Meeting minutes were prepared using ChatGPT – See prompt at the last page

Polar Data Community Meeting Minutes

Agenda:

https://docs.google.com/document/d/1k0NXomMNxrk9q0LpVbw8yv5lXZvQv8TC_iEUKxHYEXA/edit?usp=drive_link

Meeting Minutes – Agenda Items 3 and Beyond

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3. Polar Semantics Working Group

Updates

- The group continues work on two documents.
- A drafting subgroup now meets weekly to accelerate progress.
- Community members are encouraged to join via the Google mailing list.

Upcoming Meeting

Date	Time
June 2	9:00–10:00 AM ET

Arctic Event Tracking List

- Supports documentation of historical polar data community activities.
- Members were asked to contribute links, reports, and archived resources.
- Final list will be published on the Arctic Data Committee website.

Polar Data at Risk White Paper

- Work remains ongoing.
- No additional updates were provided.

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4. IPY5 Updates

Planning and Coordination

Recent discussions focused on:

- SCAR Open Science Conference (Tromsø)
- Canadian Polar Data Workshop
- IPY Data Task Force activities

IPY Data Task Force

- Monthly meetings will continue moving forward.
- Participation remains open to scientists, Indigenous organizations, and data professionals.
- A hybrid workshop will be held during the Canadian Polar Data Workshop.

Key Discussion Points

- Continued advocacy for stronger integration of data management into IPY planning.
- Positive feedback received regarding data community involvement in project endorsement and evaluation processes.

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5. SAON ROADS Expert Panels

Overview

Discussion focused on collaboration opportunities between the polar data community and SAON ROADS expert panels.

Active Panels

Topic Area

Sea Ice

Wildfire

Permafrost

Salmon

Harmful Algal Blooms

Proposed Next Steps

- Invite expert panels to future Polar-to-Global meetings.
- Explore “hackathon-style” collaboration sessions.
- The wildfire panel was identified as a likely first engagement opportunity.

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6. Arctic Observing Summit (AOS)

Data Session Highlights

Topics included:

- Data coordination for IPY
- Indigenous data sovereignty
- Ethical AI integration
- Metadata and archiving practices

Notable Initiatives

- Indigenous data sovereignty platform (Animiki)
- Educational metadata “murder mystery” workshops
- Responsible AI discussions incorporating Indigenous perspectives

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7. Observing System Inventories

Key Takeaways

- Strong community interest in observing system inventories.
- Useful inventories do not require complete coverage to provide value.
- Work remains relevant for IPY planning and Arctic observing coordination.

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8. Polar Data Search Updates

Improvements

- Better support for concurrent users
- Source filtering functionality

- RDF and JSON-LD export options
- Expanded repository integration

User Feedback

Suggested improvements included:

- Better navigation and usability
- More visible source filters
- Additional sorting and filtering options

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9. Antarctic Community Updates (SCAR / SCADM / SUS)

SCAR Open Science Conference

- Joint SCADM/SUS data session planned.
- Data management white paper under consideration.

Antarctic Treaty Developments

- Progress toward a formal data policy for the Antarctic Treaty Secretariat.
- Reaffirmation that Antarctic nations should maintain national Antarctic data centers and support interoperability and open access.

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10. Upcoming Events

Event	Timing
Canadian Polar Data Workshop	June
IRPIC Graph Database Webinar	June 23
SCAR Open Science Conference	August
Polar Libraries Colloquy	June
GEO Data Knowledge Dialogue Series	Summer/Fall 2026

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11. Next Meeting

Date	Notes
August 27	Afternoon session

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12. Closing

Participants thanked the group for continued collaboration, feedback, and engagement across the polar data community.

Draft version 29th May 2026

Meeting minutes were prepared using ChatGPT

Prompt:

Create professional meeting minutes based on the following Teams meeting transcript and agenda.

Instructions:

- *Use the agenda to structure the minutes.*
- *Summarize discussions clearly and concisely.*
- *Capture:*
  - *key decisions*
  - *action items*
  - *responsible persons*
  - *deadlines (if mentioned)*
  - *risks/issues*
  - *follow-up topics*
- *Remove filler conversation, repetitions, and off-topic discussion.*
- *Write in a professional business tone.*
- *Use clear headings and bullet points.*
- *If information is unclear, mark it as "[unclear in transcript]".*
- *Do not invent decisions or action items.*

Output format:

1. *Meeting title*
2. *Date and attendees*
3. *Agenda items*
4. *Discussion summary per agenda item*
5. *Decisions made*
6. *Action items table*
7. *Open questions / next steps*

Format the result so it can be copied directly into Microsoft Word.

Draft version 29th May 2026

Agenda:
https://docs.google.com/document/d/1bRddrxKyTHm3vObhLtJuGJB6ZvsdjrilXzDeCbWO5iA/edit?usp=drive_link

Transcript:
[PASTE TRANSCRIPT HERE]

Followed by: *Make the minutes more concise*

Followed by: *Output using Word-friendly formatting including heading styles, tables, and spacing suitable for direct export to DOCX*