



PTO MINUTES

Red Trail Elementary

Date September 23, 2025 | **Time** 6:30 PM | **Meeting called to order by** Cassie Foster

In Attendance

Cassie Foster, Chad Kahl, Chelsi Montplaisir, Rachel Gietzen, Maureen Larson and Dave Steckler

Approval of Minutes

April minutes approved by Rach , seconded by Chad

Board

President – Cassie Foster

Vice President – Chad Kahl

Treasurer – Chelsi Montplaisir

Secretary – Rachel Gietzen

Old Business

- 2025-'26 School year PTO Board
 - President – Cassie Foster
 - Vice President – Kim Berger
 - Treasurer – Chelsi Montplaisir
 - Secretary – Rachel Gietzen

New Business

- The following PTO meeting dates have been set:
 - November 17
 - February 10
 - April 20
- The following dates have been set for Pastries with Parents:
 - October 10th – 5th Grad
 - November 14th – 4th Grade
 - January 9th – 3rd Grade
 - February 13th – 2nd Grade

- ① March 13 – 1st Grade
- ① April 10th – Kindergarten/ Pre-Kindergarten
- PTO Fundraisers
 - ① PTO plans to start their fundraiser in Mid-October
 - ① PTO Board will review and decide on a fundraiser. Some options include:
 - Butter Braids (same as last year)
 - Cookie Dough
 - Popcorn
- Parent/Teacher Conferences
 - ① October 13th & 14th
 - ① PTO will supply the meal for staff on October 14th, and will do Butcher Block again
- Teacher Reimbursements
- School Therapy Dog- Phoenix
 - ① PTO covers all costs associated with Phoenix
- PTO Strategic Planning
 - ① The board reviewed expenses from last year and has developed the following budget for yearly expenses:

Description	Expense
Letter the Lawn	\$ 300.00
Back to School Orientation	\$ 300.00
PTO Meal	\$ 500.00
Bag Tags	\$ 1,200.00
Teacher Gifts	\$ 4,300.00
Teacher Reimbursements	\$ 7,000.00
Phoenix	\$ 2,000.00

Donuts with Parents	\$ 750.00
Carnival	\$ 3,000.00
PTO Appreciation Night	\$ 2,000.00
Total	\$ 21,350.00

Treasurer's Report

- Current Balance: \$13,681.64

Principal's Report

- Red Trail currently has 460 students enrolled
- Greenhouse
 - Concrete is done, electrical still needs to be completed
 - They are planning to utilize as part of Clubs for 4th and 5th Grades
- Phoenix
 - Dave reviewed the guidelines and training program set up for Phoenix
 - Overall, Phoenix has been a great addition and benefit to the school

Chad motioned to adjourn the meeting and Rachel seconded it

Next Meeting and Closing Remarks

Next Meeting Date: November 17th at 6:30 pm