



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF LAPU-LAPU CITY**  
**Marigondon National High School**  
Marigondon, Lapu-Lapu City  
School Year 2020-2021

**BRIGADA ESKWELA**  
**PHYSICAL FACILITIES AND MAINTENANCE NEEDS ASSESSMENT FORM**

Instruction: Conduct an ocular inspection of the school physical listed below. Then provide the needed information to facilitate the improvement to be done on these identified facilities. (If needed you may use separate forms for each classroom or school facility).

FACILITIES	CONDITION (Check One)		Remarks	Nature of improvement Needed (e.g. repair, repainting, replacement, etc)	Material Resources Needed (Indicate kind and quality)	Manpower Needed(Indicate quantity and nature of labor services needed)
	Satisfactor y	Unsatisfactor y	If Unsatisfactory, describe the problem			
• <b>Washing area /stations / facilities</b>	✓		Needs maintenance - Soap for disinfection - Clogged sink - Flowing water	- Maintenance - Monitoring - Cleansing	- Soaps - Disinfectants - Regular flowing water	Ordinary labor
• <b>Water Pumps</b>	✓		Needs maintenance	Needs regular check-up for full operations	- Roof Cover	- Plumer - Carpenter
• <b>Drainage system</b>		✓	Needs repair: drainage systems need cover while some areas are no longer useful due to clogged soil,	- Repair - Cleaning	- Angle bars - Flat bars - Welding machine - Welding rods - Paint	- Welders - Painters - Cleaners



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			rock and other forms of debris.			
<ul style="list-style-type: none"> <li>• <b>Washing area/stations /facilities</b></li> </ul>	✓		Needs maintenance <ul style="list-style-type: none"> <li>- Soap for disinfection</li> <li>- Clogged sink</li> <li>- Flowing water</li> </ul>	<ul style="list-style-type: none"> <li>- Maintenance</li> <li>- Monitoring</li> <li>- Cleansing</li> </ul>	<ul style="list-style-type: none"> <li>- Soaps</li> <li>- Disinfectants</li> </ul> Regular flowing water	Ordinary labor
<ul style="list-style-type: none"> <li>• <b>Water Pumps</b></li> </ul>	✓		Needs maintenance	Needs regular check-up for full operations	<ul style="list-style-type: none"> <li>- Roof Cover</li> </ul>	<ul style="list-style-type: none"> <li>- Plumer</li> <li>- Carpenter</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Drainage system</b></li> </ul>		✓	Needs repair: drainage systems need cover while some areas are no longer useful due to clogged soil, rock and other forms of debris.	<ul style="list-style-type: none"> <li>- Repair</li> <li>- Cleaning</li> </ul>	<ul style="list-style-type: none"> <li>- Angle bars</li> <li>- Flat bars</li> <li>- Welding machine</li> <li>- Welding rods</li> <li>- Paint</li> </ul>	<ul style="list-style-type: none"> <li>- Welders</li> <li>- Painters</li> <li>- Cleaners</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Roofs and gutters of classrooms, hallways, and offices</b></li> </ul>	✓		Needs minor repair	<ul style="list-style-type: none"> <li>- Cleaning</li> <li>- Repainting</li> </ul>	<ul style="list-style-type: none"> <li>- Paint</li> <li>- Broomsticks</li> </ul>	<ul style="list-style-type: none"> <li>- Carpenter</li> </ul> Ordinary labor



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			<ul style="list-style-type: none"> <li>- Clogged gutter</li> </ul> Dried leaves on the roofs		<ul style="list-style-type: none"> <li>- Scrapes</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Ceilings of classrooms and laboratories</b></li> </ul>	✓		Needs minor repair <ul style="list-style-type: none"> <li>- Dirty ceiling</li> </ul> Slightly detached ceiling walls	<ul style="list-style-type: none"> <li>- Repair</li> <li>- Repaint</li> </ul>	<ul style="list-style-type: none"> <li>- Paint</li> <li>- Plywood</li> <li>- Nails</li> </ul>	<ul style="list-style-type: none"> <li>- Carpenter</li> <li>- Labor</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Outer and inner wall of school building</b></li> </ul>	✓		Needs cleaning <ul style="list-style-type: none"> <li>- Cracked paints</li> <li>- Faded out paints</li> </ul>	<ul style="list-style-type: none"> <li>- Repainting</li> </ul>	<ul style="list-style-type: none"> <li>- Paint</li> <li>- Paint brush</li> </ul> Paint remover	<ul style="list-style-type: none"> <li>- Painter</li> <li>- Labor</li> </ul>
<ul style="list-style-type: none"> <li>• <b>School landscaping, Greening and School Grounds</b></li> </ul>	✓		Needs maintenance <ul style="list-style-type: none"> <li>- Watering of plants</li> <li>- Removal of weeds</li> </ul> Removal of dried leaves	<ul style="list-style-type: none"> <li>- Maintenance</li> <li>- Additional plants</li> </ul>	<ul style="list-style-type: none"> <li>- Flowing water</li> </ul>	Ordinary labor
<ul style="list-style-type: none"> <li>• <b>Lighting system</b></li> </ul>	✓		Needs minor repair <ul style="list-style-type: none"> <li>- Hanging wires</li> </ul>	<ul style="list-style-type: none"> <li>- Replacement</li> <li>- Rewiring</li> </ul> Reconnection	<ul style="list-style-type: none"> <li>- New bulbs</li> <li>- New lamp holders</li> </ul>	<ul style="list-style-type: none"> <li>- Electricians</li> <li>- Carpenters</li> <li>- Labor</li> </ul>



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			- Loose connection Busted lamps		- Wires Woods	
• <b>Classroom windows, doors, and blackboard</b>	✓		Needs minor repair - Doorknobs - Window blades Window frames	- Replacement - Repair	- Window blades - Doorknobs Window frames	- Carpenter - Labor
• <b>Classroom furniture</b>		✓	Some classrooms doesn't have enough chairs - Broken chair Table stands	- Additional chairs - Repair Repaint	- Chairs - Paint - Woods - Nails - Adhesives	- Carpenter - Labor
• <b>School Comfort room</b>		✓	Needs repair and maintenance - Broken doors Clogged bowls	- Repair - Repainting Cleaning	- Paint - Woods - Nails Cleaning materials	- Plumber - Carpenter - Labor
• <b>Water system</b>	✓		Needs minor repair - Faucet	Additional faucet	- Pipes - Faucets Adhesives	Plumber
• <b>School perimeter fence</b>	✓		Needs minor repair - Vertical bars	- Repair Repainting	- Paint - Angle bar - Square bar Round bar	- Welder - Labor



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			<ul style="list-style-type: none"> <li>- Horizontal bars</li> <li>- Angle bars</li> </ul>			
<b>DRRM signages</b> <ul style="list-style-type: none"> <li>• Evacuation plan</li> </ul>	✓		Needs more visual <ul style="list-style-type: none"> <li>- Exit point</li> <li>- Entry point</li> </ul> Location maps	<ul style="list-style-type: none"> <li>- Repair</li> <li>- Replacement</li> <li>- Additional</li> </ul>	<ul style="list-style-type: none"> <li>- Printed maps</li> <li>- Printer entry signs</li> <li>- Printer exit signs</li> </ul> School maps	<ul style="list-style-type: none"> <li>- Layout maker</li> </ul> Labor
<ul style="list-style-type: none"> <li>• Installation of teachers and learners' hub</li> </ul>	✓	✓	Needs construction <ul style="list-style-type: none"> <li>- Facility</li> <li>- Structure</li> </ul> Location	<ul style="list-style-type: none"> <li>- Construction</li> </ul>	Construction materials	<ul style="list-style-type: none"> <li>- Carpenter</li> <li>- Labor</li> </ul>
<ul style="list-style-type: none"> <li>• Unserviceable furniture's and fixtures</li> </ul>		✓	Piled up unserviceable chairs and construction materials	Relocation of unserviceable chairs and construction materials	<ul style="list-style-type: none"> <li>- Storage area</li> <li>- Storage room</li> </ul>	<ul style="list-style-type: none"> <li>- Labor</li> </ul>
<ul style="list-style-type: none"> <li>• School stage/covered court</li> </ul>		✓	Needs repair and repainting <ul style="list-style-type: none"> <li>- Roof painting</li> </ul> Benches painting	<ul style="list-style-type: none"> <li>- Repainting</li> <li>- Welding</li> <li>- Cleaning</li> </ul>	<ul style="list-style-type: none"> <li>- Paint</li> <li>- Welding rods</li> </ul> Angel bars	<ul style="list-style-type: none"> <li>- Welder</li> <li>- Labor</li> <li>- Painter</li> </ul>
<ul style="list-style-type: none"> <li>• Maintenance of school tools and equipment</li> </ul>	✓		Needs inventory	Recking of inventory	Storage area	<ul style="list-style-type: none"> <li>- Labor</li> </ul>



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Prepared by:

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School Physical Facilities Coordinator

Noted by:

**February 10, 2021**  
Date of Inspection

**LINA M. MAISO**  
Principal II, SHS

**CIRILA B.**  
**DEGOLLACION**  
Secondary School Principal IV