



Learning Support Specialist Academic Year 2026–2027

SUMMARY

The Brooklyn Waldorf School is seeking a full-time Learning Support Specialist to provide academic, social, and developmental support for students from Early Childhood through Grade 8. This role supports students with diverse learning profiles through small group instruction, assessment, classroom teaching, and collaboration with faculty, families, and external partners.

Working under the guidance of the Director of Student Support Services, the Learning Support Specialist plays a key role in advancing an inclusive, developmentally appropriate learning environment grounded in Waldorf pedagogy and a whole-child approach to education.

EMPLOYMENT STATUS

Full-Time, Exempt

LOCATION

11 Jefferson Avenue, Brooklyn, NY 11238 (on-site)

REPORTS TO

Director of Student Support Services

COMPENSATION

\$70,000-\$95,000/Annually - Commensurate with experience

Opportunities for professional development, including Waldorf training (partial funding available)

ESSENTIAL DUTIES & RESPONSIBILITIES

- Provide small group learning support classes for students in Early Childhood through Grade 8.
- Collaborate with the Director of Student Support Services to plan and implement academic interventions, accommodations, and differentiation strategies.
- Develop lesson plans with clear objectives and outcomes aligned with developmental needs and learning profiles.
- Provide classroom teaching support as needed, based on program needs.
- Create, adapt, and organize supplemental instructional materials to support students requiring accommodations.
- Conduct reading assessments across grades and participate in assessments of prospective students.
- Maintain accurate and detailed documentation related to student services, learning profiles, and interventions.
- Review neuropsychological and educational evaluations and prepare summaries for faculty reference.

- Support the collection and organization of documentation for DOE evaluations and communicate with the DOE as needed.
- Coordinate middle school academic support in Math, ELA, and test preparation in collaboration with the Director of Student Support Services.
- Communicate and collaborate with classroom teachers to support alignment between learning support services and classroom instruction.
- Attend Care and Student Support Services meetings as appropriate.
- Maintain confidentiality of student records and information in accordance with school policies and applicable laws.
- Assume additional responsibilities as assigned by administration to meet programmatic needs.

FACULTY & COMMUNITY EXPECTATIONS

- Collaborate with parents and caregivers on student needs, including participation in parent evenings and twice-yearly parent-teacher conferences.
- Attend weekly faculty meetings and occasional school events, such as open houses, festivals, and fairs.
- Participate in school governance through committee work as appropriate.

EDUCATION, EXPERIENCE & REQUIREMENTS

- Bachelor's degree required; degree preference in Special Education, Reading and Literacy, or a related field.
- Minimum of five years of experience in education, including classroom teaching experience.
- Demonstrated knowledge of instructional pedagogy, assessment practices, and developmental needs of children.
- Waldorf training preferred; willingness to pursue Waldorf professional development within the first years of employment required.
- Strong organizational, analytical, and interpersonal communication skills.
- Proficiency with Google applications (Docs, Sheets, etc.) and Macintosh operating systems.
- Ability to sit, stand, walk, and use stairs for extended periods of time, with or without reasonable accommodation.
- Interest in the arts and holistic education preferred.
- Demonstrated cultural competency and commitment to diversity, equity, inclusion, and social justice.

DISCLAIMER

This job description reflects the responsibilities and conditions of the Learning Support Specialist role and is not intended to be an exhaustive list of duties. Brooklyn Waldorf School reserves the right to revise responsibilities as needed to meet programmatic needs.

ACKNOWLEDGEMENT

I have read this job description, and I certify that I can perform all essential job functions without a significant risk to the health or safety of myself or others that cannot be eliminated by reasonable accommodations.

Applicant/Employee Signature: _____ Date:

ABOUT THE BROOKLYN WALDORF SCHOOL (BWS)

The Brooklyn Waldorf School is a vibrant and dynamic school nestled in the heart of Bedford-Stuyvesant. Founded in 2005, BWS serves students from pre-K through Grade 8 and offers an education grounded in Waldorf pedagogy that integrates academic learning, artistic expression, social-emotional development, and physical education. The school is committed to fostering an inclusive and welcoming community and is an equal opportunity employer. Individuals from historically underrepresented groups are strongly encouraged to apply.