

RULES AND REGULATIONS
For the
RIVER BEND BOAT CLUB - RBBC
At
RIVER BEND MEMBERSHIP CORPORATION - RBMC
FALLING WATERS, WV

1. Introduction

RBBC was formed to create, operate and maintain a watercraft (boat, personal watercraft, and canoe) access ramp allowing RBMC members' access to the Potomac River at River Bend Park, Falling Waters, WV. These rules and regulations provide guidance into the conduct of the RBBC, and for the operation and maintenance of the RBBC built boat ramp. It is the duty of the RBBC members to regularly review, understand and follow these rules and provide recommended changes to the RBBC officers. RBBC will have total control over the use and maintenance of the boat ramp. RBBC officers will work with RBMC officers and maintenance personnel to insure the boat ramp is clear of any debris and is in operational condition. RBMC By-laws form the basis for RBBC's existence and operation.

A gate key will be provided to the front office/security guard so that the Beddington Fire Company and the Department of Natural Resources, DNR, (West Virginia and Maryland) have total emergency access to the ramp at all times.

Memberships are January 1 thru December 31. The Boat Ramp lock will be changed to a new lock during the first annual key exchange of the season, typically the first weekend in April.

2. Membership Requirements:

- a. Must be an RBMC lot owner or renter. A valid RBMC lot owners or renters pass must be presented when joining or renewing. RBMC season passes, guest passes, etc. are not valid for membership.
- b. Must be 18 years of age or older
- b. Must have no outstanding warrants pending from the DNR.
- c. All members must understand and abide by these Rules and Regulations of RBBC.

3. Dues

- a. New membership: \$75
- b. Membership renewal: \$35. A \$10 discount will be applied for members who renew their Boat Club membership during one of the five annual key exchange dates/times.
- c. Member Rejoin: \$75. A member who misses renewing their membership for a season will be required to rejoin the Boat Club.
- d. Lost Key: There is a \$25 charge for each lost key.

The RBBC treasurer will collect dues necessary for the operation of RBBC and maintenance of the ramp. A person shall not receive a key or use the boat ramp unless their dues are paid. If a member fails to renew membership by December 31 then the member's key will be confiscated and the member will lose RBBC membership status, and must rejoin in order to use the boat ramp at a charge of \$75.

Upon payment of the joining fee, a new member will receive the Rules and Regulations of RBBC and a key for the lock on the RBBC ramp gate.

The boat ramp key will be signed for by new and existing members and recorded by the RBBC secretary and treasurer.

RBBC memberships and gate key are not transferable. New property owners or renters will have to join as a new member to have access to the boat ramp. RBBC does not honor any agreements other than its own. The RBBC gate key will be returned to the RBBC board of officers upon departure from RBMC. If a member loses a key, the member will be charged \$25 for the first key lost and \$25 for the second lost key.

4. **Bad Check Policy**

There will be a \$25 service fee charged for all bad checks.

- a. Any individual(s) who submitted a bad check will have to accomplish the following to remain in the RBBC:
 - i. Pay the returned check service fee of \$25;
 - ii. Pay the original amount of returned check.
- b. Any individual(s) who submitted a bad check and have not made restitution 30 days after being notified will have to accomplish the following to remain in the RBBC:
 - i. Pay the returned check service fee of \$25;
 - ii. Pay the original amount of returned check;
 - iii. Rejoin the RBBC at the new member rate of \$75.
- c. Any individual(s) who submitted a bad check and have not made restitution by January 1 of the following year will have to accomplish the following to remain in the RBBC:
 - i. Pay the returned check service fee of \$25,
 - ii. Pay the original amount of returned check;
 - iii. Rejoin the RBBC at the new member rate of \$75;
 - iv. Pay a \$25 fee for the use of the boat ramp key from the previous year.
- d. If the individual(s) do not accomplish these actions they will be removed from the RBBC and required to turn in their boat ramp key.

5. **Operation at the Boat Ramp:**

- a. Any member loaning a key to a non-member or opening the ramp gate in order to gain access to the boat ramp in violation of RBBC rules and regulations will be expelled from the RBBC.
- b. Any member leaving the boat ramp gate open may be expelled from RBBC.
- c. Common courtesy is expected when launching or retrieving a watercraft. All members are expected to be as expedient as possible while using the ramp. Prepare your watercraft in advance for launching and retrieving to prevent lengthy delays to other members.
- d. The lock on the gate uses keys that are replaced annually during the first key exchange of the season.
- e. No vehicle (tow vehicles or trailers of any kind) is permitted to remain parked at or near the ramp area. All vehicles will be towed at owner's expense. Golf cart parking will be allowed in designated areas.
- f. Members of RBBC will be held responsible for the actions and welfare of their visiting boaters. In accordance with the RBBC launch ramp permit, guest/visitor of RBBC members can not use the ramp unless accompanied by a RBBC member or a family member of a RBBC member.
- g. RBBC and its officers reserve the right to refuse or revoke membership for any violations of the Rules and Regulations of RBMC or RBBC.
- h. **No fishing, or crabbing or swimming is permitted from either the boat ramp or the boat ramp dock.** This dock will be used by boaters to launch and retrieve its watercraft. No

watercraft is permitted to be tied up to the boat dock except during launching or retrieving a watercraft. All trash will be disposed in trash bins and not left in the boat ramp area.

- i. The Berkley County Sheriff and the RBMC security force will arrest any person(s) caught vandalizing the RBBC boat ramp area. The convicted perpetrator will pay any costs to RBBC/RBMC for legal fees, court costs and all cost to repair any damage to the ramp and its ancillary gear; dock, ramp, gate, lock, fence, riprap rock, flagpoles and lights.
- j. All RBMC park rules will apply to the RBBC ramp area.

6. RBBC Officer Qualifications.

Seven positions comprise the RBBC board: President, 1st and 2nd Vice presidents, Treasurer, Secretary, 1st and 2nd Associate Officers. To hold a RBBC officer position, a RBMC person:

- a. must be a current lot owner of RBMC whose current and previous years dues to RBMC and RBBC are paid
- b. must be 18 years or older
- c. can be a spouse of a current and valid RBMC and RBBC member
- d. can not be a family member residing on the same lot (aunts, uncles, cousins, son or daughter)
- e. can not have a criminal record
- f. must be capable of being bonded
- g. Person(s) who rent a lot(s) in River Bend Park (RBMC) Shall not be eligible to become a RBBC Officer.
- h. RBBC member spouses can hold a RBBC officer position; for example, husband and wife can be officers at the same time and both can vote.

7. Election Process

The election process is as follows:

- a. RBBC Elections are held during even numbered years and elected officer positions start on Jan 1 of the following odd numbered years. Positions are held for a two-year period.
- b. Nominations will be requested from the RBBC membership beginning on June 1st and end on June 30th. Elections will be conducted by ballot and placed in a Ballot Box or can be submitted by mail and email from July 1st thru July 31st. Election results will be announced during the RBBC membership picnic in August and posted in the RBMC newsletter.
- c. The RBBC secretary and president:
 - i. in conjunction with the RBBC treasurer, will review all nominated names and ensure that the nominated names are qualified to hold office;
 - ii. will verify with nominees the desire to hold office;
 - iii. will distribute ballots to all RBBC members as well as sending the ballot out via email to members with valid email addresses.
 - iv. will hand out ballots to all RBBC members;
 - v. will verify and tally all legal ballots (name, lot number and key number);
 - vi. will post elections results in the RBMC newsletter;
 - vii. will notify the RBMC board of the election results;
 - viii. will notify all newly elected officers by phone and letter.
- d. All RBBC elected officials will take office in January. All historical paperwork will be transferred to the new board members. All names on the RBBC financial documents will be transferred when the new board members take office in January.
- e. Order of succession is the First Vice President will move to the President Position, the Second Vice President will move to the First Vice President Position, the First Associate Officer will move to the Second Vice President Position, to the Secretary Position or to the Treasurer Position with a Majority Vote from the Board, the Second Associate Officer will move to the First Associate Officer Position.

- f. If an action prevents a board member from finishing or continuing his/her term until expiration, the RBBC membership and or board will be requested to nominate a person to augment the board until the regular election is held. A club vote maybe requested or the board can simply choose from the eligible and interested individuals. If no one volunteers for the position of associate board member(s) then the Board members may query RBBC members to see if they desire to hold a position on the board until the regular scheduled election.

8. River Bend Boat Club Officers

President:

First Vice President:

Second Vice President:

Secretary:

Treasurer:

Associate Officer One:

Associate Officer Two:

9. Meetings

RBBC meetings will be held every month during camping season and as agreed upon by the board of directors during the off season.

10. RBBC Events

RBBC holds these annual events

- a. Youth Fishing tournament July timeframe
- b. Membership Picnic – June timeframe

These events will be coordinated with the RBMC and Athletic Club to prevent any conflict of interest with other planned events within the park.

11. RBBC Information

- a. RBBC web page: <http://riverbendboatclub.com>
- b. RBBC Email address: RBBCclub@outlook.com
- c. RBBC Facebook Page: <http://www.facebook.com/home.php#!/group.php?gid=281246580744>