routes. Access will remain the same

f	NP/26/0307/TPO	Scar Farm Holiday Home Park, Frances Road, Saundersfoot, Pembrokeshire, SA69 9AH	T1 - Oak - Order Ref: TPO55 Tree No: W2 – 6 m Monolith T2 - Beech - Order Ref: TPO55 Tree No: W2 – 3 m Crown reduction of north-eastern growing stem and horizontal branches. Retain all branches from neighbouring stem growing in north-eastern direction. T3 - Oak - Order Ref: TPO55 Tree No: G2 - Reduction of upper crown, to retain around 8-9 m of stem and branch structure
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8. **Chair's Report**
9. **Report from County Cllr Chris Williams**
10. **Report from Manager**
[Manager's Report June 2026](#)
11. **Bank / Cash Book Reconciliation**
Bank Balance summary £75,841.37 as at 28/06/2026. Details available to councillors via the [Xero accounting system](#). The HSBC [bank statements are here](#).
12. **Payments to be Acknowledged / Approved**
In the tables below payments to Councillors are redacted to protect confidentiality of individual councillors - [SCC Financial Regulations](#). Councilors have access to the [unredacted information](#).

12.1 Payments to be acknowledged

Bank Statement

Saundersfoot Community Council
For the period 1 June 2026 to 28 June 2026
Current Account - *168

Date	Reference	Amount	Balance
Opening Balance			
01 Jun 2026		0.00	376.67
Statement Lines			
02 Jun 2026	404407 51368184 INTERNET TRANSFER TFR	0.33	377.00
04 Jun 2026	CHQ in via Mobile CR	666.29	1,043.29
05 Jun 2026	GOOGLE CLOUD EMEA DD	(7.00)	1,036.29

05 Jun 2026	SB Inv 044	(840.00)	196.29
05 Jun 2026	Paul Turpin SCC Invoice 2216 BP	(1,680.00)	(1,483.71)
05 Jun 2026	THE REGENCY HALL SCC May 2026 BP	(52.50)	(1,536.21)
05 Jun 2026	404407 41395602 INTERNET TRANSFER TFR	3,500.00	1,963.79
05 Jun 2026	KOMPAN SCC 269385 BP	(160.54)	1,803.25
05 Jun 2026	Grandiflora Invoice 294 BP	(595.00)	1,208.25
05 Jun 2026	ONE VOICE WALES SCC 10780 BP	(44.00)	1,164.25
08 Jun 2026	mythic Beasts Ltd 273829 BP	(84.60)	1,079.65
10 Jun 2026	Invoice 41	45.00	1,124.65
10 Jun 2026	Invoice 27	45.00	1,169.65
12 Jun 2026	GWS	(18.00)	1,151.65
12 Jun 2026	Mailchimp x 2 mths BP	(23.51)	1,128.14
12 Jun 2026	Paul Turpin SCC Invoice 2215 BP	(2,196.00)	(1,067.86)
12 Jun 2026	XERO UK LTD DD	(14.40)	(1,082.26)
12 Jun 2026	CV Invoice 36	(535.00)	(1,617.26)
12 Jun 2026	404407 41395602 INTERNET TRANSFER TFR	2,000.00	382.74
12 Jun 2026	404407 41395602 INTERNET TRANSFER TFR	1,200.00	1,582.74
13 Jun 2026	Rhys Thomas Smart Invoice 5 May 2026	(1,140.00)	442.74
16 Jun 2026	E.ON NEXT LTD DD	(27.53)	415.21
17 Jun 2026	E.ON NEXT LTD DD	(26.16)	389.05
17 Jun 2026	O2 DD	(13.20)	375.85
18 Jun 2026	Cash Received Hanging Baskets	75.00	450.85
22 Jun 2026	E.C. THOMAS & SON INV-0032/33 CR	744.00	1,194.85
23 Jun 2026	REGENCY HALL A/T H BASKET DONATION	50.00	1,244.85
26 Jun 2026	Grandiflora Invoice 296 BP	(1,047.60)	197.25
26 Jun 2026	Invoice 36	90.00	287.25
26 Jun 2026	SCC Clerk salary June BP	(1,324.28)	(1,037.03)
26 Jun 2026	404407 41395602 INTERNET TRANSFER TFR	5,000.00	3,962.97
26 Jun 2026	HMRC PAYE/NIC	(107.28)	3,855.69
26 Jun 2026	ONE VOICE WALES 10857 BP	(44.00)	3,811.69
26 Jun 2026	CV INVOICE 37	(535.00)	3,276.69
Closing Balance			
28 Jun 2026		0.00	3,276.69

13. Working Groups Reports and Recommendations

13.1. Community Liaison and Communication Working Group

[C&C WG Report June 2026](#)

13.2. Sensory Garden and Grounds Working Group

[G&G WG Report June 2026](#)

13.3. Finance Working Group

[Finance WG Report June 2026](#)

14. (Verbal) Reports from Other Working Groups

15. Consideration of Correspondence

[Correspondence for July Meeting](#)

16. Remembrance Sunday

17. Christmas Lunch

18. Christmas Lights

19. **That the Council shall go into Private Session utilising its powers under the Public Meetings Act 1960 and Local Government Act 1972. To discuss:**

20. **Date and Time of the next Community Council Meeting**
The Next meeting will be on Thursday 6th August 2026 at 6pm