



ALTA VISTA  
HOME AND SCHOOL CLUB

# Board Meeting Minutes

**Tuesday, August 24, 2021**

**2021-2022 Academic Year**

# In Attendance

Note: Meeting conducted via video conference.

Name	Representing (self, committee, initiative)	Name	Representing (self, committee, initiative)
Jayme Monroe	President	Cathy Bailey	Principal
Claire Kalia	Vice President	Anna Rubalcava	Treasurer
Lauren Jewell	VP Membership	Ellen Harris Pierpoint	VP Fundraising
Elyce Hall	VP Enrichment	Jessica Lucke	Historian
Kim Larson	Recording Secretary	Farrah Hoehne	Corresponding Secretary
John Hart	Co-Auditor	Don Monroe	Co-Auditor
Jennifer O'Brien	Teacher Rep TK-2nd	Liz Werer	Teacher Rep 3rd-5th

Names in grey text = absent

Voting quorum reached: ☒ yes

## 1. President Call to Order and Welcome

- Jayme Monroe

- ❖ Welcome to the 2021-2022 school year!

## 2. Principle Update

- Cathy Bailey

- ❖ Really great start to the year! AV has 583 students (smaller) than last year; to be expected as people move outside of California.
- ❖ Over the summer, we had some transitions (retirements & moves). Vicki was promoted to the District office. We welcomed amazing new staff members.
- ❖ Smart Start to the year, it was important to allow everyone to get comfortable as a community before we “get going” in school.

- ❖ Assessments are beginning. This year will be seeking to understand where gaps may be.
- ❖ Putting a pause on many of our volunteer activities, as parents still aren't allowed on campus. When we get going, volunteers will have to be fully vaccinated. We have a pause on assemblies, as well.
- ❖ We are proud of the fact that we haven't had any Covid cases at Alta Vista. We are finding Covid isn't spreading in school, which is wonderful.

### 3. Teacher Update

- Liz Werner & Jennifer O'Brien

- ❖ TK - Mrs. O'Brien and 3rd Grade - Mrs. Werner.
- ❖ Liz Werner covering 3rd, 4th & 5th. Starting slowly to make sure students feel welcome and comfortable, and trying to have some fun, too.
- ❖ 3rd - Introducing reading comprehension strategies. Starting to talk about Writers Workshop. Math: jumping right into multiplication and division concepts. Also getting students comfortable with Google slides. First science unit will be studying the weather. Reading assessments will be initiated within the next couple weeks. Have some scores from last year to help get us started.
- ❖ 4th grade - Informative writing and reading some Scholastic news, also studying grammar. Math: multiplication facts, place value. Science studying rock unit. Geography of California.
- ❖ 5th grade - Reading the novel Wonder, in math studying place value and getting into decimals. Science rotations will initiate; they are great practice for middle school.
- ❖ TK - 2nd - We now have full classes, we are in masks, and children have been a bit out of practice. Of course we will get into academics, but for now, focused on how to play, routines, how to transition, conflict resolution.

### 4. 2020-2021 AVHSC Board Members

- Jayme Monroe

- ❖ The 2021-2022 AVHSC Board Members are:
  - President: Jayme Monroe
  - Vice President: Claire Kalia
  - Treasurer: Anna Rubalcava (still need a Co-Treasurer)
  - VP Membership: Lauren Jewel

- VP Fundraising: Ellen Harris Pierpoint
- VP Enrichment: Elyce Hall
- Recording Secretary: Kim Larson
- Corresponding Secretary: Farrah Hoehne
- Co-Auditors: John Hart & Don Monroe
- Historian: Jessica Lucke
- Principal: Cathy Bailey

## 5. President Update

– Jayme Monroe

### ❖ We Sponsor

- ❖ Movie Night, Walk-a-Thon, Scholastic Book Fairs (Fall & Spring), Family Dance, Author Visits, Parent Education Nights, Ice Cream Social, Science Night, Multicultural Night, Fantasy Fair, Variety Show, Art Vistas Show

### ❖ We Volunteer

- ❖ Art Vistas, Classroom Parents, Project Cornerstone, AVHSC Sponsored Events, Garden Club, Staff Appreciation, Book Fairs are still planned for this school year.

### ❖ We Fund

- ❖ Crossing Guards, Enrichment Programs, Music & Performing Arts, PE, Technology, Field Trips, Class T-Shirts, Classroom Resources and Grade Level Supplies
- ❖ Major Fundraisers:
  - C.A.G.E Drive (includes company match); Goal = \$150,000, which equates to \$250 per student.
  - Walk-a-thon Goal = \$50,000
  - Other TBD (Auction?) Goal = \$TBD
- ❖ Membership Toolkit (MTK) Registration & C.A.G.E Donation
  - Get Connected, Stay Connected!
  - Sign up to volunteer, make donations to C.A.G.E, and shop the school store

## ❖ How Can I Support AVHSC?

- Company match; company donation for hours volunteered
- Shop Amazon with our Amazon Associated Page
- Participate in Dining for Dollars Events
- Shop our Book Fairs
- If you are business owner, consider becoming one of or AV Sponsors
- Volunteer
- Keep up with AVHSC News & Events
  - “Like” the Alta Vista Home and School Club Facebook page
  - Sign up to receive *Remind* notifications; send the following text to 81010: @avhsc-news
  - More Information - For more information about Alta Vista's Home & School Club, please visit the website at <https://altavistahsc.weebly.com/>
- 2021-2022 Event Highlights
  - TBD                      Movie Night
  - October 29th           Walk-a-Thon
  - October & April       Scholastic Book Fair
  - TBD                      Valentine’s Family Dance
  - April                      Multicultural Night
  - TBD                      Fantasy Fair
  - May                       Variety Show
  - June                       Olympic Day

## 5. Treasurer's Report

- Anna Rubalcava

- ❖ Financial Projection for 2020-2021:
  - Started the school year with ~ \$74,000
  - Projected Income ~ \$183,550
  - Less Projected Expenses ~ (171,282)
  - Projected Balance ~ \$91,000
- ❖ Membership Vote: 2021-2022 Budget was APPROVED!

**Meeting Adjourned at 7:38pm**

## Glossary of Abbreviations & Terms

Term:	Refers to:	Term:	Refers to:
AV	Alta Vista	K after a number	Indicates quantity of one thousand
AVHSC	Alta Vista Home and School Club	K, kinder	Kindergarten
CCP	Consolidated Classroom Payment	Maker Space	Designated area for STEAM (see below)
Consolidated Classroom Payment	parent payment covers all classroom activities, field trips, fees, etc. in one payment for the year	MSA	My School Anywhere; application for membership, directory, store, volunteer signups, etc.
HSC	Home and School Club	Online Store	in MSA, parents purchase most items related to school; CCP, donations, Library birthday books, Spirit Wear, event tickets, etc.
Board, The Board	elected & appointed officers of AVHSC	SR25	Safe Routes to School Program
blast	an email sent out to entire population of Alta Vista	SignUp Genius	Online application which manages volunteer sign up
BTSN	Back-to-School Night	STEAM, STEAM lab	Study combined concepts in Science, Technology, Engineering, Art & Math
Enrichment	multiple programs AVHSC funds which the state/District no longer fund, or fully fund, including Art, Clay, Library, Cornerstone, PE, etc.	TOSA, TOSAs	Teacher(s) On Special Assignment
District, the district, 'DO', USD	Union School District, District Office	Union, UMS	Union Middle School