



PRE-DEPARTURE

Weather	CHECK
Float Plan	FILED
Documents	ON BOARD
Safety Equipment	CHECK
Forward Bilge	DRY
Port Engine Seacock	OPEN
Port Engine Oil	CHECK
Engine Room Forward Bilge	DRY
Stbd Engine Oil	CHECK
Stbd Engine Seacock	OPEN
Holding Tank Level	CHECK
Aft Bilge	DRY
Generator Strainer	CLEAN
Generator Seacock	OPEN
Freshwater Tank Level	CHECK
Bilge Blowers	ON
VHF Radio	ON
Fuel Quantity/Balance	CHECK
Navigation Lights	AS REQ.
Trim Tabs	UP
Displays	ON
Navigation Route	LOADED
Controls	CHECK

GENERATOR START

Cabin Door	CLOSE
A/C Unit FWD S/R	OFF
A/C Unit Salon	OFF
A/C System Water Pump	OFF
Shorepower #2	OFF
Shorepower #1	OFF
Shorepower Pedestal	OFF
Bilge Blowers	4 MINUTES
Generator Master Switch	START

— WAIT FOR GENERATOR START —

Generator Exhaust	CHECK
Shorepower #1	ON
Shorepower #1 Volts	NOMINAL
Shorepower #2	ON
Shorepower #2 Volts	NOMINAL
A/C System Water Pump	ON
A/C Unit Salon	ON

— WAIT FOR A/C UNIT START —

A/C Unit FWD S/R	ON
Shorepower Cords	STOW

ENGINE START

Throttles	NEUTRAL
Stbd Engine Start Switch	RUN
Stbd Engine Warning Test	CHECK
Stbd Engine Start Switch	START
Stbd Engine Instruments	CHECK
Port Engine Start Switch	RUN
Port Engine Warning Test	CHECK
Port Engine Start Switch	START
Port Engine Instruments	CHECK
Engine Start Time	RECORD

AFTER ENGINE START

Departure Briefing	COMPLETE
Fenders	AS REQ.
Lines	AS REQ.
Rudder	AMIDSHIPS
Thrusters	CHECK
Transmission	CHECK

DOCK DEPARTURE

Communications	ESTABLISH
Guests	SEATED
Lines	SINGLE

— WAIT FOR CAPTAIN'S ORDER —

Lines	LET GO
Underway Time	RECORD

— WAIT FOR CAPTAIN'S ORDER —

Lines	STOW
Fenders	STOW

DOCK ARRIVAL

Trim Tabs	UP
Rudder	AMIDSHIPS
Thrusters	CHECK
Arrival Briefing	COMPLETE
Communications	ESTABLISH
Fenders	AS REQ.
Lines	AS REQ.
Boat Hook	READY
Guests	SEATED

— WAIT FOR CAPTAIN'S ORDER —

Lines	MAKE FAST
Arrival Time	RECORD

ENGINE STOP

Engine Start Switches	OFF
Engine Stop Time	RECORD
—	
Navigation Lights	OFF
Displays	OFF

GENERATOR STOP

A/C Unit FWD S/R	OFF
A/C Unit Salon	OFF
A/C System Water Pump	OFF
Shorepower #2	OFF
Shorepower #1	OFF
Generator Master Switch	STOP
Bilge Blowers	OFF
—	
Shorepower Pedestal	OFF
Shorepower Cords	CONNECT
Shorepower Pedestal	ON
Shorepower #1	ON
Shorepower #1 Volts	NOMINAL
Shorepower #2	ON
Shorepower #2 Volts	NOMINAL
A/C System Water Pump	ON
A/C Unit Salon	ON
— WAIT FOR A/C UNIT START —	
A/C Unit FWD S/R	ON
Cabin Door	AS REQ.

SECURE SHIP

Float Plan	CLOSE
VHF Radio	OFF
Bridge DC Main	OFF
Dash/Seating Covers	INSTALL
Eisenglass	SECURE
Generator Seacock	CLOSE
Aft Bilge	DRY
Port Engine Seacock	CLOSE
Fwd Electric Head	OFF
Engine Room Forward Bilge	DRY
Stbd Engine Seacock	CLOSE
Nonessential Loads	OFF
FWD S/R Hatch/Ports	SECURE
FWD S/R A/C Temp	75*
Salon Ports	SECURE
Salon A/C Temp	75
Cabin Door	SECURE
Welcome Mat	STOW

*Cold Weather Adjustments

FWD S/R A/C Select	HEAT
FWD S/R A/C Temp	65

REFUELING

ENGINE STOP CHECKLIST TO LINE	
GENERATOR STOP CHECKLIST TO LINE	
Non-essential Personnel	ASHORE
Cabin Door	CLOSE
All Heat Producing Equip.	SECURE
Side Away From Dock	REFUEL
Side Toward Dock	REFUEL
Fuel Loaded	RECORD
Bilge Blowers	ON

— WAIT FOUR MINUTES —

GENERATOR START CHECKLIST

ENGINE START CHECKLIST

Non-essential Personnel	ABOARD
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ENGINE ROOM FIRE

ANNOUNCE FIRE IN ENGINE ROOM

All Personnel	EXIT CABIN
All Personnel	LIFE JACKET
Fire	CONFIRM

MAYDAY IF FIRE CONFIRMED

— WAIT FIFTEEN MINUTES —

Fireboy	OVERRIDE
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— WAIT FIFTEEN MINUTES —

GENERATOR START CHECKLIST

ENGINE START CHECKLIST



SAFETY BRIEFING

46 CFR § 185.506

Emergency Exits	LOCATION
Life Preservers	LOCATION DEMO OUTSIDE
Person Overboard	ANNOUNCE THROW POINT STOP
High Water Alarm	LOCATION SOUND
Fire/CO Alarm	LOCATION SOUND VAPING NO SMOKING
Fire Extinguishers	LOCATION PASS
First Aid Kit	LOCATION REPORTING

GENERAL BRIEFING

One hand for you, one for the boat

Drinks	SECURE
Sickness	OUTSIDE
VHF Radio	LOCATION Ch. 16 DISTRESS
Head	FLUSH/FILL TP ONLY FAUCET
Maneuvering	SEATED

Questions?