

# Absent Work Make-Up All Grades

### **Assignment Objectives**

- To help students complete work that they missed while absent
- To help ensure students understand concepts and content from when they were absent

#### **Teacher Instructions**

- Assign this worksheet to students after they have been absent.
- Make as many rows in the table as you or the student needs
- Review the student's work and assess any need for additional support

#### Ideas for Use

- Have a station set up in your classroom for students to visit after returning from an absence. Keep a number of these worksheets at this station and have a turn in folder for students to drop off completed absent worksheets (middle or high school)
- Meet or conference with a student after they return from an absence and go over their missing assignments. Give students a date for when to complete the absent work worksheet (elementary or middle school).
- Send this worksheet to students on their first day of an absence and have them keep track of their work via your LMS while they're out.



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## **Absent Work Make-Up**

#### **Student Instructions**

You will use this sheet to help you make-up the assignments that you missed. Please complete the following steps:

- 1. In the first column, record each class you missed along with the teacher's name.
- 2. In the second column, write out the assignments that you missed and the day you need to have them completed.
- 3. Start a Paper Live Help session to ask a tutor for help as you complete your work.
- 4. In the third column, summarize the feedback you received from your tutor.
- 5. In the fourth column, reflect on your understanding of the assignment.
  - a. Do you feel you understand the concepts from this assignment?
  - b. Do you have any remaining questions on the assignment or any more questions for your teacher?
  - c. Do you feel confident that you are caught up in this class?

See the first row as an example:

Class & Teacher	Assignment & Due Date	Feedback from tutor	Personal Reflection
English - Ms.	Graphic Organizer for Paragraph Writing	-Make sure to start my paragraph with a clear claim	I feel that I understood the assignment and the tutor helped me learn how to organize my thoughts.
Cataldo		-Helped me understand how to brainstorm for my topic	

Name:	Date: _	Per:	PAPER
Class & Teacher	Assignment & Due Date	Feedback from tutor	Personal Reflection
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