

West Fork Community School District Board Minutes
Official Proceedings – Regular Meeting – June 19, 2023 – Approved

The West Fork Board of Education met for its regular meeting in the Media Center in Sheffield. The meeting was called to order at 5:00 PM by Board President, Grant Petersen. Board members present: Holly Henricks, Erin Suntken, Rob Heimbuch, and Amber Marzen. Also present were Superintendent Mike Kruger, and West Fork Board Secretary Lacey Pueggel.

Visitors: Tony Bogue, Jennifer Severin-Bogue, Tammy Berger.

Constituent Communications: Jennifer Severin-Bogue read a statement about the new Performance Weight Training Class/Program for the students at West Fork.

Heimbuch made a motion to approve the Agenda with the removal of the Old Business item which will be on the Special Board meeting June 27th, Minutes from May 15, 2023, May 2023 bills approved June, June 2023 bills, and May 2023 Financials; seconded by Marzen. Motion carried 5-0.

Principals Report/Supt Report by Mr. Kruger:

1. Admin attended a conference in Des Moines – Teaching for Impact
2. Mr. Huisenga attended a CPI trainer conference in Marshalltown and will now be the Districts CPI trainer
3. Admin retreat will be Monday and Tuesday June 26th and 27th
4. If anyone has donations for the Boelkes/Wolvers family who lost their house to a fire you can bring them to the Elementary school or Abbi Roberts in Rockwell. There is also a Go-Fund Me page set up for the family

Tom Christianson, Scott Huntbatch, Bruce Wonsmos joined the meeting at 5:10pm.

Transportation Report:

1. Looking to contract fuel for the 23-24 school year and possibly get some new fuel barrels for the Sheffield Campus

Buildings and Grounds Report:

1. Had some water damage from the Roof project in Rockwell, this will be covered by the Sub contractors working on the project
2. There was additional asbestos found at the Sheffield campus and removal is taking place

Jeff Herzberg and Matt Gumm joined the meeting at 5:14pm.

Jeff Herzberg and Matt Gumm with SiteLogiQ shared information on the progress of the HVAC/Ventilation project and the upcoming timeline of events. They would like to set up a special board workshop in early July to discuss Phase II of the project and how it fits with the recommendations of the Community Advisory group. After discussion, the board decided to have a Board Workshop on July 10th at 5pm in Sheffield in the Media Center.

Jeff Herzberg and Matt Gumm left the meeting at 5:42pm.

Greg and Shelia Frost joined the meeting via Zoom at 5:49pm.

Mary Schlichting joined the meeting at 5:53pm.

New Business:

Tom Christianson shared Insurance renewal information with the board. Two proposals were presented. 1 from EMC and 1 from Selective Insurance. The renewal date would be July 1, 2023, for the 2023-2024 school year. After discussion, Heimbuch moved to go with EMC for district Insurance coverage for the 2023-2024 school year at a cost of \$190,246.45; seconded by Marzen. Motion carried 5-0. Thank you to Tom, Bruce, and Scott for their partnership and work on the proposals it is appreciated.

Mary, Tom, Bruce, and Scott left the meeting at 6:07pm.

Heimbuch moved to approve the 28E Contract for Educational Services for Provision of an Industrial Technology Academy Program for the 2023-2024 school year; seconded by Marzen. Motion carried 5-0.

Suntken moved to approve the 28E Contract for Educational Services for Concurrent Enrollment Career Link Programs & Courses for the 2023-2024 school year; seconded by Heimbuch. Motion carried 5-0.

Following discussion, Marzen moved to approve the RFP with OPAA! to serve as the districts Food Service Management Company for the 2023-2024 school year; seconded by Henricks. Motion carried 5-0.

Greg and Shelia left the meeting at 6:57pm.

Henricks moved to approve the AEA purchasing agreement, for all things non-nutrition related this will not be needed for Nutrition services for the 2023-2024 school year; seconded by Heimbuch. Motion carried 5-0.

Heimbuch moved to enter in to Public Hearing for the Redistricting of Board Director Districts; seconded by Suntken. Ayes: Henricks, Marzen, Suntken, Heimbuch, Petersen. Nays: N/A. Motion carried 5-0.

Public Hearing was held on the Redistricting of the Board of Director Districts. Two options were presented for review.

Heimbuch moved to exit Public Hearing; seconded by Marzen. Ayes: Henricks, Marzen, Suntken, Heimbuch, Petersen. Nays: N/A. Motion carried 5-0.

The proposed action to adopt redistricting plan adjusting director district boundaries and approving existing method of election following the 2020 federal census was considered.

Director Suntken introduced the following Resolution and moved that it be adopted. Director Heimbuch seconded the motion to adopt. The roll was called and the vote was: AYES: Suntken, Marzen, Henricks, Heimbuch, Petersen NAYS: N/A Motion carried 5-0.

Whereupon, the President declared the resolution duly adopted as follows:

RESOLUTION ADOPTING PLAN TO ADJUST DIRECTOR DISTRICTS
BOUNDARIES AND APPROVE EXISTING METHOD OF ELECTION
FOLLOWING 2020 FEDERAL CENSUS

WHEREAS, Iowa Code Section 275.23A provides that a public school district which has a board of directors with members representing director districts shall be divided into director districts according to standards specified in state law; and

WHEREAS, following each federal decennial census, the board of directors of the school district shall 1) determine whether the school district's existing director district boundaries conform to state law utilizing the most recent federal decennial census; 2) adjust director district boundaries when appropriate and may change its method of election, if desired and 3) prepare the necessary paperwork related to director district boundaries and any change in method of election required for submission to the Secretary of State; and

WHEREAS, the Board of Directors of the West Fork Community School District has five (5) directors under its current method of election; one (1) of whom is elected at-large, and four (4) of whom are elected at-large but must live in one of two designated multi-member director districts with two directors in each district; and

WHEREAS, the District has contracted with Cornerstone Geospatial Consulting ("CGC") to provide assistance to the District with respect to the application of the 2020 federal census population data to its existing director district boundaries; and

WHEREAS, according to the analysis conducted by CGC, the director district boundaries for the West Fork Community School District need adjustment to conform to state law based on the 2020 federal census population; and

WHEREAS, the new adjusted director district boundaries are described and depicted on the school redistricting worksheet and proposed director district configuration map(s) attached hereto as Exhibit A; and

WHEREAS, the Board of Directors of the West Fork Community School District has reviewed and fully considered the findings of CGC, including the redistricting worksheet and proposed director district configuration map(s), and the following action is now considered to be in the best interests of the West Fork Community School District and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE WEST FORK COMMUNITY SCHOOL DISTRICT:

Section 1. That the West Fork Community School District shall make no change to its current method of election for its Board of Directors and it shall continue to have five (5) directors under its current method of election; one (1) of whom is elected at-large, and four (4) of whom are elected at-large but must live in one of two designated multi-member director districts with two directors in each district; and

Section 2. That the redistricting plan attached adjusting the director district boundaries of the West Fork Community School District following the 2020 federal census population is adopted and the

Board of Directors hereby authorizes the redrawing of such necessary director district boundaries to become effective July 1, 2023 for the 2023 regular school election.

Section 3. That the appropriate officials of the West Fork Community School District are authorized to make all certifications and submit any and all information as necessary and required by law regarding the redistricting plan and the adjustment of director district boundaries to the Iowa Secretary of State and other state and local agencies.

PASSED AND ADOPTED this 19th day of June, 2023.

Suntken moved to set the Special board meeting for the Community Advisory Committee to share with the Board for June 27th, 2023 at 5:30 in Rockwell in the Band Room; seconded by Henricks. Motion carried 5-0.

After discussion, Heimbuch moved to table the agenda item for the Gym Floor Reinishing to the meeting on the 27th; seconded by Henricks. Motion carried 5-0.

Heimbuch moved to approve the second reading of Board Policy 704.02R1 and 704.02R2 Debt Management; seconded by Henricks. Motion carried 5-0.

Henricks moved to approve an Early Graduation application request as presented; seconded by Marzen. Motion carried 5-0.

The Superintendent Evaluation was held, per Iowa Code 21.5(i) (<https://www.legis.iowa.gov/docs/code/21.5.pdf>) to evaluate the competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Heimbuch moved to enter closed session per request of Supt. Kruger; seconded by Marzen. Ayes: Suntken, Marzen, Henricks, Heimbuch, Petersen. Nays: N/A. Motion carried 5-0.

Supt. Evaluation was held in closed session.

Heimbuch moved to exit the closed session; seconded by Marzen. Ayes: Suntken, Marzen, Henricks, Heimbuch, Petersen. Nays: N/A. Motion carried 5-0.

After discussion, Heimbuch, moved to approve a 3 year contract to Supt. Kruger, with a 3.9% increase for the 2023-2024 school year and goals to include: Culture/Climate, Curriculum Improvements, Continue to improve Teaching/Learning Environments, Manage Projects/Building Improvement, Attract and Keep Staff making West Fork a Destination District; seconded by Marzen. Motion carried 5-0.

Suntken moved to approve a contract to Michelle Volk to serve as Para Educator at the Rockwell Campus and After School Program Coordinator for the 2023-2024 school year; seconded by Heimbuch. Motion carried 5-0.

Suntken moved to approve a contract to Chelsey Morrison to serve as a Para Educator at the Rockwell Campus for the 2023-2024 school year; seconded by Heimbuch. Motion carried 5-0.

Suntken moved to approve a contract to Karina Prestidge for Spanish Classroom Support for the 2023-2024 school year; seconded by Heimbuch. Motion carried 5-0.

Suntken moved to approve a contract to Kimberly Wiseman to serve as Elementary Administrative Assistant; seconded by Heimbuch. Motion carried 5-0.

Suntken moved to approve a contract to Abe Maske to serve as Assistant Boys Basketball Coach for the 2023-2024 season; seconded by Heimbuch. Motion carried 5-0.

Suntken moved to approve a contract to Autumn Fraser to serve as a Para Educator at the Sheffield Campus for the 2023-2024 school year; seconded by Heimbuch. Motion carried 5-0.

Next Regular Board Meeting is July 17th at 5pm in Rockwell. There will be a Special Board Meeting on June 27th at 5:30 pm in the Band Room in Rockwell and a Board Work Session on July 10th at 5:00 pm.

Heimbuch moved to adjourn the meeting at 8:31pm; seconded by Suntken. Motion carried 5-0.

Board President – Grant Petersen

Board Secretary – Lacey Pueggel

