

**Minutes of the Meeting of Stapleford Parish Council held at the Jubilee Pavilion on 12<sup>th</sup> October 2016.**

Present Cllrs Beresford- Knox, Bow, Elsbury, Nightingale, Pepperell, Pett, Sayer, the Clerk and 6 members of the public.

Item 72. Apologies were received and accepted from Cllr Shelton and CCllr Kenney both for personal reasons.

Item 73. Declarations of Pecuniary Interest were made by Cllr Beresford- Knox as he has an income cheque listed in his name in the finance report and from Cllr Pett as his wife is the treasurer of the WI who have a cheque listed under payments in the financial report.

Item 74. The Minutes were agreed to be a true record of the meeting with the addition of an 'and' to item 47.

Item 75. Matters Arising

Item 169 (2015/16) Cllr Pepperell will liaise with Mrs Jacquie Chalk about the post and box to house the defibrillator and will also discuss the possibility of a new Parish Council Notice board with her as agreed in Item 65 in September. **Action Cllr Pepperell.**

Item 65 It was agreed to go ahead with the refurbishment of the notice board on the recreation ground including the addition of doors (which will not be locked to allow public access).

Item 47 C) The clearing of Slaughter House has been moved until Monday 24<sup>th</sup> October.

Item 54.

The basket ball hoop has arrived and will be installed by the French's near the brick store.

Shelford Cricket Club would like to continue discussions with the Council to use the recreation ground at the agreed fee of £600 a season. A further meeting will be arranged. **Action Cllr Pett.**

Sean Pitman is adjusting the clock hands to fit and will install them as soon as possible.

Item 68. A reminder to send any issues on the risk assessments to the Clerk. **Action all Cllrs.**

Item 29. Village Matters b) Publication List -the costs of photocopying and Clerk time were agreed and the list will be added to the website.

Item 29. Cllr Pett has had a conversation with Richard Bush who farmed the land that is now the Magog Downs and also the land by the Drift Track. He has suggested contacting Carter Jonas who manages the land to the North for Cambridge Colleges. The land on the village side is owned by Russell Smith Farms. **Action Cllr Pett.**

Item 76. The meeting was called off to receive and take matters of public interest.

Mr Bill French gave an update from the Save The Tree Group. The boarding outside the property has been removed but the frame is still there. The Business plan has been well received and more financial pledges are being received.

The group are talking to the Plunkett Foundation about support and are looking into a compulsory purchase order.

The group would like to thank the Council for their continued support and ask that the Council further support them by rejecting the current planning application.

Item 77. CCCllrs and SCDClrs Reports

SCDCllr Nightingale

The proposed Park and Ride at Madingley Mulch and the plans for a segregated bus way south of Madingley Road are unlikely to be agreed.

The tree that was reported to be overhanging a resident's garden in Chestnuts is being dealt with.

Cllr Bow asked about the Travellers on the Park and Ride in Trumpington. Cllr Nightingale responded that they should be asked to move within a week.

Hill Trees is waiting to go to the High Court again.

Although CCCllr Orgee arrived late he gave a brief report

The time scale for devolution has been put back until mid November.

The City Deal consultation on tackling congestion ended on the 10<sup>th</sup> of October and the results have not yet been published.

The County Council are beginning to work on budget proposals for the next financial year.

Proposals for The Local Highways Improvement Scheme have to be put forward by 30<sup>th</sup> November.

It was agreed all Cllrs consider ideas and send them to the Clerk. **Action all Cllrs.**

Item 78. The meeting was called on to consider planning matters

Council to note:

S/1233/FL 86 Haverhill Road amended application for rear extensions, alteration and front canopy for Glen Remnant. No further comments were made.

S/0636/16/FL for 57, Bar Lane amended application for the Erection of a new dwelling house following the demolition of a garage/store. Construction of a new vehicular and pedestrian

access and the provision of two new parking spaces on loose gravel paving for Mr Martin Winfield. Council considered the amendments and resolved to recommend refusal and the previous comments were reiterated.

The following applications were considered.

1. S/2416/fl 58 London Road for a 2 storey side and single storey rear extension for Mrs Julie Potter. Council recommended approval. The council request that working conditions are applied, that no work commences on site before 8am and only on Saturday mornings at the weekends. Additionally council would like to bring officers attention to the fact that London Road is a main route in and out of Cambridge and to local schools. Therefore council request that construction vehicles are parked off road and that there are no deliveries before 9.30am and between 3-4pm.
2. S/2357/16 FL change of use from carpet cleaning business to beauty business for 4 Bar Lane for Ms Sofie Douglas. Council recommended approval.
3. S/2316/16/FL 34 Haverhill Road for a two storey front, side & rear extension together with single storey rear extension to dwelling house for Mr Andrew Smith.
4. Council recommend refusal for the above planning application on the grounds that the property has been extended previously and the proposed extension exceeds the building line at the front of the property and the potential impact on the neighbouring property no 36. Council requested a site visit by planning officers.
5. S/1731/16/FL for 13 Dukes Meadow internal and external alterations, rear and front extensions, increase roof height above rear gable, loft conversion and dormer windows for Mr Philip Mizon amended plans previous gable wall omitted in favour of hip from front so eaves now adjacent to neighbour's property. Cllr Nightingale abstained from the discussions and decision as he is on the planning committee. It was resolved to recommend approval and ask that working conditions are applied that no work is carried out before 8am and only on Saturday mornings at the weekend.
6. S/2233/16/OL for 9 Bar Lane for Outline planning permission with all matters reserved for the demolition of the former public house and erection of two dwellings for Mr Bell. Council recommended refusal as the property is listed as a community asset.
7. Council recommended approval for Tree Works Application - TP526 - Green Hedge Farmhouse, 36 Bar Lane:
  8. T1 ash reduce height by 25% and shorten lateral branches to rebalance crown.
  9. T2 ash - thin crown by 20% and prune to allow more light into garden
  10. T3 ash - shorten lateral branches which are growing into adjacent trees.

Item 79. Mrs Janet Howe was co-opted as a new councillor and the declaration of acceptance was signed.

Item 80. A brief report was given on the most recent Neighbourhood Plan meeting. It was felt to be a productive meeting there were about 60 people in attendance, Bridget Smith spoke and answered questions. Four spotlight groups were formed to further consider issues already highlighted at previous meetings.

Cllr Pett is stepping down from NP steering group and Cllr Howe has offered to take his place. The Clerk will inform the group. **Action the clerk.**

#### Item 81. Village Matters

1. Benches - the round bench around the horse chestnut tree opposite the Johnson Hall needs repairing. It has been suggested it be removed. Cllr Elsbury will discuss the matter with Mrs Hill who has funded previous maintenance work. The bench at the end of Greenfield Close was reported to be in bad repair. Cllr Pett will check it and if it can't be repaired Council will replace it. **Action Cllrs Elsbury and Pett.**
2. Martin Mead has been instructed to construct the entrance into the Cemetery. Investigations will continue on whether the land should be consecrated and any likely consequences. **Action Cllr Sayer.**
3. It was resolved to research the costs of using a commercial firm to do the work in the cemetery.
4. It was resolved to support the Village weekend with £2500 and hire the marquee hire.
5. It was agreed to request a meeting with the bursar of Peterhouse. A vote was held 4 councillors voted in favour, 3 against and there was one abstention. **Action Cllr Pett and the Clerk.**
6. It was resolved to contact Mike Davies at highways raising concerns about safety on the cycle track to Sawston. **Action the Clerk.**
7. There will be a Christmas tree outside Spar this year. **Action Cllr Nightingale.**
8. Balfour Beatty. Cllr Pett continues to chase the light issue with both Balfour Beatty and highways. Cllr Pepperell proposed that 7 lights be replaced at the Council's cost. It was agreed to pursue further and seek the cost of replacement lights.
9. The Clerk reported that some of the fence outside Mobas had been repaired but it is still not as long as it was before it was knocked down. The whole area is felt to be an eyesore and should be discussed further with highways. **Action the Clerk.**

#### Item 82. Pavilion and Recreation Ground Management

The clerk is seeking quotes for a new fence and gate along by the Jubilee Playground and is awaiting responses.

It was resolved to ask Nicola Day to move some of her equipment from the store in the pavilion. **Action the Clerk.**

It was resolved that Herts and Cambs Maintenance will clear the blackberries in the Jubilee Playground for a cost of £340.

Having received quotes for the leylandi hedge removal it was resolved to ask Acacia to carry out the work. **Action The Clerk.**

The Tennis club lease needs to be sent to Cllr Sayer. **Action Cllr Pett.**

It was resolved to instigate baffles to dampen the sound in the pavilion. **Action the Clerk.**

It was agreed to ask John Guest to produce sketches and estimated costs for an extension to the Pavilion and Slaughter House for Councils' consideration.

Bill French has quoted to repair the Brick Store it was resolved to also ask Butlers and Newman and Chalis. **Action The Clerk.**

Item 83. The Lone Worker Policy was reviewed and the draft Social Media Policy adopted.

Item 84. Finances

1. The S106 Agreement for the Welch's Art Funding was signed.
2. The insurance renewal was considered and agreed to be adequate.
3. It was resolved to purchase the British Legion Wreath for Remembrance Sunday and support SSYI with a donation of £2000.
4. It was resolved to ask Capalc for recommendations for a new internal auditor. **Action the Clerk.**
5. It was resolved to open a building Society account with Peterborough and Norwich and to move £75,000 into the Lloyds' account to allow the finances as part of the Council finance management strategy.
6. The Financial Report accepted and payments of £2745.86 were agreed.
7. It was resolved to transfer of £4000 form the building society into the bank account. There is PWL repayment due in November.
8. The September Financial Review was accepted and the £1848.57 donation from the Umbrella Association added.

Meeting closed 21.44