

Three Oaks PTO Monthly Meeting Agenda
Thursday, November 21st, 2024
7:00 PM - Three Oaks School
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- 1) Call to Order—Welcome and introductions (**Stephanie Steiner**)
 - a) In attendance: Kyle Block, Amy Marturano, Stephanie Steiner, Monica Shore, Alex Mamula, Sarah Lahtinen, Laura Filas, Jamie Padilla, Emily Erbach, Michelle Garlick, Kathi Haluska
- 2) Motion to approve October 17th, 2024 Minutes
 - a) Motion to approve by: Kyle Block
 - b) Seconded by: Emily Erbach
- 3) Principal's Update (**Mr. Block**)
 - a) Thank you for all the Halloween stuff, items in the lounge, for the parents being flexible with the parade
 - b) TAP has really taken off and is being used by the teachers
 - c) WIN groups have continued and will be sorting new groups after thanksgiving group based on where the kids are at and using more data
 - d) Getting ready for conferences Monday and Tuesday
 - e) Looking for feedback on the conference signup shift to google signup
 - f) Holiday parties - want to have the IDs in ahead of time to get them printed on the day of the parties; may be able to use a QR code
 - g) Friday fun night is December 6, same as holiday shop but will have everything baracaded off
 - h) Custodian Request from Dr. White
 - i) Our custodians are employed by another company who pays them, but the checks are not clearing
 - ii) We are looking to raise money for the custodians to support them going into Thanksgiving and the holidays
 - iii) All of the PTOs received an email looking for help
 - iv) Can submit to the district to spread evenly throughout the custodians or can keep it in house
 - v) Should we plan something specific through staff appreciation? Maybe think more of a monetary approach
 - vi) 3 custodians in our building
 - vii) Donations to the district
 - viii) Could look to raise money to purchase holiday meals, and any other donations get passed along - Jamie Padilla will talk to Jewel
 - ix) Have donations come through to Zelle and put a bin out to place cash donations or gift card donations or food donations

- x) If we create a flyer, Mr. Block could send out on messenger Friday
 - xi) Due noon on Tuesday, Mr. Block can take care of handling what comes in
- 4) Teachers' Update (**Mrs. Marturano**)
 - a) Today celebrated 3000 eagle tags with "drop everything and do..." every hour
 - b) Very proud of veteran's day assembly and how the kids behaved
 - c) Playground in front is amazing
 - d) There will be a holiday sing-a-long on the half day Friday before Christmas Break
- 5) Presidents' Update – (**Stephanie Steiner/ Dan Tyner**) - no update
- 6) Vice-President's Report (**Sara Warren-Gudovitz**) - no update
- 7) Treasurer's Report (**Jaime Gudino**) - no update
- 8) Financial Secretary's Report (**Emily Erbach**) - no update
- 9) Recording Secretary's Update (**Katie Wilkerson**) - no update
- 10) Corresponding Secretary's Report (**Alex Mamula**) - encouraging people to share the post about the custodian donations
- 11) Completed events:
 - a) Book Fair (**Stephanie**)
 - i) \$10,729 gross, \$3,100 in rewards to buy new library books
 - ii) Having the after school even was very helpful
 - b) Urban Air Night (**Meredith**)
 - i) No update, made approximately \$700
 - c) Costume Exchange (**Emily**)
 - i) Went very well, had a lot of donations come in and have more to use for next year
 - ii) Event was 1 day this year, instead of 2
 - iii) Mrs. Marturano said holding it during lunch worked well and the whole event was appreciated
 - d) Skate Night (**Amy**)
 - i) Made \$165
 - e) Original Works (**Jaime/Jamie**)
 - i) in 2019/2020 there were 40 orders, this year 87 orders
 - ii) Don't have the profit number yet
 - iii) Art should arrive by 12/12 or before
 - iv) Jaime spoke with Deerpath parents and they have been doing it over multiple years and it's been successful each year
 - f) School Directories (**Katie**)
 - i) Done and distributed
 - ii) Email if anyone wants one; \$5
 - g) ROTM: Panda Express, Portillos (**Jaime/Monica**)
 - i) Portillo's \$205.54

- ii) Panda \$174.73
- iii) Chipotle is December 11, 4-8pm

12) Current/Upcoming events:

- a) Spirit Wear **(Alex)**
 - i) Store closes 11/24 and will come in early December and be distributed before break
- b) Yearbook **(Emily/Stephanie)**
 - i) Collecting pictures
 - ii) Just received portraits
 - iii) Still have extras from last year, Alex can post a flyer
 - iv) Plan to put current year books for sale in January
- c) Odyssey of the Mind **(Christie)**
 - i) Enough interest to form 2 teams: K-2 and 3-5
 - ii) 3 open spots; 1 on the K-2 and 2 on the 3-5
 - iii) Program has to have a school sponsor to participate, Mr. Block will look into it
 - iv) Once we have a sponsor secured, we'll post about the open spots
- d) School Supply Kits **(Meredith)**
 - i) Need to discuss vendors for next year
- e) Holiday Shop **(Stephanie)**
 - i) December 6, 9, 10
 - ii) Teacher signup went out this week, missing 6 teachers still
 - iii) Volunteer site is live; sign up now
 - iv) Need help Friday morning around 9:00am to set the shop up, then will have shopping in the afternoon

13) Ongoing Committees:

- a) Restaurant of the Month **(Jaime)**
 - i) Chipotle
- b) TAP **(Sarah)**
 - i) Going well, have enough help, more work is getting submitted to do
- c) Teacher/Staff Appreciation **(Kim/Jamie/Kathi)**
 - i) Parent teacher conference dinner coming up: Memo's tacos with a taco bar; 3:30 delivery to be set up / Gala's for pasta, salad, desserts to be picked up; Have a lot of volunteers to set up
 - ii) Day 2: Trail mix bar
 - iii) December: probably a hot cocoa/cookie bar the week of 12/16
- d) Birthday Board **(Katie/Jamie)**
 - i) November is up - unbelievable birthday
 - ii) December will be - oh snap December birthdays are here with gingerbread men
- e) Transportation Appreciation **(Liz)**

- i) Brought breakfast over to the bus depot in October
- f) Three Oaks Closet (**Liz**)
 - i) Hasn't heard back from the nurse
- g) Lost & Found (**Liz/Laura**)
 - i) Will put it out on Monday for conferences
 - ii) Posted on facebook and will bag and donate
- h) Playground Committee
 - i) Adding more mulch to the back playground
 - ii) Free from the township
 - iii) Ribbon cutting set for 4/17, when the new park bench is dedicated to the Foglia family foundation (this is open house)
 - iv) After fall fundraiser about half way for funds for final playground
 - v) Researching for donations and fundraisers over the winter months
 - vi) Will meet again in February
- i) VIP and paint 1/24
 - i) 2 sessions like last time
 - ii) In cafeteria
 - iii) Will look to reschedule for 2/7
- j) Fun Fair
 - i) Scheduled for 1/24
 - ii) Could invite Oak Knoll
- k) Daddy Daughter Dance
 - i) 2/21; 6:30-8:30
 - ii) Have a DJ, looking for the contract still
 - iii) Photo booth is locked down
 - iv) Yard sign
 - v) Ticket sales for pre sales as momentos
 - vi) Disco theme / Dancing Queen / Disco Fever
 - vii) Trying to create groups for volunteering
 - viii) Plan to have flyer out a month ahead of time
- l) Talent Show - someone may be interested but we haven't received any contact yet; Sarah Lahtinen will follow up
 - i) Emily spoke with Mrs. Dayton and she's feeling overwhelmed knowing it was at the junior high with lights and sound, but it doesn't have to be that big of a production
 - ii) Mrs. Marturano said students are interested in it
 - iii) Michelle Garlick said she could help
- m) Mother Son Bowling
 - i) Need a date/location - avoid April 17

- n) Need as assembly chair to find one and pick a date; Mr. Block will continue asking Mr. Hofvander

14) Roundtable / Open Business

Nov/Dec 2024 Calendar

November 24th - Last day to order spirit wear

November 25th and 26th - Conferences (PTO provides dinner 25th)

November 27th -29th - Thanksgiving Holiday, No school

December 6th, 9th, and 10th - Holiday Shop

December 11th - ROTM (Chipotle)

December 19th - PTO meeting

December 20th - ½ Day of school

December 23rd - January 3rd - Winter Break, No School