

# 研究所新生臨時借書證申請表

## First-Year Graduate Student Temporary Card

姓名 Name	
單位 Department	
學號 Student ID	
手機 Mobile Phone	
電子信箱 E-mail	
製證照片 ID photo file (resolution: 400*600 pixels)	<p>請在符合個資保護規範下，傳送用卡人肩部以上正面照片影像檔（解析度 400×600 dpi）至 admsjy@ccu.edu.tw。</p> <p>Please send a shoulder-and-above, front-facing photo image (resolution 400×600 dpi) of the cardholder to admsjy@ccu.edu.tw in compliance with personal data protection.</p>
單位確認並送件 Department verification and submission.	<p>本表單填寫完成，請轉所屬單位email至admsjy@ccu.edu.tw信箱。</p> <p>Please email the completed form from your department account to admsjy@ccu.edu.tw.</p>
圖書館領卡通知 Card pickup notice	<p>製卡(3個工作天)完成，以所提供電子信箱通知申請人。</p> <p>After the card is ready, the applicant will be notified by the provided e-mail address. (About 3 working days)</p>
申請人簽收 Sign for Receipt	<p>本人( )承諾：於取得正式學生證或決定不入學時，立即歸還所有借閱資料，並停止使用本臨時借書證。如有違反，本人同意發卡單位依相關規定追究責任並請求賠償。</p> <p>簽名：_____ 日期：_____年____月____日</p> <p>I, ( ), hereby undertake that upon obtaining my official student ID card or deciding not to enroll, I will <b>promptly return all borrowed library materials and cease using this Temporary Library Card</b>. In the event of any breach, I consent to the issuing office holding me liable and seeking compensation in accordance with the applicable regulations.</p> <p>Signature: _____ Date: _____</p>