

**Minutes for Wadenhoe Village Hall Committee Meeting: 17 September 2024, 7pm
(serving the villages of Wadenhoe, Achurch, Lilford, Pilton,
Stoke Doyle and Wigsthorpe)**

Members Present: Nick Hollands (NH) (Chair), Catherine Burbage (CB), Jan Lea (JL), Nicola Guise (NG), Sylvia Neal (SN), Susan Groom (SG), Susy Brennan (SB), Shaun Lynch (SL) (Secretary)

Apologies: Justin Clarke (JC)

1. Minutes of the previous (7 May 2024) meeting - ex-AGM/ event planning - and matters arising

Minutes

The minutes were approved.

Review of pending items

Garden and general maintenance work is being undertaken by P. Prior. It was noted that a number of roof tiles are cracked, requiring replacement. SN will seek two quotations for the repair work.

Throughout the summer, vehicles have parked in the lane outside the Hall in an attempt to avoid parking charges. NH will liaise with the Trust regarding the placement of appropriate external signage.

The Committee agreed to liaise with Oundle First Responders with a view to arranging and CPR and defibrillator training session in the autumn.

The required electrical wiring assessment is to take place next week. NH would arrange quotations for the fire risk assessment, now due.

Review of open points from the best practice governance review – the gap analysis undertaken in June highlighted a number of open points such as an incident reporting procedure and clarification of land titles. All items were reviewed by the Committee with responsibilities for next steps agreed. Once again, there are no urgent items requiring immediate action.

2. Financial Update from Treasurer

The working balance of the account of the account is £17,746. Bookings of the Hall remain modest. Parking revenue for the four months to end-August, the key summer period, was £2,534 – a decline of 22% (£732) from the corresponding months the previous year. With the wet July weather and the closure of the pub, this outcome was not surprising – and perhaps better than might be expected.

Recent significant expenditure includes £1,237 for buildings insurance.

CB highlighted that opening the agreed fixed-rate deposit account with Virgin Money has been very difficult. The Committee agreed to explore further saving account options with

TSB, the Hall's existing bankers. The aim is to earn additional interest income from the Halls' cash reserves.

3. Pop-up Pub

With the closure of the King's Head, the monthly event has proven to be popular. The Committee agreed to continue its support. CB would review recent cash takings versus expenditure to confirm the ongoing cost of the event, expected to be minimal.

4. Date of Next Meeting

Tuesday, 19 November 2024.