

PCS Elementary Keyboarding
Updated 09/2023

Grade	Keyboarding Skill Description	Timeframe	Goal	Primary Resource	Supplemental Resources	Assessment
2	Demonstrate proper keyboarding position, posture, and identify home row.	Fourth quarter; weekly	Type all home row letters without looking at fingers	PowerTyping , Lesson 1 How to Type , Lesson 1	The Good Computer Podcast: The Home Row Keys (video) Good Computer Kids, Home Row Keys (video) Keyboard Kid (video) Adventures of the Home Row Gang (video)	Observation
3	Learn Touch Keyboarding (alphabet) 6 weeks, 30 minutes everyday, 87 lessons in Typing Jungle.	First semester; 30 minutes per day	10-15 WPM	Typing Jungle, Lessons 1-87 required; Lessons 88-124 optional to build speed and accuracy.	PowerTyping Peter's Online Typing Course Sense-Lang Speed Typing Online Intro to the Keyboard for Kids (video) 3-5	Typing Club 1-minute Typing Test (Sep, Jan, May) (listed on report card)
4	Review Touch Keyboarding (alphabet) Increase speed of alphabet letters. Learn Touch Keyboarding (capitals & numbers) Demonstrate sufficient keyboarding skills to type a minimum of one page in a single sitting. Typing Jungle: 20 wpm, 3 times a week for 6 weeks for 30 minutes.	First quarter; 30 minutes 3 times each week	11-20 WPM	Typing Jungle, Lessons 1-227 (Lessons 1-87 should be used as review)	PowerTyping Peter's Online Typing Course Sense-Lang Speed Typing Online Intro to the Keyboard for Kids (video) 3-5	Typing Club 1-minute Typing Test (Sep, Jan, May) (listed on report card)
5	Demonstrate sufficient keyboarding skills to type a minimum of two pages in a single sitting. Typing Jungle: 25 wpm, 2 times a week for 6 weeks for 30 minutes.	First quarter; 30 minutes 2 times each week	22-25 WPM	Typing Jungle Lessons 89-238. Lessons 1-88 can be used as review or for new students. Start with taking the placement test.	PowerTyping Peter's Online Typing Course Sense-Lang Speed Typing Online Intro to the Keyboard for Kids (video) 3-5	Typing Club 1-minute Typing Test (Sep, Jan, May) (listed on report card)