



Governance Council Meeting Minutes

April 7, 2016

Open to the Public

Harvest Ridge Cooperative Charter School
9050 Old State Hwy, Newcastle, CA 95658

Meeting Facilitator: Drew Clader, HRCCS Governance Council Chairperson

5:30pm OPEN SESSION *Harvest Ridge Placer Academy, Rocklin Site*

1. Call to Order - 5:52 pm
2. Roll Call and Establishment of a Quorum - Dan Flom, Drew Clader, Mike Hilmen, Tony DiProsper.
Others present: Jill Godtland, Janet Sutton.
3. Announce Closed Session Items: *General Public comments on any closed session item that will be heard. The Council may limit comments to no more than 3 minutes per individual.*
 - 3.1. Conference With Real Property Negotiators Government Code 54954.5
 - 3.1.1. Property: 3735 Placer Corporate Drive, Rocklin CA 95765
Agency Negotiators: Dan Flom, Mike Hilmen, Chris Lemmon
Negotiating Parties: Placer Center LLC
Under Negotiation: Price, terms of payment
 - 3.2. Public Employment Government Code 94956.8
 - 3.2.1. Title: Teacher
 - 3.2.2. Title: Site Administrator
4. Adjourn to Closed Session - 5:53 pm
5. Closed Session
 - 5.1. Conference With Real Property Negotiators Government Code 54954.5
 - 5.1.1. Property: 3735 Placer Corporate Drive, Rocklin CA 95765
Agency Negotiators: Dan Flom, Mike Hilmen, Chris Lemmon
Negotiating Parties: Placer Center LLC
Under Negotiation: Price, terms of payment
 - 5.2. Public Employment Government Code 94956.8
 - 5.2.1. Title: Teacher
 - 5.2.2. Title: Site Administrator
6. Open Session – 6 pm:46 p.m.
7. Call to Order - Drew Clader, Dan Flom, Mike Hilmen, Tony Disprosper

Others Present: Janet Sutton, Jill Godtland, Cathy Shaeffer, Denny Rush, Jen Muller, Jolene Green, Daina Visek, Mary Valenzuela, Linda Giusti, Stephanie Emerson

8. Disclosure of Closed Session Action

- 8.1. Conference With Real Property Negotiators Government Code 54954.5
 - 8.1.1. Property: 3735 Placer Corporate Drive, Rocklin CA 95765
Agency Negotiators: Dan Flom, Mike Hilmen, Chris Lemmon
Negotiating Parties: Placer Center LLC
Under Negotiation: Price, terms of payment
- 8.2. Public Employment Government Code 94956.8
 - 8.2.1. Title: Teacher
 - 8.2.2. Title: Site Administrator

Lots of discussion but no action taken in closed session.

- 9. FROM THE GENERAL PUBLIC** - *It is the policy and practice of the Governance Council of Harvest Ridge Cooperative Charter School to encourage public attendance and participation at its meeting. This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Council regarding matters not on the agenda, but within the Council's subject matter jurisdiction, and is limited to 3 minutes per individual. The Council is not allowed to take action on any item that is not on the agenda except as authorized by Government Code Section 54954.2.*

Asked about the lease agreement and why it wasn't approved. Close to a lease agreement. The Newcastle School District needs to approve it. The Governance Council's job is to vote on the budget.

10. Reports And Communication

- 10.1. Director's Report - Excited about having a new site almost. HRCCS construction project is almost finished. Working on getting both sites ready for the CAASP testing. Jill Angove will be providing the PE testing for both sites. Our Audit is coming up in the next 2 weeks. Waiting lists are increasing at both sites.
- 10.2. Harvest Ridge Newcastle Site Report -
- 10.3. Harvest Ridge Placer Academy Site Report - .Jill reported that things have been busy. Pi day, math activities around pie. Lots of fun. One school, One book, "One and Only Ivan." Treats - banana boat treats. School plays performed last week. Art Show and auction tomorrow night. 1st grade did their play. Every student participated. Field trips coming up. Earth day 5K coming up.
- 10.4. Budget Report - Janet reported a special meeting to report on the budget.
- 10.5. PTO Report - Jen Muller reported on the Art Show Friday night April 8, Earth day 5K coming up April 30th. Lots of donations coming in. Budget is good. 2 Open positions on their board.
- 10.6. District Report - Denny reported on all sites are getting ready for the CAASP testing. Let your staff know they are wonderful and bring positive energy to your sites.

11. ACTION ITEMS – CONSENT AGENDA

All actions listed under the Consent Agenda are considered to be routine, and will be enacted by one motion followed by a vote. There will be no separate discussion of these items unless a member of the Council requests that a specific item be removed from Consent Agenda, and discussed. Such items will be considered separately in the order in which they appear on the agenda.

- 11.1. [Approval for Bill Warrants March, 2016](#)

- 11.2. Council Minutes – request to approve Council minutes for the following:
 - 11.2.1. [March 3, 2016](#)
 - 11.2.2. [April 1, 2016](#)
- 11.3. [Approval of Change to Site Administrator Job Title](#)
- 11.4. [Approval of One Time Extra Duty Stipend Administrative Assistant](#)
- 11.5. [Approval of Track Coach Contract, HRCCS](#)

Mike Hilmen motioned to approve the Consent Agenda. Tony seconded. All approved. Motion carries.

12. ACTION ITEMS – REGULAR AGENDA

Protocol for action items includes a staff presentation/overview, questions from the Council, public input, closing of public input, deliberation and voting by the Council. During public input, there will be a time limit per person, normally 3 minutes, set by the Council Chairman.

- 12.1. [Approval of Student Records Specialist/Registrar Job Description](#)
Mike Hilmen motioned to approve 12.1. Tony seconded. All approved. Motion carries.
- 12.2. [Approval of Revision to School Secretary Job Description](#)
Tony DiProsper motioned to approve 12.2. Dan Flom seconded. All approved. Motion carries.
- 12.3. [Approval of Revision to Classified Salary Schedule](#)
Dan Flom motioned to approve 12.3. Mike Hilmen seconded. All approved. Motion carries.
- 12.4. Approval of Contract for Architectural Services
Tony DiProsper motioned to approve 12.4. Dan seconded. All approved. Motion carries.
- 12.5. [Approval of Staffing Proposal for 2016-17](#)
Dan motions to approve the Student records specialist/registrar and Fourth grade teacher at HRPA.
Mike Hilmen seconded. All approved. Motion carries

13. CONSIDERATION OF: DISCUSSION/ACTION/INFORMATION ITEMS

- 13.1. [Review of LCAP Goals](#) -

14. UPCOMING AGENDA ITEMS

- 14.1. Community Member Governance Council
- 14.2. Facility MOU
- 14.3. Operational MOU

- 15. Meeting Adjourned - 7:56 p.m.

Future Meeting Dates: 6:30 pm Open Session- 5/5/16, 6/9/16.

HRCCS Governance Council meetings will normally be held the **first** Thursday of the month, August – June. Special Meetings may be called anytime with proper notice.

Accommodating Those Individuals with Special Needs – *In compliance with the Americans with Disabilities Act, the Newcastle Elementary School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact our office well in advance of the regular meeting you wish to attend so that we may make every reasonable effort to accommodate you.*

Minutes Prepared by

Cathy Shaeffer

Approved by the Governance Council on May 5, 2016

Governance Council Chairperson

Governance Council Vice Chairperson