

PPHA2025 Bursary – PART 6: Itemised travel costs

Guidance Notes:

1. Please list the cost of all proposed items to be funded by PPHA Bursary in the following table. The table should include the titles in the 'Expenses' column such as cost of travel, accommodation, etc. and budgets of each individual item in the 'Amount (In MYR)' column. A summary budget will not suffice. Include as much detail as possible. For example:
 - (i) Round trip flights – Medan Kualanamu International Airport to Kuala Lumpur International Airport (AirAsia airline)
 - (ii) Accommodation – Hotel name, number of nights, booking source
2. You **can** include:
 - Flights
 - Airport transfers
 - Accommodation. Please justify if you request funds for more than 4 nights accommodation.
3. You **cannot** include:
 - Visa costs
 - Meals
 - Cost of your registration (we will provide you with a free registration as part of the grant)
4. If a Travel Grant is awarded, please **DO NOT** pay for your own registration. Your registration will be free and we will arrange this for you.
5. You should include specific details of predicted costs and the source of the information.
6. Inaccurate expenses information may affect the success of your application.
7. PPHA operates a 'best value' policy so that we can utilise our funds to help the maximum number of participants to attend PPHA 2025. This means that we expect applicants to find the best value travel and accommodation possible.

Note: Please add/delete rows as required.

Expenses	Amount (in MYR)
Total	