

# FPC PNC Outreach Email Template

*First Presbyterian Church of Portland – Lead Pastor/Head of Staff Search*

## **Purpose:**

*This template is intended for public use by the congregation and broader community of First Presbyterian Church of Portland to share the call for a Lead Pastor/Head of Staff.*

## **Email Template**

Dear **[Name]**,

I'm reaching out to share an opportunity at First Presbyterian Church in downtown Portland, Oregon, as we begin our search for a new Lead Pastor/Head of Staff.

Your name came to our attention as someone who might be a great fit for this role, or someone who may know others who are discerning a new call. We would be grateful if you would take a moment to review FPC's [Mission Discernment Profile](#) on the PC(USA) Church Leadership Connection (CLC) site. If you feel led to explore this opportunity, we invite you to submit your Personal Discernment Profile (PDP).

We would love to learn more about your ministry and, if it feels like a mutual fit, connect for a conversation.

Our Pastor Nominating Committee is excited about where our church is headed and the possibilities awaiting us. Thank you for taking the time to consider this opportunity and for keeping our search in your prayers.

Warmly,

**[Your Name]**

## **Optional Information:**

FPC Website: [www.firstpresportland.org](http://www.firstpresportland.org)

Learn more about FPC's Pastoral Transition:  
[www.firstpresportland.org/pastoral-transition](http://www.firstpresportland.org/pastoral-transition)

