

Minutes

Keene’s Crossing Elementary PTO

PTO General Meeting, Keenes Crossing Media Center

Tuesday, February 17, 2026 5:30 PM



2025-2026 Board Members

Melissia Bruehl, President	Holiday Events Coordinator (open position)
Patricia McGaugh, Vice President	Kim Conte, Family Events Coordinator
Treasurer (open position)	Jen Musico, Community Outreach Coordinator
Erin Novo, Co-Treasurer	Sam Oddo, Volunteer Coordinator
Fundraising Coordinator (open position)	Emily Tornatore, Teacher Engagement Coordinator
Ashley Kruse, Communications Coordinator	

Upcoming Events:

Wed 3/4 - Abbott’s Spirit Night 3-7
Sat 2/28 - Glow Dance

Tue 3/24 - PTO Meeting 5:30pm
Fri 3/27 - Spring Carnival 5-7pm

Opening:

- The meeting was called to order by Melissia at 5:35 PM

Items for Discussion:

Review Current Budget

- Erin highlighted upcoming events
- Erin shared the PTO income. The slide is shared below

Income Update -> 1/30/2026

Income	Annual Budget	YTD	Jan-26
Dance/Family event	\$ 2,500.00	\$ -	\$ -
Disney Grants & Company Matching	\$ 1,000.00	\$ 644.20	\$ 30.00
Fundraising - Fall 2025	\$ 35,000.00	\$ 27,174.84	\$ -
Fundraising - Fifth Grade	\$ 13,000.00	\$ 11,891.88	\$ 145.05
Fundraising - Spring 2026	\$ 10,000.00	\$ -	\$ -
Grandparents Day	\$ 2,500.00	\$ 3,951.98	\$ -
Holiday Shoppe	\$ 15,500.00	\$ 11,323.99	\$ -
Media Center	\$ -	\$ 7,152.09	\$ 71.71
Misc (Box Tops, Supply Supply Box)	\$ 150.00	\$ 482.20	\$ 280.20
Office Supplies	\$ -	\$ 8.99	\$ -
Paw Grams	\$ 1,200.00	\$ -	\$ -
Printing (charged tax refunded)	\$ -	\$ 7.57	\$ -
Proud Paws Book Sponsor(s)	\$ 1,200.00	\$ 1,077.35	\$ 95.88
Spirit Nights	\$ 1,000.00	\$ 252.02	\$ -
Spirit store	\$ 7,500.00	\$ 6,451.10	\$ 442.46
Sponsorships	\$ 8,000.00	\$ 4,596.54	\$ -
Spring Carnival	\$ 10,000.00	\$ -	\$ -
Teacher Appreciation (refund for wrong card used)	\$ -	\$ 46.58	\$ 46.58
Trunk or Treat	\$ -	\$ 381.21	\$ -
Total Income	\$108,550.00	\$75,442.54	\$ 1,111.88

- Online donations & book sales
- Box Tops March-Nov 2025
- 4 Proud Paws
- Online & outside spiritwear sales

Net Income/Expenses

\$ 38,143.76 \$ (11,258.27)

YTD Jan '26

Erin also shared the expense update. The slide is shared below

Expense Update -> 1/30/26

- Field Trip
- Decor/DJ for upcoming dance
- Holiday Shoppe payback
- Media Center tags
- Nurse A clinic request
- Bagels for Staff
- Snack for Proud Paw bags
- Pizza/Giftcard for Childcare @ meeting
- Inflatables/entertainment/tables/trash for Carnival
- Cookies & Lemonade
- January Snack Cart

Expenses	Annual Budget	YTD	Jan-26
Bank Fees - Trust	\$ (100.00)	\$ (0.08)	\$ -
Boohoo Breakfast	\$ (50.00)	\$ (35.96)	\$ -
Caring Cougars	\$ (5,000.00)	\$ (140.00)	\$ (25.00)
Dance/Family event	\$ (500.00)	\$ (2,792.04)	\$ (964.09)
Fifth Grade Celebration	\$ (1,500.00)	\$ -	\$ -
Fundraising - Fall 2025	\$ (5,000.00)	\$ (253.18)	\$ -
Fundraising - Fifth Grade	\$ -	\$ (3,484.47)	\$ -
Grandparents Day	\$ (1,000.00)	\$ (1,345.26)	\$ -
Holiday Shoppe	\$ (12,000.00)	\$ (8,449.28)	\$ (7,743.25)
Insurance	\$ (805.00)	\$ -	\$ -
Media Center	\$ -	\$ (5,465.58)	\$ (235.74)
Miscellaneous Admin expenses	\$ (750.00)	\$ (22.94)	\$ -
Miscellaneous Staff Request	\$ (7,500.00)	\$ (1,926.86)	\$ (46.00)
MoneyMinder Subscription	\$ (250.00)	\$ (301.41)	\$ -
Office Supplies	\$ (500.00)	\$ (86.56)	\$ -
Paw Grams	\$ (1,200.00)	\$ -	\$ -
President's Fund	\$ (1,000.00)	\$ (319.75)	\$ (319.75)
Printing	\$ (500.00)	\$ (124.07)	\$ -
Proud Paws Book Sponsor(s)	\$ (1,200.00)	\$ (1,071.59)	\$ (10.77)
PTO General Meeting Expense (Pizza, GC, Etc.)	\$ (250.00)	\$ (207.77)	\$ (78.99)
Sign-up Genius	\$ (150.00)	\$ (107.89)	\$ -
Spirit store	\$ (500.00)	\$ (4,365.15)	\$ -
Spring Carnival	\$ (5,000.00)	\$ (2,575.64)	\$ (2,575.64)
Sunshine State Parties	\$ (2,500.00)	\$ (161.78)	\$ (161.78)
Tax Filing	\$ (500.00)	\$ (400.00)	\$ -
Teacher Appreciation	\$ (12,000.00)	\$ (2,484.78)	\$ (209.14)
Trunk or Treat	\$ (1,000.00)	\$ (994.52)	\$ -
Website/Domain Expense	\$ (500.00)	\$ (22.19)	\$ -
Yard Signs	\$ (500.00)	\$ (160.03)	\$ -
Zoom	\$ (250.00)	\$ -	\$ -
Total Expenses	-\$62,005.00	-\$37,298.78	-\$12,370.15

- Melissa shared information about the 2026-2027 Election Nomination Committee. This is a committee who takes nominations for board positions and creates a ballot if one is needed.

Teacher & Staff Appreciation

- Erin Shared updates on ways the board and volunteers have shown our appreciation for the teachers and staff.



- Erin also shared an update on the total raised from the Teacher and Staff Auction. This is shared on the slide below.

KCE TEACHERS & STAFF ARE
The HEART of Our School!

Auction raised over \$6450!
Spring Carnival will be FREE!

Staff has received \$100 to spend on classroom/office from Fall No Fuss Fundraiser. Deadline to spend 3/31/26. More support coming from auction.

Glow Dance

- Kim shared that the Glow Dance will be 2/28 and will have food trucks out in front of the school and the 5th grade celebration committee will be selling glow items!



A purple and pink gradient poster for a "Glow in the Garden Silent Dance Party". The text is white and yellow. It includes a QR code, event date, times, ticket prices, and a list of food trucks. Decorative elements include a yellow starburst, a pink starburst, and a blue wavy line at the top.

Glow in the Garden Silent Dance Party

Saturday, February 28, 2026
2 sessions:
4-5:30pm, 6-7:30pm

Scan the QR Code
to purchase tickets!

\$5/person/session NOW,
\$10 at the door (Adult Supervision REQUIRED!)

We will have the following food trucks:
Oh My Dogs, Kelly's, Fat Bones, and Betta's Pizza

Privacy Screen Update

- The privacy screen installation began today 2/17. The slide below shows the total cost spent for the project.



A photograph of a black privacy screen being installed on a grassy field. The screen is supported by a metal frame and is partially unrolled. In the background, there are trees and a blue sky. The slide contains text about the project's progress and cost.

Privacy Screen Update

- Received quotes from 2 vendors - Nov '25
- Contract signed 2/10/26 w/ *All County Fence*
- Installation started today - 2/17/26
- Total project cost: **\$6008**

Volunteer Opportunities

Volunteer Opportunities

- Check website & Facebook pages for current opportunities:

<https://www.kce-pto.com/kcevolunteers>

- **Lunchroom Helpers** - K-2 only per admin
- **Glow Dance** - decorate/cleanup
- **Carnival** - decorate, monitor games/inflatables



***** MUST BE ADDITIONS APPROVED!!! *****

Questions

- Melissa asked if there were questions. A parent asked what positions there are on the board and Melissa and the board gave a brief explanation of each. Everyone is encouraged to reach out by email or by speaking with a board member if they are interested in running for a board position. When the nomination committee is formed, then interest can be expressed to them.

We are so thankful for our sponsors!



Thank you to our amazing PTO sponsors!

- The meeting was adjourned at 6:05 PM