

**KVCS Board meeting  
January 13, 2022**

**Board members present:** Sally Lammers, Diana Barnhart, Bill Mahr, Beth Hoinacki

**Board members absent:** none

**Others present:** Mark Hazelton, Kari Anne Gonzalez, Scott Castle, Nina Petrovich, Jennie Wilder, Casey Jackson, Rachel Ashley, Elias Silvernail, Nancy LaMunyon, Wren Huff, Bill Alferd, Emily Durant, Taraza Lawrence

Board meeting conducted via zoom

**Start time:** 7:00pm

**Introductions:** meeting attendees introduced themselves and their affiliation with the school.

**CDL/Covid:** Diana stated that the move to CDL due to Covid is impacting hourly staff at KVCS. While some have been able to attend to other tasks, many need to be home due to Covid and kids at home. She is proposing that we continue to pay hourly staff at their regular rate with tasks assigned as able. These wages are already in the budget; there may be a future impact on the calendar. We have lost up to 6 days through the fall and winter due to snow, power outages. We have a plan to add February 10 back into the calendar as a make-up day. The decision to move to CDL for two weeks was made at the last minute due to the number of cases and staffing issues. Guidance from the superintendent and district nurse was taken into account. Mark clarified that the guidelines followed are those approved by the PSD board; this guidance may not be up to date. For example, quarantine requirements have changed at the CDC. However, if the school does not follow protocols there may be liability due to outcomes. It is worth examining protocols to determine if appropriate. Sally clarified that KVCS does not pay the hourly staff but that we can indicate to PSKV that we intend to honor the contract under which hourly staff would continue to be paid. Bill supports continuing to pay according to our contract and declared his conflict of interest as Sarah works as a bookkeeper. Beth clarified that hourly staff would be paid for days that school is in session, even if CDL, not for days off due to prep for transitioning to CDL. Beth moved to approve PSKV continuing to pay hourly wages for the 7 days of CDL. Sally seconded. Vote 2-0-2 (Bill and Diana abstained). Kari Anne reported there are hourly staff working during CDL. Bill asked if he has to stay home with kids and can't come to school to work will he still get paid; Sally stated yes, under our contract he will still get paid. Elias asked what metrics are used to evaluate going back to classroom learning. Mark stated that having available staff is the critical point. Cold and flu season along with covid has made it challenging. It has been difficult to find subs. Kari Anne stated we are continuing to have positive cases but hopefully this will slow it down. Jennie asked whether covid has been reported among students; yes. Mark clarified that kids with covid aren't the main factor for whether we have school; we assume parents are following protocol for keeping kids home; available staff is the main driver. Mark and Diana stated the admin team will be looking at conflicting guidance between the CDC and PSD. Diana reported that due to CDL we need to move the end of first semester to end in February. We need to add February 10 as a school day which will leave us with a one day buffer in the calendar. Scott clarified that the end of the first semester will move from Jan. 28<sup>th</sup> to Feb. 3<sup>rd</sup>. Diana moved to amend the calendar to end of first semester as Feb. 3<sup>rd</sup> and to add Feb. 10 as a school day. Bill seconded. Vote 4-0-0.

**High School math grading:** Mark shared a draft letter to parents as included in the board packet. The letter outlines a “G” grade to reflect the self paced math curriculum as a place holder grade. It differs from an “I” grade in that it generates a two week grace period for students to get on track before the potential for an “I” grade which then triggers credit recovery. This grade would be given at the end of the semester and does not represent a failing grade; rather, it reflects the pace that the student is currently working at and allows for a grace period to catch up. Board members voiced general support for this approach. Beth moved to approve the “G” grade as a placeholder grade in the high school math program. Bill seconded. Vote 4-0-0.

**Student athlete agreement:** Michael drafted an agreement using PSD and Santiam Christian schools for guidance. Included in the board packet. Beth moved to approve the student athlete agreement. Diana seconded. Vote 3-0-0 (Bill absent).

**Clay pigeon club:** Michael would like to see if there is interest in a clay pigeon club as a spring sport for middle school/high school. Sally asked whether this is an OSAA sport. Diana thinks it is a club sport. There is an Oregon clay league that the kids would compete in. The Oregon State High School Clay Target Team. Clarified that this is not an OSAA sport. Beth moved to authorize Michael to gather more information. Diana seconded. Vote 3-0-0.

**Set regular meeting time:** Regular board meetings will occur on the third Monday of the month at 6:30pm unless that Monday is a holiday in which case the meeting will be held on the following Tuesday.

**Charter renewal:** Diana and Sally met with Rick, Joe and Susan at PSD. Diana and Mark have followed up with Susan. There are questions regarding antiquated language, SPED. Reported that Bill Mancuso has left PSD; there is an interim bookkeeper. Diana reported she came away from the meetings encouraged about cleaning up the document to move it forward. Mark presented charter edits as included in the board packet. There is a question regarding the PSKV contract renewal and the need for posting for the contract. We need to account for the bid process. Mark and Diana will take back to the PSD for continuing negotiation.

**Student Handbook:** a behavior matrix has been added as well as a section on communication using canvas and parent square. Beth moved to approve the updated handbook for the '21-'22 school year, including the MS/HS supplement. Diana seconded. Vote 3-0-0. Diana will notify PSD of the updated handbook and will be sure it gets posted on the website.

**Adult meal price change and wellness policy:** Diana reported she has completed the regular audit and one of the findings is that the adult meal prices are too low. Currently we are subsidizing adult meals. We need to increase the price of breakfast to \$2.91 and lunch to \$4.71. The board acknowledges that we need to change the prices to reflect actual costs. Diana also reported that the state is mandating that we generate our own wellness policy; we can't default to PSD. We need a stakeholder process to develop a wellness policy. She is informing the board she will be working on this and will bring a policy to the board in June.

**Budget status and update:** Mark reported he is still working on it. Presented as included in the board packet. Diana would like to acknowledge that the budget reflects that we are paying the IRS debt of \$15K. She will sit down with Mark and the admin team to discuss projects/spending. We need to keep in mind how staffing has been covered relative to our Admw; funding that has supported some staffing may go away.

**Approve meeting minutes:** Diana moved to approve meeting minutes from August 19, September 30, October 21, November 10, and December 2. Beth seconded. Vote 3-0-0.

**ED hire:** If we want to pursue hiring an ED for the remaining school year we need to set up a hiring committee. Mark suggested considering running the interim admin team until the end of the year. Kari Anne reported that she supports the interim admin team approach and is on board for continuing to stay on. The regular admin team meeting is Tuesdays at 3:15pm. Sally will try to attend to discuss next steps with the team.

**Meeting adjourned:** 8:53pm.