

ILLINI WEST SCHOOL DISTRICT #307

STUDENT BEHAVIOR AND DISCIPLINE CODE



Revised June 2023

Dear Parents,

The faculty and staff of Illini West School District #307 would like to extend a warm welcome to you and your student. Our goal is to provide a safe, positive, disciplined environment to help create the best possible educational opportunities for your student. In order to create and maintain this environment, we need your participation and involvement. We encourage you to visit the school, volunteer, attend conferences, participate in events, get to know the faculty and staff, support your student's academic and extra-curricular success. We hope this Behavior and Discipline Code will help you become familiar with the policies and procedures of our District. Please keep this in a place where you can refer to it whenever you have questions. A team of students, parents, faculty, staff and administrators has worked together to create a Behavior and Discipline Code which promotes a positive learning environment for all members of the school community. We look forward to working with you to assure each student's success in Illini West School District #307.

Jay Harnack, Superintendent
Illini West School District #307

ILLINI WEST SCHOOL DISTRICT #307

600 Miller St Carthage, IL
217.357.2136 Phone

BEHAVIOR AND DISCIPLINE CODE PHILOSOPHY

The Illini West School District #307 behavior policy is designed to promote collaborative efforts between students, parents and school personnel to establish and maintain a positive learning environment characterized by respect for oneself, others and property. By reinforcing positive behaviors, correcting negative behaviors, and guiding the student decision-making process through use of related and logical consequences, our goal is to teach students to make decisions which will make a positive impact upon their own lives and the total school environment.

BEHAVIOR AND DISCIPLINE CODE PROCEDURES

The provisions of this Behavior and Discipline Code reflect the status of the policies, rules, practices and procedures as currently practiced in the Illini West School District #307. The administration reserves the right to interpret, apply and modify these procedures as deemed necessary to promote a safe and positive learning environment for students and staff.

Consequences for behavior infractions may be assigned following investigation of an incident and considering the totality of the circumstances. Behavior which negatively affects the learning environment or negatively impacts a legitimate school interest will be addressed and consequences assigned. The Behavior and Discipline Code encompasses behavior on or adjacent to school grounds before, during or after school at any school-related event.

BEHAVIOR AND DISCIPLINE CODE COMMITTEE

The Behavior and Discipline Code Committee consists of administrators, Board of Education members, teachers, parents, and students. This committee reviews the Behavior and Discipline Code annually. The members of the 2023 review committee are:

Jim Short, Principal

Grant Surprenant, Director of Student Services

Jay Harnack, Superintendent

Kristen Cook, Illini West Teacher

MJ Palmer, Illini West Teacher

Tricia Kinnamon, Parent

Caden Cox, Student

After School Detention

The student is required to spend non-class time in a school-designated area.

Alternative Placement

The student is assigned to a supervised alternative site for instruction.

Bus Behavior Intervention Strategy

The student is temporarily excluded from riding the school bus for a specified amount of time. Bus suspension decisions will consider maintenance of a bus environment conducive to protection of the health, safety and welfare of students and staff.

Expulsion

The student is prohibited from attending school or any school-related activity and from being on school property for a period of time designated by the school board.

In-School Suspension (ISS)

The student is assigned for a specified time to a supervised, designated area of the school or school property. The parent will be notified. Any assignments are eligible to be made up consistent with the Excused Absence policy in the Student Handbook.

Loss of Privilege

Loss of privilege may include the loss of common time or passing time privileges and/or the student is not permitted to attend any extra-curricular activities except those required for class, (i.e. band performances), for a designated number of days. Other examples include, but are not limited to, confiscation of the student's cell phone, restricted open campus lunch, or student parking. The parent will be notified.

Lunch Detention

The student is assigned for a specific time to a supervised, designated area of the school during their lunch period.

Out of School Suspension (OSS)

The student is temporarily excluded from school and school-related activities and from being on school property for a specified amount of time. Suspension decisions will consider maintenance of a school environment conducive to learning as well as protection for the health, safety and welfare of students and staff. The parent and superintendent will be notified. Any assignments are eligible to be made up consistent with the Excused Absence policy in the Student Handbook.

Parent Contact

The teacher notifies the parent of the student's inappropriate behavior.

Parent-Administrator Contact/ Conference

The Principal or Director of Student Services discusses the student's behavior with the parent. The teacher and the student are included at the discretion of the Principal/ Director of Student Services and parent.

Parent-Teacher Conference

The teacher and parent meet to discuss the student's behavior. The student is included at the discretion of the teacher and the parent.

Police Notification

The police are notified by an administrator when a student engages in a behavior which is illegal, endangers the welfare of students or staff, or threatens serious disruption of the educational environment.

Related and Logical Consequences

The student is assigned logical consequences which have a relationship to the behavior infraction and are intended to teach appropriate decision-making. Consequences may include, but are not limited to, assignment of school-related tasks to be completed during non-class time, assessment of monetary damages, or loss of credit on assignments.

Student-Teacher Conference

The student is informed that a behavior is inappropriate.

BEHAVIOR AND DISCIPLINE CODE PROCEDURES

The following procedures correspond to the Behavior and Discipline Code and represent responses and consequences for inappropriate student behaviors. In general, responses and consequences progress in levels of intensity; however, they are not intended to necessarily be sequential. Explanations of the individual procedures accompany this document.

*Repeated occurrences of any behavior or incidents involving multiple infractions will increase the level of its consequences.

| Level 1 <u>Initiated by Classroom</u> <u>Teacher</u> | Level 2 | Level 3 | Level 4 | Level 5 |
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| Student – Teacher Conference Parent Contact Parent – Teacher Conference Related and Logical Consequences Lunch Detention After School Detention | Parent – Administrator Contact/ Conference Related and Logical Consequences Loss of Privilege In-School Suspension Lunch Detention After School Detention | Parent – Administrator Contact/ Conference Related and Logical Consequences Loss of Privilege In-School Suspension Consecutive Lunch Detentions After School Detention Out of School Suspension 1-3 Days (Short Term) | In-School Suspension Out of School Suspension 4-10 Days (Long Term) Alternative Placement | Alternative Placement Expulsion Hearing |

*** Police Notification**

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| 1 | ACADEMIC DISHONESTY | Level 1 | Cheating, plagiarism, fabrication, deception, bribery, or sabotage. |
| | | Level 2 Level 3 | <i>May result in loss of credit</i> |
| 2 | ALCOHOL | Level 3* | Possession, consumption, distribution, sale. |
| | | Level 4* Level 5* | <i>Level 3: Automatic Out of School Suspension (Short Term)</i> |
| 3 | ARSON | Level 4* Level 5* | Setting fires on school property or at a school-related event. |
| 4 | ASSAULT PHYSICAL OR VERBAL | Level 1 Level 2 Level 3 Level 4* Level 5* | Physical or verbal attack, threats, intimidation. Behavior and/or language intended to cause insult, offense, or harm. |
| 5 | BATTERY | Level 4* Level 5* | Intense physical attack characterized by violence. |
| 6 | BOMB THREAT | Level 4* Level 5* | Conveyance of threat or false and alarming information regarding a bomb. |
| 7 | BULLYING INTIMIDATION HARASSMENT | Level 1 Level 2 Level 3 Level 4* | Continuing threatening language or behavior that is deliberate and can be the power of one individual or group of individuals over another and can be power of one individual or group of individuals over another and can be physical, verbal and/or psychological intrusion upon the right of others and physical, verbal, written and/or psychological intrusion (including by electronic means) upon the right of others and their sense of safety and well being, as to use of force on others, coercing others with threats to person, family, friends, reputation or property. Social networking sites that communicate harassing or bullying content that occurs off campus, but is causing a disruption to the educational environment, may also be subject to disciplinary action. |
| | | | <p>Bullying includes cyber-bullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:</p> <p>Placing the student or students in reasonable fear of harm to the student's or students' person or property.</p> |

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| | <p>Causing a substantially detrimental effect on the student's or students' physical or mental health. Substantially interfering with the student's or students' academic performance; or Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.</p> | | |
| 8 | BUS CONDUCT | Level 2 Level 3 Level 4 Level 5 | All aspects of Behavior and Discipline Code and Bus Conduct Code pertain to conduct on buses. |
| 9 | DEMEANING OR DEGRADING LANGUAGE OR BEHAVIOR | Level 1 Level 2 Level 3 Level 4 | Treating others in ways which violate their right to personal respect and dignity. |
| 10 | DISHONESTY | Level 1 Level 2 | Intentionally conveying untruths or concealing the truth. Fraudulent acts. |
| 11 | DISRESPECT | Level 1 Level 2 Level 3 | Inappropriate or discourteous behavior towards others. |
| 12 | DISRUPTION | Level 1 Level 2 Level 3 Level 4* | Any behavior which interferes with the educational process, which impedes others' rights to learn. |
| 13 | DRESS CODE | Level 1 Level 2 | Violation of the student handbook dress code. |
| 14 | DRUGS AND DRUG PARAPHERNALIA | Level 3* Level 4* Level 5* | Possession, usage, transmission, sale, distribution of illegal drugs or other substances which are used in such a manner as to be dangerous to the student, including inhalants. Inhaling with the intent to self-stimulate or sedate. |
| | | | <i>Level 3: Automatic Out of School Suspension (Short Term)</i> |
| 15 | ENTERING CAMPUS PROPERTY OR CAMPUS FACILITY WITHOUT AUTHORIZATION | Level 1 Level 2 Level 3 | Failure to use appropriate procedures to check in at school, or any unauthorized access to the property. |
| 16 | EXTORTION | Level 4* Level 5* | Pressuring others to obtain something of value, use of force or threats to obtain others' property. |

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| 17 | FIGHTING | Level 3 Level 4* | Physical confrontation involving two or more people. |
| 18 | FIRE ALARMS | Level 4* | Creating a false fire alarm. |
| 19 | FORGERY OR IMPERSONATION | Level 1 Level 2 Level 3 | Falsifying the name/signature of another person, time, date, grade or other information. Representing oneself as a parent or guardian. |
| 20 | GAMBLING | Level 1 Level 2 Level 3 | Playing a game of chance for money or anything of value. |
| 21 | GANG-RELATED ACTIVITY OR INVOLVED WITH ANY PUBLIC SCHOOL FRATERNITY, SORORITY OR SECRET SOCIETY | Level 2 Level 3 Level 4* Level 5* | Displaying or creating gang symbols, paraphernalia, recruiting members, planning or conducting criminal acts, threatening others, or involved with any public school fraternity, sorority, or secret society. |
| 22 | HAZING | Level 2 Level 3 Level 4 Level 5* | Initiation-type practices unauthorized by school administration. |
| 23 | INSUBORDINATION | Level 1 Level 2 Level 3 Level 4* | Major incident of failure to obey reasonable instructions or directions of school staff members or adult volunteers. |
| 24 | LASERS | Level 1 Level 2 Level 3 | Possession, transmission or use. |
| 25 | LEAVING THE SCHOOL BUILDING WITHOUT AUTHORIZATION | Level 2 Level 3 | Failure to use appropriate procedures to check out of school. |
| 26 | LITTERING | Level 1 Level 2 | Inappropriate discarding of trash or waste. |

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| 27 | MOBILE COMMUNICATION DEVICES | Level 1 Level 2 Level 3 | Using an electronic communication device without the consent of the staff and/or causing a distraction and/or disruption with the device. |
| 28 | NONCOMPLIANCE | Level 1 Level 2 Level 3 Level 4 | Failure to comply with a reasonable request of school staff members or adult volunteers and stated school policies. |
| 29 | OBSCENITY | Level 1 Level 2 Level 3 | Creating, possessing or displaying sexually explicit, offensive material. |
| 30 | OPERATING UNARMED AIRCRAFT SYSTEM | Level 2 | Operating an unarmed aircraft (AUS) or drone for any purpose on school grounds or at any school event unless granted permission by the building principal. |
| 31 | PROFANITY | Level 1 Level 2 Level 3 | Cursing, using offensive sexual or obscene language. |
| 32 | PROHIBITED ITEMS | Level 1 Level 2 Level 3 | Possession of any prohibited item as defined by Illini West school district. Items include, but are not limited to, self-defense items, tools, mase, tasers. |
| 33 | SEXTING | Level 3* Level 4* Level 5* | Sending sexually explicit images, implicit messages, or any communication that relays sexual desire or intent through a district issued device, on the district network, or during school hours. |
| 34 | SEXUAL CONDUCT | Level 1 Level 2 Level 3 Level 4* | Performance of any consensual or non-consensual sexual activity. Public display of affection. |
| 35 | SEXUAL HARASSMENT | Level 3 Level 4* | Unwelcome sexual comments, requests for sexual favors, and other verbal or relays sexual desire or intent through a district issued device, on the district network, or during school hours. |
| 36 | STOLEN PROPERTY | Level 1 Level 2 Level 3 Level 4* | Possessing, transmitting, selling property belonging to and/ or taken from someone else without their permission. |

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| 37 | TARDINESS | Level 1 Level 2 Level 3 | Arriving late to class/school without valid cause. |
| 38 | THEFT | Level 1 Level 2 Level 3 Level 4* | Taking or possessing something without permission of the owner or school. |
| 39 | THREAT | Level 2 Level 3 Level 4* | Verbal/written threat or implied threat to another person's safety, well-being or another person's property. Verbal/written threat or implied threat to Illini West School District #307, its students, staff and/or property, including information displayed in any electronic format. |
| 40 | TOBACCO AND NICOTINE PRODUCTS | Level 3* Level 4* | Using, possessing, distributing, selling a tobacco or nicotine product or chewing tobacco or related materials. |
| | | | <i>Level 3: Automatic Out of School Suspension (Short Term)</i> |
| 41 | UNEXCUSED ABSENCES | Level 2 Level 3 | <p>Unexcused Absences: When a student is absent and 1) the parent does not notify the school that the student is absent or 2) the student absence is not an excused absence this is an unexcused absence. (These absences will show in Power School as U.) Unexcused Absences are counted according to the individual class periods. See Discipline Code Guide for consequences of unexcused absences. May include loss of credit.</p> <p>Examples of Unexcused Absences can be found in the student handbook, page 7 under Unexcused Absences.</p> |
| 42 | UNSAFE BEHAVIOR | Level 1 Level 2 Level 3 Level 4* | Engaging in behavior which has the potential to cause harm to self and/or others. |
| 43 | VANDALISM | Level 1 Level 2 Level 3 Level 4* | Destroying or damaging property which belongs to others or the school. |
| 44 | WEAPON | Level 4* Level 5* | Possessing, transmitting, handling or using any object to threaten or cause bodily harm. |
| | | | Definition of a Weapon: Weapons are defined in IWSD 307 Student Handbook- Page 12-13: Weapons Prohibition |