

CAL STATE APPLY APPLICATION FOR SENIORS AND RECENT GRADS FOR FULL CREDENTIAL STATUS FOR THE FALL SEMESTER

This application is for students ready to advance to Phase II Student Teaching and have completed the credential prerequisites as an undergraduate or via Extended University. Phase II of the credential program begins in the fall semester of each academic year.

2027-2028 Academic Year	Fall 2027 Admission
Application Open	January 5, 2027
Application Deadline	April 6, 2027

Incomplete applications will not be processed.

Questions?

- [Credential Information Session](#): General Program Information
- [Teacher Credential Admission Information](#)
- [FAQ- Frequently Asked Questions](#)

All requirements must be submitted via Cal State Apply by the application deadline.*Requirements may be updated to reflect the most current application cycle.

❖ **Cal State Apply**

- Apply online at calstate.edu/apply
- Nonrefundable fees payable online (\$70 University +\$50 Program)
 - [Click here for instructions on how to submit nonrefundable fees](#)

❖ **Coursework**

- **US Constitution Requirement:** More information on this requirement can be found at: [U.S. Constitution Requirement](#)
 - **If met via AP credit:** upload unofficial transcript highlighting you have met this requirement
 - **If met via examination:** upload certificate of completion.
 - **If met via coursework:** within the application, indicate the course that meets this requirement using the course prefix, course number, course title, institution where course was taken, grade, and term course was completed (eg. *POLS 150 American Political Institution, CSUCI, Spring 2020*).

- **Credential Prerequisite Courses (17 units)- No upload required.** Must be completed or in progress at the time of application. All [credential prerequisite courses](#) must be completed with a C or better prior to enrolling in Phase II of the program. All prerequisite courses must be taken within 7 years of credential program application.
 - **Bilingual Authorization Candidates** are required to complete an additional 9 units of prerequisite courses.

❖ **45 Hours of Field Experience**

- **No upload required.** Fieldwork experience can be met by successful completion of 45 hours of pre-service (supervised participatory observation) in either EDMS 422 or EDSS 424 (or equivalent).

❖ **Credential Program Interview**

- Guidance on the interview requirement will be provided during the application review process.
- Depending on the information gathered from letters of recommendation and EDMS 422/ EDSS 424 observation forms, applicants may be invited for a program interview following the formal application evaluation.

❖ **Basic Skills Requirement (BSR)**

- **No upload required.** A Bachelor's degree or higher degree from a [regionally accredited institution](#) meets the Basic Skills Requirement. See [PSA 24-07](#) for details.

❖ **Baccalaureate or higher degree**

- A bachelor's degree or higher degree from a [regionally accredited institution of higher education](#).

❖ **Official Transcripts***

- An official transcript (paper or e-transcript) from each college and university attended must be submitted directly to the Admissions Office at the address noted below. Transcripts submitted to credential counselors will not be reviewed/accepted.
 - *Former and current CSU Channel Islands students do not need to submit CSUCI transcripts.*
 - *Applicants who have previously applied to Cal State Channel Islands and submitted their transcripts more than one year ago must resubmit their transcripts.*
 - *Individuals who have completed college or university course work at an institution in a country other than the United States must obtain a complete evaluation of foreign transcripts prior to applying for a California credential. [Official CTC information](#)*

Mailing address (paper transcript)
CSU Channel Islands
ATTN: Admissions
One University Drive

Email (e-transcript): admissions@csuci.edu

Note: Candidates intending to apply to our intern program or any credential program for their clinical experience must hold a baccalaureate degree or higher from a regionally accredited institution of higher education.

❖ **Minimum GPA Requirement**

- GPA must be 2.5 in the last 60 semester (90 quarter) units completed or 2.5 cumulative.

❖ **Certificate of Clearance from the Commission on Teacher Credentialing**

- Upload a copy of your Certificate of Clearance with your application. **Please do not upload your Live Scan Form (41-LS) with your application.**
 - This requires a 2-step process. Please anticipate up to a month for this process to clear: [Certificate of Clearance Instructions](#)

❖ **Tuberculosis (TB) Clearance**

- Upload a copy of your Negative TB test result. **The TB Risk Assessment Questionnaire is not accepted for the credential program.** A negative TB result must be current for the duration of the credential program. TB results are valid for 4 years
 - Your document must: 1) include your first and last name, 2) include the name of the facility, 3) indicate the date the test was administered, and 3) include the date the result was read (for skin tests), 4) be legible, 5) be uploaded as a PDF file..
 - Results from the following will be accepted: Blood test, chest x-ray & skin tests

❖ **Personal Statement**

- A written personal statement (500-600 words) that includes:
 - your first & last name
 - your personal and professional reasons for seeking the specific credential you would like to pursue (Multiple Subjects, Single Subject (Math, Science, English, or Social Science), Education Specialist-Mild to Moderate Support Needs, or Dual Credential)
 - a reflection on how your previous experiences have prepared you for this program
 - a reflection on how this program will allow you to develop the knowledge and skills to achieve your personal and professional goals
 - accurate grammar, spelling, and high-quality written communication

❖ **Advising session verification**

- Upload verification of attending a [30-minute "first-time" or "follow up" advising appointment with a credential counselor](#). (**attendance to 15 minute Application Assistance will not meet this requirement**). Verification letters will be emailed to individuals once an advising session has been completed.
 - Select "Program Materials", then the "Documents" Tab
 - Upload verification using the "other"

❖ **One Letter of Recommendation**

- Applicants must provide ONE letter of recommendation.
 - Recommendation letters are not uploaded by applicants– there is a process configured via the Cal State Apply application system: [Letter of Recommendation Instructions & Requirements](#).

❖ **Subject Matter Requirement (SMR)**

The CTC provides more information on [how to satisfy this requirement](#). The Subject Matter Requirement can be met by one of the following:

- **Passing CSET exam scores:** Upload passing CSET score reports. Information about CSET Exams can be found on the [CTC website](#).
- **Qualifying Degree:** Upload unofficial transcript showing the SMR has been met via [qualifying degree/major](#).
- **Coursework Evaluation:** Upload complete SMR Coursework evaluation: Coursework must be aligned with all [Domains in Subject Matter Requirements](#) related to your credential areas. Contact your Credential Counselor for a coursework evaluation template relevant to your credential area. This will be submitted to the Associate Dean along with your transcripts.
- **Completion of Subject Matter Program:** Upload Signed Subject Matter Waiver from an approved Subject Matter Program.

Bilingual Authorization (BLA) Candidates are required to meet the Spanish Language Subject Matter Requirement. Use the “Supplemental Materials” Field of the Documents section to upload one of the following:

- [CSET Spanish III](#) passing score report.

❖ **Letter of Good Standing**

- If you have previously been enrolled in a credential program and did not obtain your credential, you must submit a letter of good standing from the program attended as part of your application packet.
 - Use the Supplemental Materials Field of the Documents section to upload your Letter of Good Standing.

❖ **Internship Pathway (Education Specialist Only)**

- Effective October 30, 2025: We do not offer an intern pathway for the Education Specialist Credential Program. The intern pathway has been placed on inactive status with the Commission on Teacher Credentialing.